

**AGENDA**  
**PANOCHÉ DRAINAGE DISTRICT**  
**REGULAR BOARD OF DIRECTORS MEETING**  
**November 9, 2021 – 9:00 a.m.**

**CONSISTENT WITH RESOLUTION NO. 787-21 PROCLAIMING A LOCAL EMERGENCY AND  
AUTHORIZING REMOTE TELECONFERENCE BOARD MEETINGS THROUGH NOVEMBER 11, 2021  
PURSUANT TO AB 361, THE OPEN SESSION OF THIS MEETING MAY BE JOINED  
FROM YOUR COMPUTER, TABLET OR SMARTPHONE THROUGH THE FOLLOWING MEANS:**

<https://global.gotomeeting.com/join/277376749>

**AND PLEASE DIAL**

**Conference call in number: (844) 783-6236      Passcode: 209 364 6136**

**PRESIDENT’S ANNOUNCEMENT:** Pursuant to Government Code Section 54952.3, let it be known that Board Members receive no compensation or stipend for simultaneous or serial order meetings of the Panoche Water District, Panoche Drainage District, Panoche Financing Authority, and/or the Panoche Resource Conservation District.

- 1. CALL TO ORDER**
- 2. REVIEW OF AGENDA:** The Board will consider corrections and/or additions to the Agenda of items requiring immediate action that came to the attention of the Board after the Agenda was posted.
- 3. ROLL CALL:** A quorum will be confirmed and the Board will consider appointment of an acting Officer(s) in the event the President, Vice-President, and/or Secretary is absent from the meeting.
- 4. POTENTIAL CONFLICTS OF INTEREST:** Any Board member who has a potential conflict of interest may now identify the Agenda Item and recuse themselves from discussing and voting on the matter. [Government Code Section 87105]
- 5. PUBLIC COMMENT:** The Board of Directors welcomes participation in Board meetings. The public may address matters under the jurisdiction of the Board that have not been posted in the Agenda. The public will be given the opportunity to address the Board on any item in the Agenda at this time or before the Board’s consideration of that item. If members of the public desire to address the Board relative to a particular Agenda item at the time it is to be considered, they should so notify the President of the Board at this time. Please note, California Law prohibits the Board from taking action on any matter during a regular meeting that is not on the posted Agenda unless the Board determines that it is an emergency or one of the other situations specified in Government Code Section 54954.2. During a special meeting, the Board may not take action on any matter that is not on the posted Agenda. The President may limit the total amount of time allocated for public comment on particular issues to 3 minutes for each individual speaker.

**6. DIVISION REPORTS:**

- A. Water Operations & Maintenance – Juan Cadena
- B. Administration – John Paul Otollo
- C. Ethics, Compliance, & Human Resources – Lorena Chagoya

**7. JOINT CLOSED SESSION: Conference with Legal Counsel.**

- A. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION  
Significant Exposure to Litigation pursuant to Section 54956.9(d), paragraph (2) or (3):

Number of Cases: Ten

**8. REPORT FROM JOINT CLOSED SESSION (GOVERNMENT CODE SECTION 54957.1)**

*At approximately 10:15 a.m., it is anticipated President Bennett will suspend the Panoche Drainage District meeting and continue the Panoche Water District-ONLY meeting.*

**9. CONSENT CALENDAR**

All matters listed on the Consent Calendar are considered to be routine and non-controversial and will be acted upon by a single action of the Board of Directors, unless a Board Member requests separate consideration of the item. If such a request is made, the item may be heard as an Action Item at this meeting. The Board will review and consider (Tab 2):

- Approval of DRAFT minutes from the January 26, 2021, special meeting of the Board;
- Approval of DRAFT minutes from the February 9, 2021, regular meeting of the Board;
- Acceptance of the monthly financial statements for the period ending October 31, 2021.

**ACTION ITEMS**

- 10.** The Board to review and consider a Resolution determining that during the proclaimed state of emergency due to the COVID-19 pandemic, meeting in person would present imminent risk to the health or safety of attendees (Azhderian – Tab 3);
- 11.** The Board to review and consider accepting the Treasurer’s Quarterly Investment Report for the period ending September 30, 2021 (Otollo – Tab 4);
- 12.** The Board to review and consider approving payment of bills (Otollo – Tab 5).

**REPORT ITEMS**

- 13. CONTROLLER’S REPORT (Tab 6)**
  - A. FY 2021-22 Budget-to-Actual Report;
  - B. Other financial matters affecting the District.

- 14. DRAINAGE MANAGEMENT REPORT (Tab 7)**
  - A. Grassland Bypass Project Water Quality Monitoring;
  - B. San Joaquin River Water Quality Improvement Project;
  - C. Grassland Bypass Project;
  - D. Other Drainage Related Matters Affecting the District.
  
