

# PANOCHÉ DRAINAGE DISTRICT

BOARD OF DIRECTORS MEETING  
September 18, 2023 at 9:00 a.m.

## MEETING LOCATION

Panoche Water District Boardroom  
52027 West Althea Ave.  
Firebaugh, CA 93622

# AGENDA

**PRESIDENT’S ANNOUNCEMENT:** Pursuant to Government Code Section 54952.3, let it be known that Board Members receive no compensation or stipend for simultaneous or serial order meetings of the Panoche Water District, Panoche Drainage District, Panoche Financing Authority, and/or the Panoche Resource Conservation District.

1. **CALL TO ORDER**
2. **PLEDGE OF ALLEGIANCE**
3. **ROLL CALL:** A quorum will be confirmed, and the Board will consider appointment of an acting Officer(s) in the event the President, Vice-President, and/or Secretary is absent from the meeting.
4. **POTENTIAL CONFLICTS OF INTEREST:** Any Board member who has a potential conflict of interest may now identify the Agenda Item and recuse themselves from discussing and voting on the matter. [Government Code Section 87105]
5. **PUBLIC COMMENT:** The Board of Directors welcomes participation in Board meetings. The public may address matters under the jurisdiction of the Board that have not been posted in the Agenda. The public will be given the opportunity to address the Board on any item in the Agenda at this time or before the Board’s consideration of that item. If members of the public desire to address the Board relative to a particular Agenda item at the time it is to be considered, they should so notify the President of the Board at this time. Please note, California Law prohibits the Board from taking action on any matter during a regular meeting that is not on the posted Agenda unless the Board determines that it is an emergency or one of the other situations specified in Government Code Section 54954.2. During a special meeting, the Board may not take action on any matter that is not on the posted Agenda. The President may limit the total amount of time allocated for public comment on particular issues to 3 minutes for each individual speaker.

## ACTION ITEMS

6. **BOARD TO REVIEW AND CONSIDER APPROVAL OF THE AUGUST 8, 2023, BOARD MEETING MINUTES** (Chagoya)
7. **FINANCIAL REPORTS** (Brazil)
  - A. Accounts Payable
  - B. Monthly Financials

- C. FYE 2024 Budget-to-Actual Report
- D. Other financial matters affecting the District

- 8. **BOARD TO REVIEW AND CONSIDER APPROVAL OF A REIMBURSEMENT TO PANOCHÉ WATER DISTRICT, THROUGH THE GRASSLAND BASIN DRAINERS, FOR EXPENSES FROM 2017-2020 IN THE AMOUNT OF \$931,012.39 (McGowan)**
- 9. **THE BOARD TO REVIEW AND CONSIDER ADOPTING RESOLUTION # 827-23, REVISING THE DISTRICT'S AUTHORIZED BANK SIGNED (Brazil)**
- 10. **THE BOARD TO REVIEW AND CONSIDER AUTHORIZING EXECUTION OF A PERMANENT EASEMENT TO PACIFIC GAS & ELECTRIC FOR JOSE CARRILLO, TO CROSS ALTHEA DRAIN (Cadena)**

#### REPORT ITEMS

- 11. **OPERATIONS & MAINTENANCE (Carlucci)**
- 12. **DRAINAGE MANAGEMENT (Cadena)**
- 13. **GRASSLAND BASIN AUTHORITY (McCoy)**
- 14. **GENERAL MANAGER'S UPDATE (McGowan)**
  - A. Prop 84 Grant for Westside Regional Drainage Plan:
    - i. Tile Sump SCADA Project;
    - ii. Land Acquisition;
    - iii. Stormwater Regulating Basins Expansion;
    - iv. Land Development;
    - v. Conveyance Optimization.
  - B. Annexation
  - C. San Joaquin Valley Drainage Authority
  - D. Sunset Exploration Proposed Project
  - E. Other Matters
- 15. **REPORTS ON OTHER ITEMS PURSUANT TO GOVERNMENT CODE SECTION 54954.2(a)(3)**
- 16. **FUTURE MEETING DATES**
  - A. Board to Consider Action to Set Special Meeting Date(s): *None requested.*
  - B. Next Regular Meeting Date: October 10, 2023.
- 17. **PANOCHÉ DRAINAGE CLOSED SESSION**
  - A. CONFERENCE WITH REAL PROPERTY NEGOTIATORS
    - Property: Fresno County Assessor's Parcel Number 004-070-06
    - Agency Negotiator: To Be Named
    - Negotiating Parties: Koda Farms and Randy Miles
    - Under Negotiation: Price and terms.
- 18. **REPORT FROM CLOSED SESSION**

- 19. PANOCHÉ WATER & DRAINAGE DISTRICTS JOINT CLOSED SESSION:** Conference with Legal Counsel.
- A. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION  
Significant Exposure to Litigation pursuant to Section 54956.9(d), paragraph (2) or (3):  
Number of Cases: Three
- B. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION  
Pursuant to Section 54956.9(d)(1):  
Names of Cases: One
- i. PCFFA v. Glaser, et. al.  
US District Court, E.D. Cal, Case No. 2:11-cv-02980
- 20. REPORT FROM JOINT CLOSED SESSION (GOVERNMENT CODE SECTION 54957.1)**
- 21. BOARD TO REVIEW AND CONSIDER THE FOLLOWING ITEMS RELATED TO THE GRASSLAND BASIN AUTHORITY**
- A. Drainage Assessments for Fields 15-1 and 15-2
- B. GBA use of equipment currently held by Panoche Drainage District
- C. Prop 84 Grant Reimbursement for funds owed in the amount of \$185,532.
- D. Outstanding line-item invoices for work performed on land within the Grassland Basin Authority
- 22. ADJOURNMENT**
- ❖ Items on the Agenda may be taken in any order.
  - ❖ Action may be taken on any item listed on the Agenda.
  - ❖ Writings relating to open session: Agenda items that are distributed to members of the Board of Directors will be available for inspection at the District office, excluding writings that are not public records or are exempt from disclosure under the California Public Records Acts.

Americans with Disabilities Act of 1990: Under this Act, a qualifying person may request that the District provide a disability-related modification or accommodation in order to participate in any public meeting of the District. Such assistance includes alternative formats for the agendas and agenda packets used for any public meetings of the District. Requests for assistance shall be made in person, in written form, or via telephone by calling (209) 364-6136. Requests must be received at least 18 hours prior to a scheduled public meeting.

**PANOCHÉ DRAINAGE DISTRICT  
BOARD OF DIRECTORS  
MEETING MINUTES  
AUGUST 8, 2023**

A regular meeting of the Board of Directors was held on August 8, 2023, at 9:00 am. Those present at the meeting were:

Directors: Aaron Barcellos, President  
Michael Linneman, Vice President  
Steve Fausone, Secretary (Via Phone)  
Wayne Western, Director

Staff: Marlene Brazil  
Juan Cadena  
Chris Carlucci  
Sandra Reyes

Others: Neill Callis, Turlock Fruit  
Chase Hurley, Water & Land Solutions, LLC  
Palmer McCoy, GBA  
Patrick McGowan, Public  
Phil Williams, Legal Counsel

**CALL TO ORDER**

President Barcellos called the meeting to order at 9 am.

**PLEDGE OF ALLEGIANCE**

President Barcellos led those in attendance in the Pledge of Allegiance.

**ROLL CALL**

A quorum of the Board of Directors was present.

**POTENTIAL CONFLICTS OF INTEREST**

There were no conflicts of interest.