- 15. GENERAL MANAGER'S REPORT (Tab 8)**
  - A. Prop 84 Grant for Westside Regional Drainage Plan:
    - i. Tile Sump SCADA Project;
    - ii. Land Acquisition;
    - iii. Stormwater Regulating Basins Expansion;
    - iv. Land Development;
    - v. Conveyance Optimization.
  - B. Grassland Basin Authority;
  - C. Other Matters Affecting the District.
  
- 16. REPORTS ON OTHER ITEMS PURSUANT TO GOVERNMENT CODE SECTION 54954.2(a)(3)**
  
- 17. FUTURE MEETING DATES**
  - A. Board to Consider Action to Set Special Meeting Date(s): *November 16 and 23, 2021.*
  - B. Next Regular Meeting Date: December 14, 2021
  
- 18. ADJOURNMENT**
  - ❖ Items on the Agenda may be taken in any order.
  - ❖ Action may be taken on any item listed on the Agenda.
  - ❖ Writings relating to open session: Agenda items that are distributed to members of the Board of Directors will be available for inspection at the District office, excluding writings that are not public records or are exempt from disclosure under the California Public Records Acts.

Americans with Disabilities Act of 1990: Under this Act, a qualifying person may request that the District provide a disability-related modification or accommodation in order to participate in any public meeting of the District. Such assistance includes alternative formats for the agendas and agenda packets used for any public meetings of the District. Requests for assistance shall be made in person, in written form, or via telephone by calling (209) 364-6136. Requests must be received at least 18 hours prior to a scheduled public meeting.



**PANOCHÉ DRAINAGE DISTRICT MEETING MINUTES  
SPECIAL MEETING OF THE BOARD OF DIRECTORS  
January 26, 2021, at 9:00 A.M.**

A special meeting of the Board of Directors was held on January 26, 2021, at 9:00 a.m., in accordance with Governor Newsom’s Executive Orders N-25-20 and N-29-20 issued in response to the COVID-19 Pandemic, which allows local and state legislative bodies to hold meetings by web and teleconference, and to make meetings accessible to the public electronically. Those present at the meeting were:

Directors Present: John Bennett, President  
Sue Redfern-West, Vice-President  
Mike Stearns, Secretary  
Michael Linneman, Director

Directors Absent: Ross Koda, Director

District Staff Present: Ara Azhderian, General Manager

Others Present: Philip Williams, General Counsel  
Diane Rathmann, Of Counsel

**ANNOUNCEMENT PURSUANT TO GOVERNMENT CODE SECTION 54952.3**

Pursuant to the Brown Act, President Bennett announced that Directors do not receive compensation or a stipend for simultaneous or serial order meetings of Panoche Water District, Panoche Drainage District, and the Panoche Financing Authority.

**CALL TO ORDER**

President Bennett called the regular meeting to order at 9:00 a.m.

**REVIEW OF AGENDA**

There were no changes to the Agenda.

**ROLL CALL**

A quorum of the Board and presence of the District’s Officers were confirmed.

**POTENTIAL CONFLICTS OF INTEREST**

No conflicts were reported.

**PUBLIC COMMENT**

There was no public comment.

*At approximately 9:03 a.m., President Bennett suspended the Panoche Drainage District meeting and continued the Panoche Water District-ONLY meeting.*

*At approximately 11:03 a.m., President Bennett resumed the Panoche Drainage District meeting.*

**2021-2022 FISCAL-YEAR BUDGET CONSIDERATIONS**

General Manager Azhderian discussed with the Board how it wanted to approach budgeting for the upcoming 2021-22 fiscal-year. He explained that given the poor water supply forecast and likely resultant water costs coupled with an overall weak agricultural economic forecast, due in part to adverse COVID-19 impacts, staff was inclined to prepare and present a minimalist budget. Azhderian noted, however, that while the District can minimize administration and defer maintenance to help reduce cost, the majority of the District’s budget is driven by activities performed by the Grassland Basin Authority and San Luis & Delta-Mendota Water Authority for the operation and maintenance of the San Joaquin River Water Quality Improvement Project and Grassland Bypass Project, respectively, and, therefore, largely out of the District’s control. After discussion, the Board directed staff to minimize costs to the extent practicable.

**FUTURE MEETING DATES**

The next regular meeting of the Board was scheduled for February 9, 2021, at 9:00 a.m.

**ADJOURNMENT**

With no further business on the agenda, President Bennett adjourned the meeting at 11:15 a.m.

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JOHN BENNETT, President

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MIKE STEARNS, Secretary

DRAFT

**PANOCHÉ DRAINAGE DISTRICT MEETING MINUTES  
REGULAR MEETING OF THE BOARD OF DIRECTORS  
February 09, 2021, at 9:00 A.M.**

A regular meeting of the Board of Directors was held on February 09, 2021, at 9:00 a.m., in accordance with Governor Newsom’s Executive Orders N-25-20 and N-29-20 issued in response to the COVID-19 Pandemic, which allows local and state legislative bodies to hold meetings by web and teleconference, and to make meetings accessible to the public electronically. Those present at the meeting were:

- Directors Present: John Bennett, President  
Sue Redfern-West, Vice-President  
Mike Stearns, Secretary  
Michael Linneman, Director  
Ross Koda, Director
- Directors Absent: None
- District Staff Present: Ara Azhderian, General Manager  
Juan Cadena, Water Resources Manager  
John Paul Otollo, Treasurer & Controller  
Lorena Chagoya, Ethics & Compliance Officer
- Others Present: Philip Williams, General Counsel  
Diane Rathmann, Of Counsel  
Palmer McCoy, Grassland Basin Authority

**ANNOUNCEMENT PURSUANT TO GOVERNMENT CODE SECTION 54952.3**

Pursuant to the Brown Act, President Bennett announced that Directors do not receive compensation or a stipend for simultaneous or serial order meetings of Panoche Water District, Panoche Drainage District, Panoche Financing Authority, and the Panoche Resource Conservation District.

**CALL TO ORDER**

President Bennett called the regular meeting to order at 9:02 a.m.

**REVIEW OF AGENDA**

There were no changes to the Agenda.

**ROLL CALL**

A quorum of the Board and presence of the District’s Officers were confirmed.

**POTENTIAL CONFLICTS OF INTEREST**

No conflicts were reported.

**PUBLIC COMMENT**

There was no public comment.

**DIVISION REPORTS**

- A. Water Resources Manager, Juan Cadena reported on water deliveries and pump maintenance activities, noting staff were working to clean laterals of leaves that had accumulated. He updated the Board on Sustainable Groundwater Management Act activities, noting that Provost & Pritchard had completed the District funded work to install subsidence monuments at various locations throughout the District. Cadena also stated the District would be sending well owners a letter informing them of the need to register their wells with the Central Delta-Mendota Groundwater Sustainability Agency.
- B. Controller, JP Otollo reported accounting staff had completed preparation of the annual payroll reports and were working on the fiscal year-end close-out procedures. He said the water department was focused on processing rescheduling requests and supplemental water sales. Lastly, Otollo reported staff were working on preparation of the 2021-22 fiscal-year budget.
- C. Ethics & Compliance Officer, Lorena Chagoya reported the District had not experienced any insurance claims, COVID cases, nor reports on the Speak-Up Hotline during the previous month. She noted that the 2020 worker's compensation claims were half of 2019, 3 instead of 6, and that both the Water and Drainage districts had been recognized by the Association of California Water Agencies Joint Power Insurance Agency for their low loss claims. Lastly, Chagoya stated that employee performance assessments were underway and she reviewed the list of upcoming inspections and trainings.

*At approximately 10:16 a.m., President Bennett suspended the Water District meeting and continued with the Drainage District-Only meeting.*

**CONSENT CALENDAR**

General Manager Azhderian presented the Board with the Consent Calendar items, including DRAFT minutes from the October 13, 2020, regular meeting of the Board, DRAFT minutes from the October 27, 2020, special meeting of the Board, and the monthly financial statements for the period ending January 31, 2021. After consideration, on a motion by Director Stearns, seconded by Director Koda, the Board unanimously accepted the Consent Calendar as presented.

The vote on the matter was as follows:

Ayes:	Bennett, Redfern-West, Stearns, Linneman, Koda
Nays:	None
Abstain:	None
Absent:	None

**THE BOARD TO REVIEW AND CONSIDER ACCEPTING THE TREASURER'S QUARTERLY INVESTMENT REPORT FOR THE PERIOD ENDING DECEMBER 31, 2020**

Treasurer Otollo presented the Board with the Quarterly Investment Report. He reported the majority of District funds were deposited in Federal Deposit Insurance Corporation (FDIC) insured accounts at Mechanics Bank, with the remaining balance invested in the State of California Local Agency Investment Fund. He said the District is in compliance with its Statement of Investment Policy. However, Otollo explained, the District would not be expected to meet its expenditure requirements for the next six months due to a shortfall in past and projected revenue from Drainage Service fees and the San Joaquin River Water Quality Improvement Project Participant dues. He said the District's position may improve over the fiscal-year with receipt of Fresno County tax allocations, miscellaneous revenues, or mid-term



fee increases. In the meantime, Otollo said, the District has entered into repayment agreements for interest-bearing long-term operational cash advances from a related-party district to be repaid over 5 years. He noted the District has substantial capital assets in the form of equipment and real property, and the agreements will allow it to address cash flow without disposing of such capital assets. After consideration, on a motion by Director Koda, seconded by Director Linneman, the Board unanimously accepted the Quarterly Investment Report as presented.