**PUBLIC COMMENT**

There was no public comment.

**BOARD TO REVIEW AND COSIDER APPROVAL OF THE JULY 11, 2023, BOARD MEETING MINUTES**

On a motion by Director Linneman and seconded by Director Western, the Board approved the July 11, 2023, board meeting minutes. The vote on the matter was as follows:

Ayes: Barcellos, Linneman, Fausone, Western  
Nays: None  
Absent: Correia  
Abstain: None

**THE BOARD TO REVIEW AND CONSIDER AUTHORIZING THE INTERIM GENERAL MANAGER, HURLEY TO VOTE ON THE CANDIDATES FOR THE ACWA OFFICES OF PRESIDENT AND VICE PRESIDENT**

Upon a motion by Director Western, and seconded by Director Linneman, the board approved Mr. Hurley to vote for the ACWA offices as follows: President Cathy Green and Vice President Ernie Avila. The vote on the matter was as follows:

Ayes: Barcellos, Fausone, Linneman, Western  
Nays: None  
Absent: Correia  
Abstain: None

**THE BOARD TO REVIEW AND CONSIDER AUTHORIZING APPROVAL OF A FIVE-YEAR NOTE FOR PANOCHÉ DRAINAGE DISTRICT TO PAY BACK PANOCHÉ WATER DISTRICT FOR FUNDING OF EXPENSES FOR THE SJRIP AND GRASSLAND BASIN DRAINER ACTIVITIES FROM 2019 THROUGH 2020 IN THE AMOUNT OF \$1,433,041.53**

Mr. Hurley reviewed the drainage district expenses that were paid for by Panoche Water District from 2019 and 2020. At this time, the drainage district was experiencing cash flow issues and needed assistance from Panoche Water District. These expenses have been booked by the Drainage District auditor and are expected to be paid. Mr. Hurley reviewed the breakdown of the \$1,433,041.53 and explored various methods of repayment to the Water District. President Barcellos reminded the board members that there needs to be a clear delineation between the Drainage District and the Water District and that any future “transfers” of cash between the two entities need to be approved at the board level and not done by staff. President Barcellos would like staff to develop a policy on how this financial partnership could be developed through clear and concise protocols. After discussion amongst the directors and staff, President Barcellos tabled this item until a future meeting. Mr. Hurley stated that he would have it back on the agenda at the October 2023 meeting.

**FINANCIAL REPORTS**

- A. Accounts Payable**
- B. Monthly Financials**
- C. FYE 2024 Budget to Actual**
- D. Quarterly Reports ending June 30, 2023**

Upon a motion by Director Linneman and seconded by Director Western, the board approved the financial report as presented by Ms. Brazil. The vote on the matter was as follows:

Ayes: Barcellos, Fausone, Linneman, Western  
Nays: None  
Absent: Correia  
Abstain: None

**OPERATIONS & MAINTENANCE**

Mr. Carlucci reported on the following items:

- Cleaned the outside drain from Oxford west to Panoche main canal.
- Spot cleaned the Davidson drain.
- Sprayed the following locations: Courtney Drain, Russell Drain, Buick Drain, 11-44 Drain, Millux Drain, Hammond Drain, Davidson Drain and Sabbatti Drain
- Checked all the oilers on CH-2 pumps for Charleston Drainage District
- Spayed for weeds on the San Luis Drain from Hwy 152 to Check 14

**DRAINAGE MANAGEMENT**

Mr. Cadena reviewed the Mud Slough Water Quality sheet for the month ending July 2023 and stated that the objectives have been met for WY 2023.

## GRASSLAND BASIN AUTHORITY

Mr. McCoy reported on the following:

- The prices for Jose Tall Wheat Grass continue to be exceptionally low. The current market is in the range of \$80/ton.
- There has been an increased effort to manage the weed issue in the drains.
- The next GBA meeting is set for August 17, 2023.

## GENERAL MANAGER'S REPORT - Hurley

- A. Prop 84 Grant for Westside Regional Drainage Plan
  - i. The District is waiting on three reimbursements from the State of California. Staff is now sending in reimbursement requests monthly.
- B. Annexation

Mr. Hurley is continuing to vet the advantages of annexing the property owned by the Nelson family along the southern edge of CCID's Main Canal. He has talked with the Nelson family and expects to set up a face-to-face meeting with them in late August or early September. Mr. Hurey reminded the board that there is a complete review of this item in their action item list that was sent out earlier.
- C. San Joaquin Valley Drainage Authority: Nothing new to report
- D. Other Matters Affecting the District
  - i. Mr. Hurley stated that he had a good discussion with staff of Westlands Water District, Pacheco Water District and San Luis Water District related to the Bureau of Reclamation's future obligations to provide drainage service through the Central Valley Project Act. It was an initial discussion that could lead to future thoughts on negotiating with the Bureau of Reclamation on site specific projects that could lead to self-sufficiency in managing each entities sub surface drainage flows.

## REPORTS ON OTHER ITEMS PURSUANT TO GOVERNMENT CODE SECTION 54954.2 (a)(3)

There were no other items.

**CLOSED SESSION:** No closed session was needed.

**PANOCHÉ WATER & DRAINAGE DISTRICTS JOINT CLOSED SESSION:** At 12:32 pm Conference with Legal Counsel.

**REPORT FROM JOINT CLOSED SESSION (GOVERNMENT CODE SECTION 54957.1)** at 1:49 pm.  
President Barcellos stated that there were no reportable actions.

## ADJOURNMENT

With no further business, President Barcellos adjourned the meeting at 2:03 pm.

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Aaron Barcellos, President

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Steve Fausone, Secretary

| PANOCHÉ DRAINAGE DISTRICT                 |              |  |                        |  |
|---|--------------|--|------------------------|--|
| ACCOUNTS PAYABLE LIST                     |              |  |                        |  |
| PAYMENTS RUN FROM 8/9/2023 thru 9/12/2023 |              |  |                        |  |
| DATE                                      | CHECK NUMBER | VENDOR                                 | AMOUNT                 | MEMO   |
| 8/9/2023                                  | 7126         | LAW OFFICE OF PHILIP A. WILLIAMS       | \$ 2,850.00            | LEGAL SERVICES JULY 2023   |
| 8/9/2023                                  | 7127         | LIGHTHOUSE DOCUMENT TECHNOLOGIES, INC. | \$ 263.25              | LEGAL SUPPORT JUNE 2023  |
| 8/23/2023                                 | 7128         | GRASSLAND BASIN AUTHORITY              | \$ 3,780.24            | PG&E REFUND THAT WAS PAID TO US BUT SHOULD HAVE BEEN GBA   |
| 8/23/2023                                 | 7129         | PACIFIC GAS & ELECTRIC                 | \$ 1,635.95            | AUGUST 2023 ELECTRICAL POWER   |
| 8/23/2023                                 | 7130         | PANOCHÉ WATER DISTRICT                 | \$ 30,247.13           | JUNE 2023 LABOR \$ 6,226.19, EQUIPMENT \$ 7,050.86, ENGINEERING SERVICE \$ 378.00, CHEMICALS \$ 565.08 & ADMIN \$ 158.50 & SLD O & M BYPASS \$ 15,868.50 |
| 8/9/2023                                  | JE-34        | PANOCHÉ WATER DISTRICT                 | \$ 12,810.00           | LOAN INSTALLMENT PAYMENT AUGUST 2023   |
| 8/24/2023                                 | W000000601   | SLDM WATER AUTHORITY                   | \$ 118,267.75          | FY24 2ND INSTALLMENT MEMBERSHIP DUES \$ 112,866.50 & FY24 2ND INSTALLMENT GENERAL MEMBERSHIP DUES \$ 5,401.25  |
| <b>TOTAL</b>                              |              |  | <b>\$ 169,854.32</b>   |  |
| PANOCHÉ DRAINAGE DISTRICT/PROP 84         |              |  |                        |  |
| ACCOUNTS PAYABLE LIST                     |              |  |                        |  |
| PAYMENTS RUN FROM 8/9/2023 thru 9/12/2023 |              |  |                        |  |
| DATE                                      | CHECK NUMBER | VENDOR                                 | AMOUNT                 | MEMO   |
| 8/9/2023                                  | 10185        | FENNEMORE DOWLING AARON                | \$ 2,646.00            | LEGAL SERVICES JUNE 2023   |
| 8/9/2023                                  | 10186        | LAW OFFICE OF PHILIP A. WILLIAMS       | \$ 975.00              | LEGAL SERVICES JULY 2023   |
| 8/9/2023                                  | 10187        | PANOCHÉ WATER DISTRICT                 | \$ 205.48              | INVITATION TO BID FOR JOSE TALL WHEATGRASS - MCLATCHY AD   |
| 8/9/2023                                  | 10188        | SUMMERS ENGINEERING INC.               | \$ 16,929.34           | FIELD CHECK SHORT TERM STORAGE BASINS  |
| 8/15/2023                                 | 10189        | LABOR CONSULTANTS OF CALIFORNIA        | \$ 4,675.00            | LABOR COMPLIANCE PROGRAM   |
| 8/15/2023                                 | 10190        | MCELVANY INC.                          | \$ 617,216.20          | PROGRESS PAYMENT # 5   |
| 8/15/2023                                 | 10191        | SUMMERS ENGINEERING INC.               | \$ 105.92              | PREPARE SUMMARY MEMO OF CONSTRUCTION ACTIVITIES  |
| 8/23/2023                                 | 10192        | ANDERSON PUMP COMPANY                  | \$ 82,093.61           | PROGRESS PAYMENT # 2   |
| 9/8/2023                                  | 10193        | MCELVANY INC.                          | \$ 557,307.73          | PROGRESS PAYMENT # 6   |
| 9/8/2023                                  | 10194        | R.C. SHERWOOD GRAIN                    | \$ 189,612.50          | 49,250 LBS JOSE TALL WHEAT GRASS @ \$ 3.85/LB  |
| 9/8/2023                                  | 10195        | SUMMERS ENGINEERING INC.               | \$ 17,423.62           | ENGINEERING SERVICE - ADMIN, DEVELOP/RESERVOIR/CONVEYANCE & SCADA  |
| <b>TOTAL</b>                              |              |  | <b>\$ 1,489,190.40</b> |  |

**PANOCHÉ DRAINAGE DISTRICT  
TREASURER'S MONTHLY FINANCIAL REPORT  
BALANCE SHEET-CURRENT ASSETS & LIABILITIES**

| DATE AS OF  | INTEREST RATE | August 31, 2023    | July 31, 2023      |
|---|---------------|--------------------|--------------------|
| <b><u>CURRENT LIABILITIES</u></b>                       |               |                    |                    |
| ACCOUNTS PAYABLE  |               | \$432,590          | \$16,929           |
| NOTE PAYABLE - PWD                                      |               | \$74,129           | \$86,376           |
| <b>TOTAL CURRENT LIABILITIES</b>                        |               | <b>\$506,719</b>   | <b>\$103,305</b>   |
| <b><u>CASH AND INVESTMENT ACCOUNTS</u></b>              |               |                    |                    |
| CHECKING ACCOUNT  |               | \$80,343           | \$131,459          |
| FRESNO COUNTY FUNDS                                     | 2.659%        | \$579,249          | \$576,541          |
| PROP 84 CHECKING  |               | \$152,923          | \$6,757            |
| LAIF ACCOUNT  | 3.434%        | \$113,266          | \$113,266          |
| <b>TOTAL CASH AND INVESTMENTS</b>                       |               | <b>\$925,780</b>   | <b>\$828,023</b>   |
| <b><u>ACCOUNTS RECEIVABLES</u></b>                      |               |                    |                    |
| DRAINAGE SERVICE CHARGES                                |               | \$17,371           | \$92,955           |
| OTHER RECEIVABLES                                       |               | -                  | -                  |
| DELINQUENT ACCOUNT CHARGES                              |               | \$158,662          | \$175,528          |
| <b>TOTAL ACCOUNTS RECEIVABLES</b>                       |               | <b>\$176,033</b>   | <b>\$268,483</b>   |
| <b>TOTAL CURRENT UNAUDITED ASSETS</b>                   |               | <b>\$1,101,813</b> | <b>\$1,096,506</b> |
| <b>NET CURRENT UNAUDITED ASSETS (NET CASH POSITION)</b> |               | <b>\$595,093</b>   | <b>\$993,200</b>   |



**General Ledger Detail Report**  
**Summary Report for Period 01 Thru 06 Ending 8/31/2023**




**PANOCHE DRAINAGE DISTRICT (PDD)**

| Account Number/Description                     | Beginning Balance | Debit               | Credit              | Net Change       | Ending Balance    |
|--|-------------------|---------------------|---------------------|------------------|-------------------|
| 1311-000<br>FRESNO COUNTY CASH ACCOUNT         | 424,372.38        | 154,876.24          | 0.00                | 154,876.24       | 579,248.62        |
| 1311-600<br>MECHANIC CKNG#*****0066            | 242,229.08        | 1,534,567.04        | 1,696,453.21        | 161,886.17-      | 80,342.91         |
| 1312-010<br>MECHANIC-PROP 84 CK ACCT#*****6000 | 39,378.69         | 3,771,267.73        | 3,657,723.79        | 113,543.94       | 152,922.63        |
| 1313-000<br>L. A. I. F.                        | 186,145.97        | 2,119.55            | 75,000.00           | 72,880.45-       | 113,265.52        |
| <b>Report Total:</b>                           | <b>892,126.12</b> | <b>5,462,830.56</b> | <b>5,429,177.00</b> | <b>33,653.56</b> | <b>925,779.68</b> |

RETURN SERVICE REQUESTED

PANOCHÉ DRAINAGE DISTRICT  
 PDD CHECKING  
 52027 W ALTHEA AVE  
 FIREBAUGH CA 93622-9401

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**Summary of Accounts**

| Account Type    | Account Number | Ending Balance |
|-----------------|----------------|----------------|
| PUBLIC CHECKING | XXXXXXXX0066   | \$80,342.91    |