The vote on the matter was as follows:

Ayes:	Bennett, Redfern-West, Stearns, Linneman, Koda
Nays:	None
Abstain:	None
Absent:	None

#### **THE BOARD TO REVIEW AND CONSIDER APPROVING PAYMENT OF BILLS**

Controller Otollo presented the Board with the District's accounts payable. After consideration, on a motion by Director Stearns, seconded by Director Koda, the Board unanimously approved payment of the bills.

The vote on the matter was as follows:

Ayes:	Bennett, Redfern-West, Stearns, Linneman, Koda
Nays:	None
Abstain:	None
Absent:	None

#### **CONTROLLER'S REPORT**

Controller Otollo reviewed the District's budget-to-actual report with the Board, noting overall that expenses were tracking below budget.

#### **DRAINAGE MANAGEMENT REPORT**

General Manager Azhderian presented the Board with the monthly Grassland Bypass Project Water Quality Monitoring Report, noting that the spike in Site A flow was the result of a levee failure on the Central California Irrigation District's Outside Canal and not related to any drainage discharge. He stated that Water District staff responded on a Saturday and provided CCID support, equipment, and materials to help them contain the breach. Azhderian also updated the Board on other activities related to the SJRIP, Grassland Bypass Project, and Mud Slough Restoration Project.

#### **GENERAL MANAGER'S REPORT**

General Manager Azhderian updated the Board on the District's Proposition 84 grant activities.

*At approximately 10:54 a.m., President Bennett resumed the Water District meeting.*

#### **JOINT CLOSED SESSION**

General Counsel Williams announced that the Panoche Water and Drainage Districts Boards would meet jointly in closed session for a conference with legal counsel on anticipated litigation pursuant to Government Code Section 54956.9, Subdivision (d), Paragraphs (1), (2), or (3).

*At approximately 10:55 a.m., President Bennett called the joint closed session to order.*

*At approximately 11:23 a.m., President Bennett adjourned the joint closed session.*

**JOINT CLOSED SESSION REPORT**

General Counsel Williams reported the Boards met jointly with legal counsel in closed session and took no reportable action.

**REPORTS ON OTHER ITEMS PURSUANT TO GOVERNMENT CODE SECTION 54954.2(a)(3)**

There was no report pursuant to Government Code Section 54954.2(a)(3).

**FUTURE MEETING DATES**

A special meeting of the Board was scheduled for February 23, 2021, at 9:00 a.m.. The next regular meeting of the Board was scheduled for March 9, 2021, at 9:00 a.m.

**ADJOURNMENT**

With no further business on the agenda, President Bennett adjourned the meeting at 11:23 a.m.

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JOHN BENNETT, President

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MIKE STEARNS, Secretary

DRAFT

**PANOCHÉ DRAINAGE DISTRICT**  
**TREASURER'S MONTHLY FINANCIAL REPORT**  
**BALANCE SHEET-CURRENT ASSETS & LIABILITIES**

<b>DATE AS OF</b>	<b><u>October 31, 2021</u></b>	<b><u>September 30, 2021</u></b>
<b><u>CURRENT LIABILITIES</u></b>		
ACCOUNTS PAYABLE	\$587,869	\$624,821
NOTE PAYABLE -PWD	46,662	58,255
CUSTOMER PREPAYMENTS	-	8,361
<b>TOTAL CURRENT LIABILITIES</b>	<b>\$634,531</b>	<b>\$691,437</b>
<b><u>CASH AND INVESTMENT ACCOUNTS</u></b>		
CHECKING ACCOUNT	\$181,486	\$68,056
FRESNO COUNTY FUNDS	28,485	28,252
PROP 84 CHECKING	7,915	18,412
LAIF ACCOUNT	283,779	483,385
<b>TOTAL CASH AND INVESTMENTS</b>	<b>\$501,665</b>	<b>\$598,105</b>
<b><u>ACCOUNTS RECEIVABLES</u></b>		
DRAINAGE SERVICE CHARGES	\$1,628,315	\$106,978
OTHER RECEIVABLES	7,123	11,648
DELINQUENT ACCOUNT CHARGES	3,502	3,222
CASH ADVANCE - PROP 84	300,000	300,000
<b>TOTAL ACCOUNTS RECEIVABLES</b>	<b>\$1,938,940</b>	<b>\$421,848</b>
<b>TOTAL CURRENT ASSETS</b>	<b>\$2,440,605</b>	<b>\$1,019,953</b>
<b>NET CURRENT ASSETS (NET CASH POSITION)</b>	<b>\$1,806,074</b>	<b>\$328,516</b>

**Summary Report for Period 01 Thru 08 Ending 10/31/2021**




**PANOCHE DRAINAGE DISTRICT (PDD)**

<b>Account Number/Description</b>	<b>Beginning</b>	<b>Debit</b>	<b>Credit</b>	<b>Net Change</b>	<b>Ending</b>
1311-000					
FRESNO COUNTY CASH ACCOUNT	28,251.68	232.84	0.00	232.84	28,484.52
1311-600					
MECHANIC CKNG#*****0066	68,055.90	289,237.00	175,806.81	113,430.19	181,486.09
1312-010					
MECHANIC-PROP 84 CK ACCT#*****6000	18,412.30	0.00	10,497.05	10,497.05-	7,915.25
1313-000					
L. A. I. F.	483,779.03	0.00	200,000.00	200,000.00-	283,779.03
<b>Report Total:</b>	<b>598,498.91</b>	<b>289,469.84</b>	<b>386,303.86</b>	<b>96,834.02-</b>	<b>501,664.89</b>

RETURN SERVICE REQUESTED

PANOCHÉ DRAINAGE DISTRICT  
 PDD CHECKING  
 52027 W ALTHEA AVE  
 FIREBAUGH CA 93622-9401

**Managing Your Accounts**

-  Client Services 800.797.6324
-  Online [www.mechanicsbank.com](http://www.mechanicsbank.com)
-  Mobile Download Our Mobile Apps

**Summary of Accounts**

Account Type	Account Number	Ending Balance
PUBLIC CHECKING	XXXXXXXXXX0066	\$184,051.77

**PUBLIC CHECKING-XXXXXXXXXX0066**

**Account Summary**

Date	Description	Amount
10/01/2021	Beginning Balance	\$71,525.90
	6 Credit(s) This Period	\$288,194.10
	8 Debit(s) This Period	\$175,668.23
10/29/2021	Ending Balance	\$184,051.77

**Electronic Credits**

Date	Description	Amount
10/08/2021	Remote Deposit	\$1.00
10/13/2021	Wire/In/121140218/WESTAMERICA BANK//STATE OF CALIFORNIA	\$200,000.00
10/18/2021	Remote Deposit	\$11,648.28
10/26/2021	Remote Deposit	\$480.17
10/26/2021	W00729 PAY INVOICE # 22842	\$960.73
10/29/2021	Remote Deposit	\$75,103.92

**Electronic Debits**

Date	Description	Amount
10/13/2021	JE-46 OCT 21 LOAN INSTALL PYMT	\$12,810.00
10/13/2021	W00552 PAY INVOICES 40936 & 40941	\$25,527.37

**Checks Cleared**

Check Nbr	Date	Amount	Check Nbr	Date	Amount	Check Nbr	Date	Amount
6966	10/08/2021	\$1,200.00	6970	10/07/2021	\$350.00	6973	10/15/2021	\$5,431.25
6969*	10/01/2021	\$1,920.00	6972*	10/14/2021	\$95,248.17	6977*	10/26/2021	\$33,181.44

\* Indicates skipped check number




**Daily Balances**

Date	Amount	Date	Amount	Date	Amount
10/01/2021	\$69,605.90	10/13/2021	\$229,719.53	10/18/2021	\$140,688.39
10/07/2021	\$69,255.90	10/14/2021	\$134,471.36	10/26/2021	\$108,947.85
10/08/2021	\$68,056.90	10/15/2021	\$129,040.11	10/29/2021	\$184,051.77

RETURN SERVICE REQUESTED

PANOCHÉ DRAINAGE DISTRICT  
 PROP 84 NO 4600012787  
 52027 W ALTHEA AVE  
 FIREBAUGH CA 93622-9401

**Managing Your Accounts**

-  Client Services 800.797.6324
-  Online [www.mechanicsbank.com](http://www.mechanicsbank.com)
-  Mobile Download Our Mobile Apps

**Summary of Accounts**

Account Type	Account Number	Ending Balance
PUBLIC CHECKING	XXXXXXXXX6000	\$16,159.98

**PUBLIC CHECKING-XXXXXXXXX6000**

**Account Summary**

Date	Description	Amount
10/01/2021	Beginning Balance	\$57,826.59
	0 Credit(s) This Period	\$0.00
	5 Debit(s) This Period	\$41,666.61
10/29/2021	Ending Balance	\$16,159.98