Report ID: GLSF9109  
 Program: GLSF9109

PeopleSoft  
 MONTHLY GENERAL LEDGER TRIAL BALANCE

Page No. 1  
 Run Date 09/05/2023

Fiscal Year 2024  
 Through Period 2

Run Time 08:52:28

| Fund:<br>Panoche Drainage<br>Subclass: 10000<br>General Subclass | Beginning Balance |               | Year-to-Date Transaction |          | Current Balances |               |
|--|-------------------|---------------|--------------------------|----------|------------------|---------------|
|  | Debit Accts       | Credit Accts  | Debits                   | Credits  | Debits Accts     | Credit Accts  |
| 0110 Cash In Treasury  | 572,999.06        | 0.00          | 2,817.65                 | 0.00     | 575,816.71       | 0.00          |
| 0315 Interest Receivable   | 3,542.20          | 0.00          | 0.00                     | 110.29   | 3,431.91         | 0.00          |
| 1435 Due To Other Governmental                                   | 0.00              | 128,358.44    | 0.00                     | 0.00     | 0.00             | 128,358.44    |
| 1480 Fiduciary Closing   | 0.00              | 2,326,694.39  | 0.00                     | 0.00     | 0.00             | 2,326,694.39  |
| 2230 Fund Balance - Unassigned                                   | 0.00              | -1,878,511.57 | 0.00                     | 0.00     | 0.00             | -1,878,511.57 |
| 3011 Suppl-Current Secured                                       | 0.00              | 0.00          | 0.00                     | 1,701.23 | 0.00             | 1,701.23      |
| 3017 Property Taxes-Curr Unsec                                   | 0.00              | 0.00          | 0.00                     | 682.05   | 0.00             | 682.05        |
| 3046 Joint County Funds  | 0.00              | 0.00          | 0.00                     | 324.08   | 0.00             | 324.08        |
| 3380 Interest  | 0.00              | 0.00          | 0.00                     | 0.00     | 0.00             | 0.00          |
| SUB CLASS TOTAL  | 576,541.26        | 576,541.26    | 2,817.65                 | 2,817.65 | 579,248.62       | 579,248.62    |

*Arak G. Wam*




*9/6/23*

End of Report

RETURN SERVICE REQUESTED

PANOCHÉ DRAINAGE DISTRICT  
 PROP 84 NO 4600012787  
 52027 W ALTHEA AVE  
 FIREBAUGH CA 93622-9401

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**Summary of Accounts**

| Account Type    | Account Number | Ending Balance |
|-----------------|----------------|----------------|
| PUBLIC CHECKING | XXXXXXXX6000   | \$235,016.24   |

# California State Treasurer *Fiona Ma, CPA*



Local Agency Investment Fund  
P.O. Box 942809  
Sacramento, CA 94209-0001  
(916) 653-3001

September 06, 2023

[LAIF Home](#)  
[PMIA Average Monthly Yields](#)

PANOCHÉ DRAINAGE DISTRICT

GENERAL MANAGER/ACCT SUPERVISOR  
52027 WEST ALTHEA AVENUE  
FIREBAUGH, CA 93622

[Tran Type Definitions](#)

**Account Number:** 90-10-001

August 2023 Statement

### Account Summary

|                   |      |                    |            |
|-------------------|------|--------------------|------------|
| Total Deposit:    | 0.00 | Beginning Balance: | 113,265.52 |
| Total Withdrawal: | 0.00 | Ending Balance:    | 113,265.52 |

| PANOCHÉ DRAINAGE DISTRICT<br>BUDGET (March 1, 2023 - February 29, 2024) |                     |                     |                     |         |
|---|---------------------|---------------------|---------------------|---------|
| Report thru 8/31/2023   | Budget<br>2023-2024 | Actual              | Remaining           |         |
| <b>OPERATING REVENUES</b>   |                     |                     |                     |         |
| Drainage Service Fee  | \$ 2,118,869        | \$ 1,113,330        | \$ 1,005,539        | 47%     |
| Fresno County Property Tax  | \$ 275,000          | \$ 154,876          | \$ 120,124          | 44%     |
| SLDMWA Reimbursement  | \$ 145,000          | \$ 133,923          | \$ 11,077           | 8%      |
| Annexation Reimbursement  | \$ 120,000          | \$ -                | \$ 120,000          | 100%    |
| Other Revenues  | \$ 10,000           | \$ 12,550           | \$ (2,550)          | -26%    |
| <b>TOTAL REVENUES</b>   | <b>\$ 2,668,869</b> | <b>\$ 1,414,679</b> | <b>\$ 1,254,190</b> |         |
| <b>OPERATING EXPENSES</b>   |                     |                     |                     |         |
| San Joaquin River Improvement Project                                   | \$ 1,002,570        | \$ 1,002,570        | \$ -                | 0%      |
| Grassland Bypass Project  | \$ 695,951          | \$ 695,951          | \$ -                | 0%      |
| Irrigated Lands Program   | \$ 225,733          | \$ 225,733          | \$ -                | 0%      |
| San Luis Drain Maintenance  | \$ 145,000          | \$ 150,914          | \$ (5,914)          | -4%     |
| Annexation  | \$ 120,000          | \$ 14,943           | \$ 105,057          | 88%     |
| Repairs & Maintenance   | \$ 105,000          | \$ 43,286           | \$ 61,714           | 59%     |
| Labor - Field   | \$ 85,000           | \$ 35,478           | \$ 49,522           | 58%     |
| Professional Fees   | \$ 75,000           | \$ 14,772           | \$ 60,228           | 80%     |
| Legal Costs   | \$ 67,000           | \$ 20,433           | \$ 46,567           | 70%     |
| Labor - Admin   | \$ 35,000           | \$ 13,597           | \$ 21,403           | 61%     |
| General Overhead  | \$ 30,000           | \$ 6,968            | \$ 23,032           | 77%     |
| Dues & Subscriptions  | \$ 20,000           | \$ 19,640           | \$ 360              | 2%      |
| Energy  | \$ 16,800           | \$ 7,506            | \$ 9,294            | 55%     |
| Herbicides  | \$ 15,000           | \$ 6,988            | \$ 8,012            | 53%     |
| San Joaquin Valley Drainage Authority                                   | \$ 10,803           | \$ 10,803           | \$ -                | 0%      |
| Insurance   | \$ 9,000            | \$ 11,563           | \$ (2,563)          | -28%    |
| Interest  | \$ 8,012            | \$ 15,917           | \$ (7,905)          | -99%    |
| Water Quality Monitoring  | \$ 3,000            | \$ -                | \$ 3,000            | 100%    |
| <b>TOTAL EXPENSES</b>   | <b>\$ 2,668,869</b> | <b>\$ 2,297,062</b> | <b>\$ 371,807</b>   |         |
| <b>INCOME/(LOSS)</b>  | <b>\$ -</b>         | <b>\$ (882,383)</b> | <b>\$ 882,383</b>   |         |
| Drainage Service Fee - Regular  | \$ 54.75            | \$ 71.75            | \$ (17.00)          | -24%    |
| Drainage Service Fee - Landlocked                                       | \$ 13.25            | \$ 17.50            | \$ (4.25)           | -24%    |
|   |                     |                     | Reg/Ac.             | LL/Ac.  |
| San Joaquin River Improvement Project                                   | \$ 1,002,570        | \$ 1,002,570        | \$ 20.57            | \$ 4.98 |
|   | 38%                 | 44%                 |                     |         |
| Grassland Bypass Project  | \$ 695,951          | \$ 695,951          | \$ 14.28            | \$ 3.46 |
|   | 26%                 | 30%                 |                     |         |
| Irrigated Lands Program   | \$ 225,733          | \$ 225,733          | \$ 4.63             | \$ 1.12 |
|   | 8%                  | 10%                 |                     |         |
| San Joaquin Valley Drainage Authority                                   | \$ 10,803           | \$ 14,943           | \$ -                | \$ -    |
|   | 0%                  | -2%                 |                     |         |
| Sub-Total   | \$ 1,935,057        | \$ 1,924,255        |                     |         |
| Panoche Drainage District   | \$ 733,812          | \$ 372,807          | \$ 15.05            | \$ 3.64 |
|   | 27%                 | 16%                 |                     |         |