**Checks Cleared**

Check Nbr	Date	Amount	Check Nbr	Date	Amount	Check Nbr	Date	Amount
10075	10/04/2021	\$13,302.50	10077	10/01/2021	\$26,106.95	10081*	10/15/2021	\$1,787.50
10076	10/01/2021	\$4.84	10079*	10/19/2021	\$464.82			

\* Indicates skipped check number

**Daily Balances**

Date	Amount	Date	Amount
10/01/2021	\$31,714.80	10/15/2021	\$16,624.80
10/04/2021	\$18,412.30	10/19/2021	\$16,159.98

**Overdraft and Returned Item Fees**

	Total for this period	Total year-to-date
Total Overdraft Fees	\$0.00	\$0.00
Total Returned Item Fees	\$0.00	\$0.00

<b>PANOCHÉ DRAINAGE DISTRICT</b>			
<b>Account Receivable Report</b>			
<b>Fiscal Year 03/01/2021 - 02/28/2022</b>			
<b>Report Period 10/31/21 - 11/08/21</b>			
Report Date: 11/09/21			
	<b>Total</b>	<b>PDD</b>	<b>OTHER</b>
Receivable Balance as of October 31, 2021	\$ 1,638,939	\$ 1,631,817	\$ 7,123
Billings:	-	-	-
<b>Total Billings:</b>	<b>\$ -</b>	<b>-</b>	<b>-</b>
<b>Payments received:</b>	208,963	208,963	-
<b>Total Payments Received:</b>	<b>\$ 208,963</b>	<b>\$ 208,963</b>	<b>-</b>
<b>Receivable Balance as of November 08, 2021</b>	<b>\$ 1,429,976</b>	<b>\$ 1,422,853</b>	<b>\$ 7,123</b>
<b>Outstanding Accounts:</b>			
Total current accounts receivables	\$ 1,319,364	\$ 1,312,241	\$ 7,123
Total delinquent accounts	\$ 110,612	\$ 110,612	\$ -
	<b>\$ 1,429,976</b>	<b>\$ 1,422,853</b>	<b>\$ 7,123</b>

<b>PANOCHÉ DRAINAGE DISTRICT</b>				
<b>AGED ACCOUNTS RECEIVABLE - Delinquent</b>				
<b>As Of 10/31/2021, Sorted by Account #</b>				
<b>Name</b>	<b>31-60 Days</b>	<b>61-90 Days</b>	<b>Over 90 Days</b>	<b>Total A/R</b>
1 Panoche Drainage District/GBA	-	-	21,298.22	21,298.22
2 Carbajal, Sylvia	-	-	3,805.33	3,805.33
3 B & C Farms, c/o Francisco & Romelia Nunez	120.73	120.73	18,190.56	18,432.02
4 Olam West Coast, Inc.	224.54	224.54	27,775.70	28,224.78
5 Imperial Merchants USA, LLC	67.84	67.84	8,331.37	8,467.05
6 PDD/Maverick/GBA	-	-	30,384.66	30,384.66
<b>Total:</b>	<b>413.11</b>	<b>413.11</b>	<b>109,785.84</b>	<b>\$ 110,612.06</b>

BACK



## **PANOCHÉ DRAINAGE DISTRICT RESOLUTION NO. ???-21**

**A RESOLUTION OF THE BOARD OF DIRECTORS PROCLAIMING A LOCAL EMERGENCY,  
RATIFYING THE MARCH 4, 2020, PROCLAMATION OF A STATE OF EMERGENCY BY  
GOVERNOR NEWSOM, AND AUTHORIZING REMOTE TELECONFERENCE MEETINGS OF THE  
LEGISLATIVE BODIES OF PANOCHÉ DRAINAGE DISTRICT THROUGH DECEMBER 12, 2021,  
PURSUANT TO BROWN ACT PROVISIONS**

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WHEREAS, the Panoche Drainage District is committed to preserving and nurturing public access and participation in meetings of the Board of Directors; and

WHEREAS, all meetings of Panoche Drainage District’s legislative bodies are open and public, as required by the Ralph M. Brown Act (Cal. Gov. Code 54950 – 54963), so that any member of the public may attend, participate, and watch the District’s legislative bodies conduct their business; and

WHEREAS, the Brown Act, Government Code section 54953(e), makes provisions for remote teleconferencing participation in meetings by members of a legislative body, without compliance with the requirements of Government Code section 54953(b)(3), subject to the existence of certain conditions; and

WHEREAS, a required condition is that a state of emergency is declared by the Governor pursuant to Government Code section 8625, proclaiming the existence of conditions of disaster or of extreme peril to the safety of persons and property within the state caused by conditions as described in Government Code section 8558; and

WHEREAS, a proclamation is made when there is an actual incident, threat of disaster, or extreme peril to the safety of persons and property within the jurisdictions that are within the District’s boundaries, caused by natural, technological, or human-caused disasters; and

WHEREAS, it is further required that state or local officials have imposed or recommended measures to promote social distancing, or, the legislative body meeting in person would present imminent risks to the health and safety of attendees; and

WHEREAS, such conditions now exist in the District, specifically, on March 4<sup>th</sup>, 2020, Governor Newsom proclaimed a State of Emergency due to the COVID-19 pandemic and such proclamation has not as of the date of this Resolution been lifted; and

WHEREAS, due to what may be the sensitivity of some members of the public as well as to members of the Board and District staff, the contagious nature of COVID-19, including variants of the virus, and current guidance from federal, state, and local agencies that social distancing reduces the transmission of the virus, meeting in person would present imminent risks to the health or safety of attendees; and

WHEREAS, the Board of Directors does hereby find that the current status of the COVID-19 pandemic has caused, and will continue to cause, conditions of peril to the safety of persons within the District that are likely to be beyond the control of services, personnel, equipment, and facilities of the District, and desires to proclaim a local emergency and ratify the Proclamation of a State of Emergency by the Governor of the State of California; and

WHEREAS, as a consequence of the local emergency, the Board of Directors does hereby find that the legislative bodies of Panoche Drainage District shall conduct their meetings without compliance with paragraph (3) of subdivision (b) of Government Code section 54953, as authorized by subdivision (e) of section 54953, and that such legislative bodies shall comply with the requirements to provide the public with access to the meetings as prescribed in paragraph (2) of subdivision (e) of section 54953; and

WHEREAS, District notices and agendas shall provide a reasonable means for members of the public to meaningful participate in public meetings of the District; and

**NOW, THEREFORE, BE IT HEREBY RESOLVED as follows:**

1. The Board of Directors of the Panoche Drainage District hereby finds and determines the above Recitals are true and correct and are incorporated herein by this reference.
2. The Board hereby proclaims that a local emergency now exists throughout the District, and meeting in person would present a significant risk to the health and safety of those participating in person.
3. The Board hereby ratifies the Governor of the State of California's Proclamation of State of Emergency, effective as of its issuance on March 4, 2020.
4. The General Manager, or his designee, and legislative bodies of the District are hereby authorized and directed to take all actions necessary to carry out the intent and purpose of this Resolution including conducting open and public meetings in accordance with Government Code section 54953(e) and other applicable provisions of the Brown Act.
5. This Resolution shall take effect on November 12, 2021, and shall be effective until the earlier of (i) December 12, 2021, or (ii) such time as the Board of Directors adopts a subsequent resolution in accordance with Government Code section 54953(e)(3) to extend the time during which the legislative bodies of the District may continue to teleconference without strictly complying with certain provisions of the Brown Act due to the ongoing COVID-19 pandemic and resulting State of Emergency.

PASSED AND ADOPTED this \_\_\_\_\_ day of November 2021, in a duly noticed and open meeting of the Board of Directors by the following vote, to wit:

Ayes:  
Nays:  
Abstain:  
Absent:

BACK

\_\_\_\_\_  
John Bennett, President

Attest: \_\_\_\_\_  
Michael Stearns, Secretary

DRAFT



**PANOCHÉ DRAINAGE DISTRICT**  
 2021 Quarterly Investment Report  
 For Quarter Ending September 30, 2021

DATE: November 09, 2021

TO: Board of Directors

FROM: JP Otollo

In accordance with Government Code Section 53646 and the Panoche Drainage District Investment Policy, the following shall constitute the quarterly report of investment on behalf of the Panoche Drainage District:

	MECHANICS BANK (2 ACCTS)	LAIF	FRESNO COUNTY FUND	TOTAL
INVESTMENT BALANCES September 30, 2021	\$ 86,468.20	\$ 483,779.03*	\$ 28,251.68	\$ 598,498.91

1. As of the date of the report, the majority\* of District funds are invested in the State of California Local Agency Investment Fund (LAIF) in accordance with Section 16429.1 of the Government Code. Attached is the most recent statement(s) received by the District.
2. As of the date of the report, other District funds are deposited in Federal Deposit Insurance Corporation (FDIC) insured account at Mechanics Bank. The remaining District funds are held in the Fresno County Fund Account. Attached are the most recent statements received by the District.
3. The portfolio of the District is in compliance with the District’s Statement of Investment Policy.
4. It is expected the District will be able to meet its expenditure requirements for the next six months based on projected revenue from Drainage Service charges, Reimbursement for project costs and with application of funds from Fresno County tax allocations.