PDD Admin \$ 364,012 13.6%  
PDD O&M \$ 369,800 13.9%

| <b>PANOCHÉ DRAINAGE DISTRICT</b>  |  |                   |                   |                     |                      |
|---|--|-------------------|-------------------|---------------------|----------------------|
| <b>AGED ACCOUNTS RECEIVABLE, BY DUE DATE</b>                            |  |                   |                   |                     |                      |
| <b>As of 8/31/2023</b>  |  |                   |                   |                     |                      |
|   | <b>Name</b>                                | <b>31-60 Days</b> | <b>61-90 Days</b> | <b>Over 90 Days</b> | <b>Total A/R</b>     |
|   | B & C Farms, c/o Francisco & Romelia Nunez | -                 | -                 | 27,888.99           | 27,888.99            |
|   | Carbajal, Sylvia                           | -                 | -                 | 5,421.01            | 5,421.01             |
|   | Carter, Rayment & Shelley                  | -                 | -                 | 32.76               | 32.76                |
|   | Cecilia Echeveste Survivor's Trust         | 250.76            | 575.18            | 32,238.39           | 33,064.33            |
|   | Correia 2015 Living Trust                  | -                 | -                 | 17,013.51           | 17,013.51            |
|   | Crimsonco, LLC                             | -                 | -                 | 178.47              | 178.47               |
|   | Imperial Merchants USA, LLC                | 162.96            | 325.92            | 21,725.78           | 22,214.66            |
|   | Lupe Brown                                 | 1.09              | -                 | 129.89              | 130.98               |
|   | McGrath, Mary K.                           | 32.14             | -                 | 3,858.03            | 3,890.17             |
|   | Panoche Drainage District                  | -                 | -                 | 48,826.89           | 48,826.89            |
|   | <b>Total:</b>                              | <b>446.95</b>     | <b>901.10</b>     | <b>157,313.72</b>   | <b>\$ 158,661.77</b> |
|   |  |                   |                   |                     |                      |
|   |  |                   |                   |                     |                      |
| <b>NOTES:</b>   |  |                   |                   |                     |                      |
| Carter Pd in full 9/7/2023  |  |                   |                   |                     |                      |
| Crimsonco said they will issue payment                                  |  |                   |                   |                     |                      |
| Talked to Echeveste / Property in Escrow - when closed will pay in full |  |                   |                   |                     |                      |
| Imperial Merchants / Letter being Sent                                  |  |                   |                   |                     |                      |

**PANOCHÉ DRAINAGE DISTRICT**  
**RESOLUTION NO. 827-23**

**A RESOLUTION DESIGNATING AUTHORIZED SIGNATORIES TO  
THE DISTRICT'S MECHANICS BANK ACCOUNTS TO EXECUTE BANKING TRANSACTIONS  
SIGN CHECKS, MAKE ACCOUNTS TRANSFERS, AND WIRE TRANSFERS  
AND AUTHORIZING EXECUTION OF RELATED DOCUMENTS**

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**RECITALS**

WHEREAS, the Board desires to update the names and positions authorized to execute checks drawn on the District's Mechanics Bank accounts, as well as those authorized to engage in wire transfers and other banking transactions, including but not limited to online banking, and to provide for execution of any additional agreements required to update the District's accounts.

WHEREAS, the Board declares that the following are no longer authorized to execute checks, engage in wire transfers, and/or undertake any other banking transactions, effective immediately, and shall be removed from the District's accounts:

Ara Azhderian, Former General Manager

WHEREAS, the Board declares that the following are hereby authorized to execute checks, engage in wire transfers, and/or undertake any other banking transactions, effective immediately, and shall be confirmed or added to the District's accounts:

Aaron Barcellos, Director  
Beau Correia, Director  
Steve Fausone, Director  
Michael Linneman, Director  
Wayne Western, Director  
Marlene Brazil, Treasurer & Accounting Supervisor  
Patrick McGowan, General Manager

**NOW, THEREFORE, BE IT HEREBY RESOLVED AS FOLLOWS:**

1. The Board of Directors of the Panoche Drainage District hereby finds and determines the above Recitals are true and correct and are incorporated herein by this reference.
  
2. The General Manager, or his designee, is hereby authorized to execute and deliver such agreements, documents and other instruments, and to perform such other acts as may be required by Mechanics Bank to recognize persons authorized to execute checks, engage in wire transfers, and/or undertake any other banking transactions on behalf of the District.



3. Insofar as Mechanics Bank requires a specific form of resolution in order to carry out the actions of this Resolution, such resolution as may be required is deemed to be hereby incorporated by this reference into this Resolution, as though fully set forth herein.

PASSED AND ADOPTED this 18<sup>th</sup> day of September 2023, in a duly noticed and open meeting of the Board of Directors by the following vote, to wit:

Ayes:  
Nays:  
Abstain:  
Absent:

\_\_\_\_\_  
Aaron Barcellos, President

Attest: \_\_\_\_\_  
Steve Fausone, Secretary

DRAFT

**CERTIFICATE OF SECRETARY  
OF  
PANOCHÉ DRAINAGE DISTRICT,  
A California Drainage District**

I, Steve Fausone, do hereby certify that I am the duly authorized and appointed Secretary of the Panoche Drainage District, a California Drainage District (the "District"); that the foregoing is a true and correct copy of that certain resolution duly and unanimously adopted and approved by the Board of Directors of the District on the 18<sup>th</sup> day of September 2023; and that said resolution has not been modified or rescinded and remains in full force and effect as the date hereof:

**IN WITNESS WHEREOF**, I have executed this Certificate on this \_\_\_\_\_ day of September 2023.

\_\_\_\_\_  
Steve Fausone, Secretary

DRAFT

# PANOCHÉ WATER DISTRICT

52027 WEST ALTHEA AVE, FIREBAUGH, CA 93622  
TELEPHONE (209) 364-6136 • FAX (209) 364-6122



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## SEPTEMBER 18, 2023, REGULAR BOARD MEETING MEMORANDUM

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**TO:** BOARD OF DIRECTORS

**FROM:** JUAN CADENA, WATER RESOURCES MANGER

**SUBJECT:** JOSE CARILLO REQUEST FOR PG&E EASEMENT

**DATE:** SEPTEMBER 18, 2023

**CC:** PATRICK MCGOWAN, GENERAL MANAGER

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The Board to review and consider authorizing executing of a permanent easement to Pacific Gas & Electric for Jose Carillo, to cross Althea drain. Water Resources Manager Juan Cadena has inspected the site and communicated with PG&E rsubcontractor regarding the proposed location of the new power pole. He has determined that the proposed location would not interfere with District operations or maintenance.

**RECOMMENDATION:** The Board to authorize execution of the permanent easement with Pacific Gas & Electric.

## Juan Cadena

---

**From:** Nicolette McEowen <NMcEowen@bcf-engr.com>  
**Sent:** Friday, September 15, 2023 9:58 AM  
**To:** Juan Cadena  
**Cc:** Sandra Reyes  
**Subject:** RE: PM#35425008\_PG&E PROPOSED WORK 223-0131 Phase 132  
**Attachments:** 35425008DO-ConDWGA\_LandComments.pdf; PM#35425008.kmz

Good morning,

My name is Nicci McEowen at Blair, Church and Flynn. We are sub-contractors for PG&Es land departments.

PG&E has proposed work that will cross over a ditch in your district that runs along W. Althea Ave.

Please see attached KMZ for exact location.

There is an existing overhead electric line that runs parallel to the ditch.

PG&E has proposed plans to come off an existing pole, crossing 60' onto APN: 004-150-033 when a customer service pole and meter will be installed.

Please let me know what is needed for PG&E to perform work.

Thank you,



**Nicolette McEowen** | Permitting Analyst  
NMcEowen@bcf-engr.com

A Native American Owned MBE - Connect With Us On Social Media @bcfengr

**To:** Juan Cadena <[jcadena@panochewd.org](mailto:jcadena@panochewd.org)>  
**Cc:** Sandra Reyes <[sreyes@panochewd.org](mailto:sreyes@panochewd.org)>  
**Subject:** PM#35425008\_PG&E PROPOSED WORK 223-0131 Phase 132

Good morning,

My name is Nicci McEowen at Blair, Church and Flynn. We are sub-contractors for PG&Es land departments.

PG&E has proposed work that will cross over a ditch in your district that runs along W. Althea Ave.

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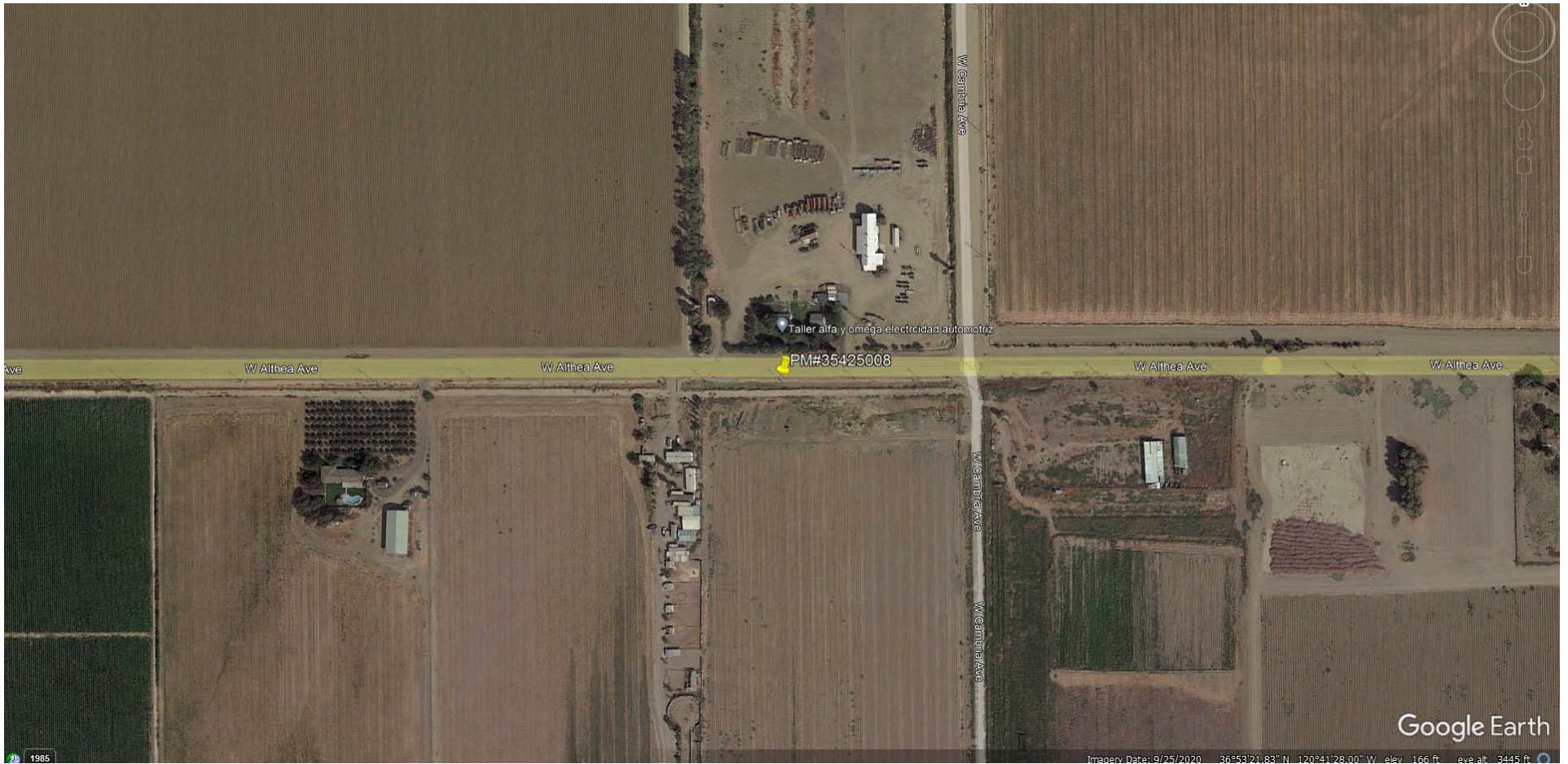
Please let me know what is needed for PG&E to perform work.

Thank you,



**Nicolette McEowen** | Permitting Analyst  
NMcEowen@bcf-engr.com

A Native American Owned MBE - Connect With Us On Social Media @bcfengr



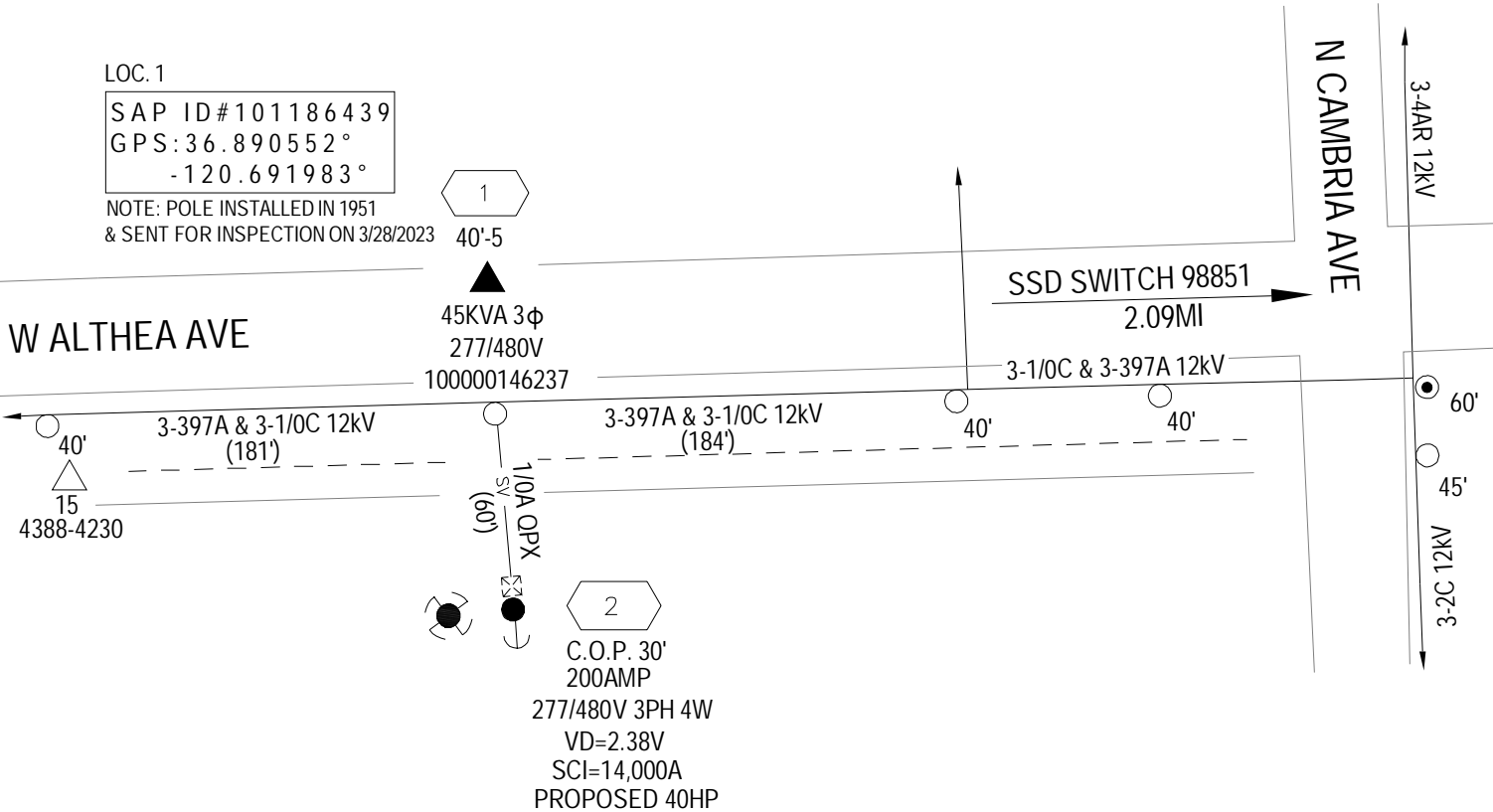
**CUSTOMER NOTES:**

- INSTALL MINIMUM 30' CUSTOMER OWNED METER POLE SET 6' DEEP SEE POLE REQUIREMENTS IN PG&E GREENBOOK (DOC. 025055)
- INSTALL WEATHERHEAD A MINIMUM OF 16" DOWN FROM POLE TOP PER PG&E GREENBOOK (DOC. 058087, PG. 6 & PG. 8)
- CUSTOMER TO INSTALL DOWN GUY AS A REQUIREMENT WHEN SVC CROSSES THOROUGHFARE PER PG&E GREENBOOK(DOC. 058087, PG.8-9)

LOC. 1

SAP ID# 101186439  
GPS: 36.890552°  
-120.691983°

NOTE: POLE INSTALLED IN 1951  
& SENT FOR INSPECTION ON 3/28/2023



**CONSTRUCTION NOTES :**

- LINE TRUCK ACCESSIBLE
- TCP AND FLAGGING REQUIRED
- COUNTY PERMIT REQUIRED

**CONSTRUCTION NOTES LOC 1:**

- REPLACE XARM
- INSTALL 45KVA TX
- INSTALL 60' 1/0A QPX

**CONSTRUCTION NOTES LOC 2:**

- INSTALL 200A SMART METER

**LEGEND**

| INSTALL | REMOVE | DESCRIPTION    |
|---------|--------|----------------|
| ▲       |        | OH TRANSFORMER |
| — sv —  |        | 1/0A QPX       |
| ⊠       |        | SMART METER    |
| ⊙       |        | AG PUMP        |

1

|                  |              |
|------------------|--------------|
| COORDINATE #     | 100000146237 |
| LOADING DISTRICT | S/I          |
| TX SIZE          | — 45         |
| KVA 1φ           | — N/A        |
| KVA 3φ           | — 40         |
| % L.F.           | — 100        |



|                                  |                        |
|----------------------------------|------------------------|
| PRIMARY VOLTAGE: 12 kV           | VOLTAGE AREA: 2        |
| LATITUDE: 36.890552              | LONGITUDE: -120.691983 |
| SOURCE SIDE DEVICE: SWITCH 98851 |                        |
| SUB & CIRCUIT: ORO LOMA 1106     |                        |

CONSTRUCTION SKETCH  
INSTALL OH TX AND SERVICE  
NE SE NE 18-12-12, FIREBAUGH, CA

|                       |               |
|-----------------------|---------------|
| EST: DANNY BUSTAMANTE | (909)519-5114 |
| ADE: EVELYN RODRIGUEZ | (909)365-0380 |
| SUPV: KIMBERLY PAYNE  | (661)619-4871 |
| REP: KIRK ATHERTON    | (559)706-6584 |
| PLNR: N/A             |               |

|                     |                    |
|---------------------|--------------------|
| DSGN SAG: RURAL     | RAPTOR ZONE: YES   |
| LOADING AREA: LIGHT | ARRESTER DIST: 2   |
| CORROSION AREA: NON | INSULATION DIST: B |



**Know what's below.  
Call before you dig.**



**ENVIRONMENTAL  
ISSUES**



|                  |                  |
|------------------|------------------|
| JPA#: N/A        | SCALE: NTS       |
| NOTIF: 124849062 | DATE: 03/28/2023 |
| PM: 35425008     | SHEET: 1 OF 1    |
|                  | REV. 0           |

|                        |                       |                  |               |              |               |        |
|------------------------|-----------------------|------------------|---------------|--------------|---------------|--------|
| EXEMPT EQUIP.INST.: NO | FIRE AREA: LRA-TIER 1 | GAS CONFLICT: NO | NEAR LOC: N/A | PM: 35425008 | SHEET: 1 OF 1 | REV. 0 |
|------------------------|-----------------------|------------------|---------------|--------------|---------------|--------|



Replace Pole and add a Transformer

New Service Pole (35')



# *PANOCHÉ DRAINAGE DISTRICT*

52027 WEST ALTHEA AVE, FIREBAUGH, CA 93622  
TELEPHONE (209) 364-6136 • FAX (209) 364-6122



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## **BOARD MEETING MEMORANDUM**

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**TO:** BOARD OF DIRECTORS

**FROM:** CHRIS CARLUCCI, OPERATIONS & MAINTENANCE MANAGER

**SUBJECT:** DIVISION REPORT – OPERATIONS & MAINTENANCE

**DATE:** SEPTEMBER 18, 2023

**CC:** PATRICK MCGOWAN, GENERAL MANAGER

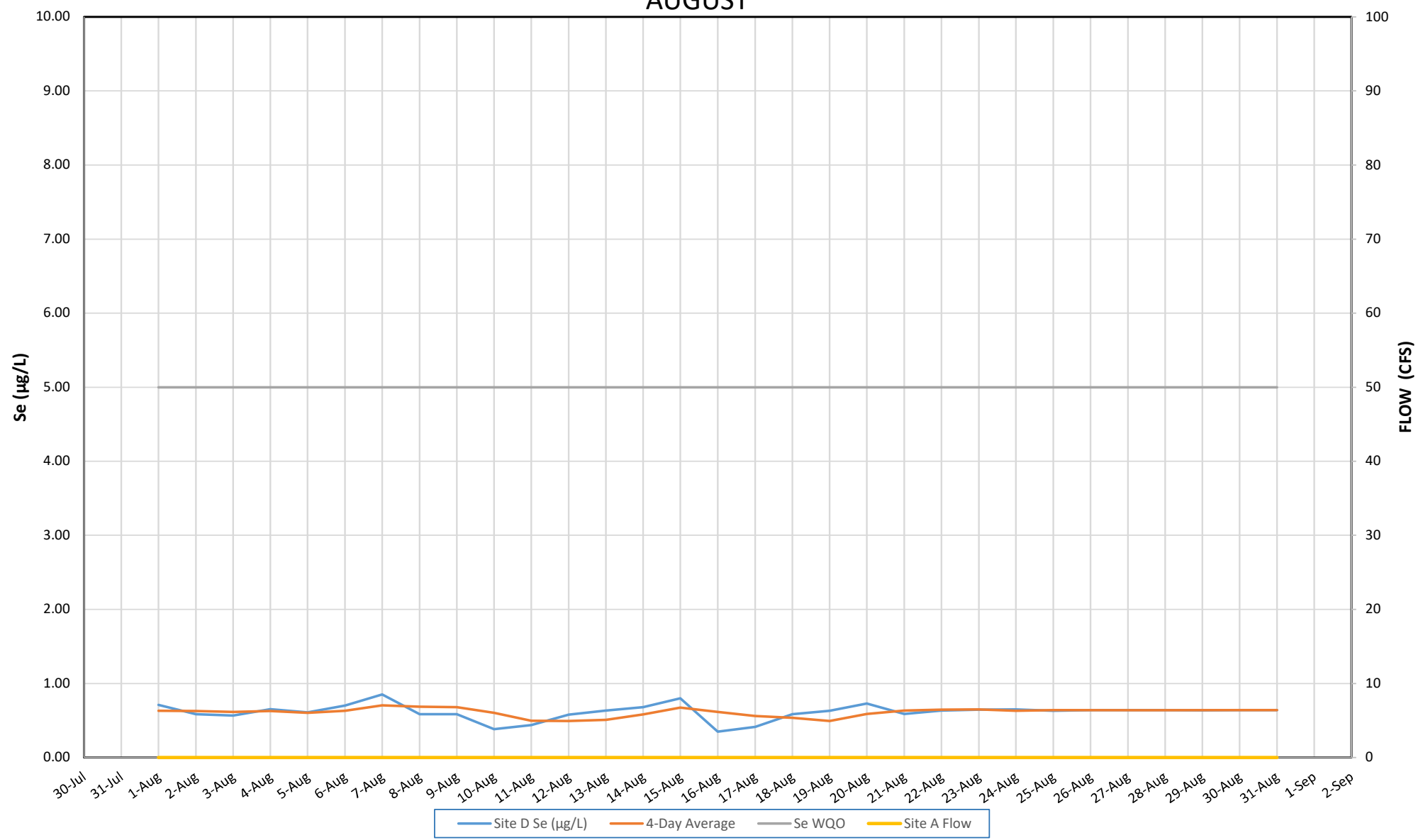
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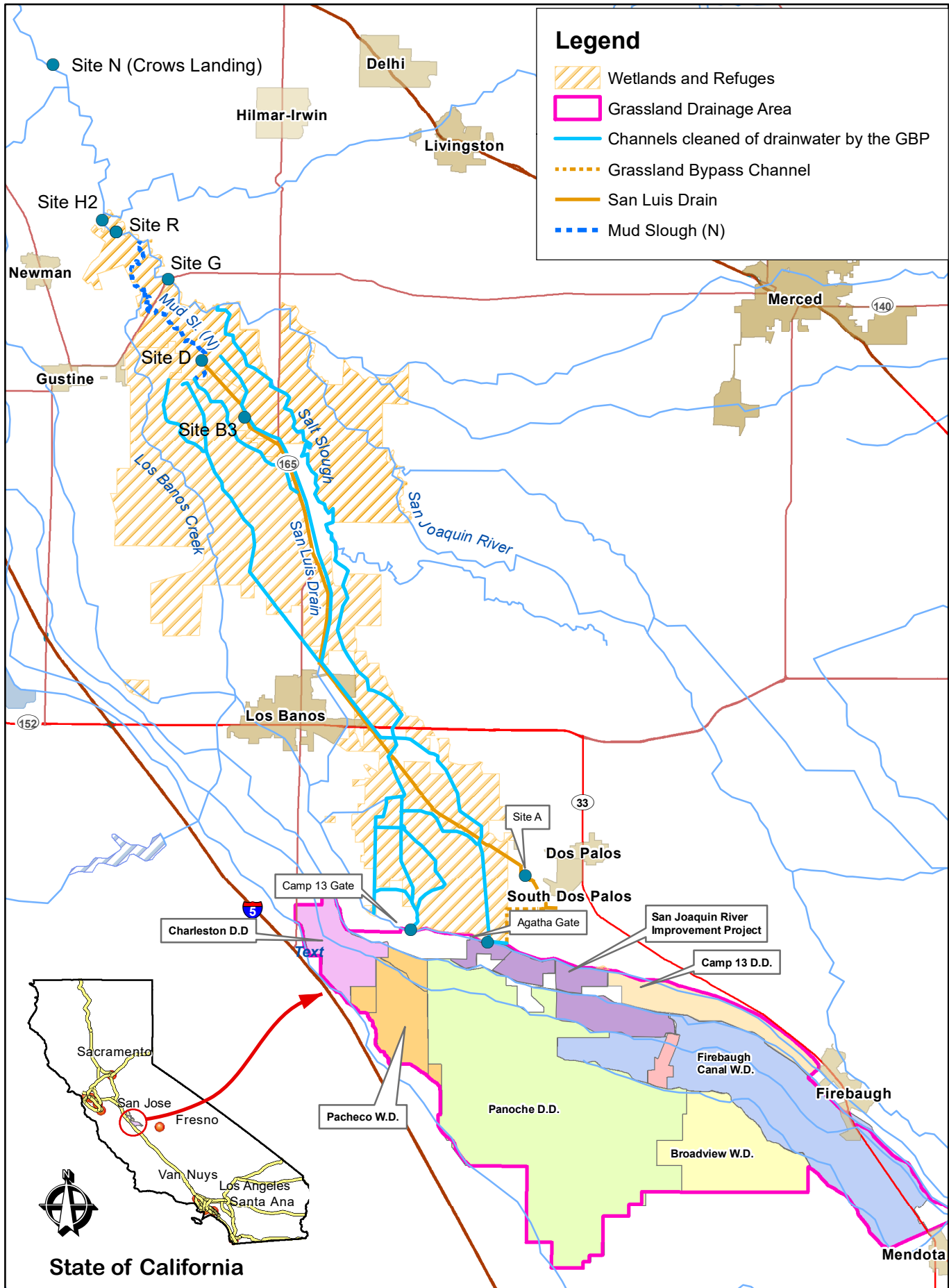
**For the month of August, the following operations and maintenance activities occurred as follows:**

- General Maintenance
- Cleaned Outside Drain from PE-14 to 4 poles.
- Spot cleaned Millux drain.
- Weed control- Sprayed Courtney Drain, Russell Drain, Buick Drain, 11-44 Drain, Millux Drain, Hammond Drain, Davidson Drain and Sabbetti Drain.
- Charleston Drainage District- Checking oilers on CH-2 pumps.
- San Luis Drain- Picked up tires from Russell Ave to 152. Weed Control sprayed from Hwy 152 to check # 14

# Mud Slough Water Quality - 2023

## AUGUST





Coordinate System: NAD 83, US Foot  
 Hydrology: Named\_Rivers\_STreams.shp  
 Roads/Cities: ESRI, Tele Atlas North America  
 Districts: wdfed24.shp

### Grassland Bypass Project Location Map

Prepared by:  
 Summers Engineering, Inc.  
 Consulting Engineers  
 Hanford California