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Page 1 of 1



BETTY T. YEE

California State Controller

LOCAL AGENCY INVESTMENT FUND  
REMITTANCE ADVICE

Agency Name	PANOCHE DRAINAGE DIST
Account Number	90-10-001




As of 10/15/2021, your Local Agency Investment Fund account has been directly credited with the interest earned on your deposits for the quarter ending 09/30/2021.

Earnings Ratio		.00000661958813242
Interest Rate		0.24%
Dollar Day Total	\$	59,467,980.02
Quarter End Principal Balance	\$	483,385.38
Quarterly Interest Earned	\$	393.65

RETURN SERVICE REQUESTED

PANOCHÉ DRAINAGE DISTRICT  
 PDD CHECKING  
 52027 W ALTHEA AVE  
 FIREBAUGH CA 93622-9401

**Managing Your Accounts**

-  Client Services 800.797.6324
-  Online [www.mechanicsbank.com](http://www.mechanicsbank.com)
-  Mobile Download Our Mobile Apps

**Summary of Accounts**

Account Type	Account Number	Ending Balance
PUBLIC CHECKING	XXXXXXXXX0066	\$71,525.90

**PUBLIC CHECKING-XXXXXXXXX0066**

**Account Summary**

Date	Description	Amount
09/01/2021	Beginning Balance	\$125,697.46
	3 Credit(s) This Period	\$246,057.51
	12 Debit(s) This Period	\$300,229.07
09/30/2021	Ending Balance	\$71,525.90

**Electronic Credits**

Date	Description	Amount
09/08/2021	Remote Deposit	\$26,586.06
09/13/2021	Remote Deposit	\$19,471.45
09/14/2021	Wire/In/121140218/WESTAMERICA BANK//STATE OF CALIFORNIA	\$200,000.00

**Electronic Debits**

Date	Description	Amount
09/02/2021	Wire/Out/321081669//WELTY WEAVER & CURRIE/FST REP BK SF	\$3,403.13
09/14/2021	Wire/Out/121137726//SAN LUIS DELTA MENDOTA WATER AUTHOR/CNTRL VAL COM BK	\$178,862.17
09/14/2021	PAY Invoice # 9/21	\$12,810.00
09/29/2021	CARDMEMBER SERV ELECT PYMT ***** 8512	\$76.00

**Checks Cleared**

Check Nbr	Date	Amount	Check Nbr	Date	Amount	Check Nbr	Date	Amount
6954	09/15/2021	\$61,631.95	6963*	09/22/2021	\$188.00	6967*	09/30/2021	\$785.27
6960*	09/22/2021	\$4,796.49	6964	09/22/2021	\$1,350.00	6968	09/28/2021	\$34,386.16
6961	09/24/2021	\$526.04	6965	09/30/2021	\$1,413.86			

\* Indicates skipped check number




**Daily Balances**

Date	Amount	Date	Amount	Date	Amount
09/02/2021	\$122,294.33	09/13/2021	\$168,351.84	09/15/2021	\$115,047.72
09/08/2021	\$148,880.39	09/14/2021	\$176,679.67	09/22/2021	\$108,713.23

RETURN SERVICE REQUESTED

PANOCHE DRAINAGE DISTRICT  
 PROP 84 NO 4600012787  
 52027 W ALTHEA AVE  
 FIREBAUGH CA 93622-9401

**Managing Your Accounts**

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-  Online [www.mechanicsbank.com](http://www.mechanicsbank.com)
-  Mobile Download Our Mobile Apps

**Summary of Accounts**

Account Type	Account Number	Ending Balance
PUBLIC CHECKING	XXXXXXXXXX6000	\$57,826.59

**PUBLIC CHECKING-XXXXXXXXXX6000**

**Account Summary**

Date	Description	Amount
09/01/2021	Beginning Balance	\$20,541.43
	1 Credit(s) This Period	\$200,000.00
	4 Debit(s) This Period	\$162,714.84
09/30/2021	Ending Balance	\$57,826.59

**Electronic Credits**

Date	Description	Amount
09/27/2021	ADVANCE FUNDS TO PAY O/S INVOICES	\$200,000.00

**Electronic Debits**

Date	Description	Amount
09/02/2021	Wire/Out/321081669//WELTY WEAVER & CURRIE/FST REP BK SF	\$206.25
09/20/2021	Wire/Out/121000248//FEDELITY NATIONAL TITLE COMPANY/WELLS FARGO NA	\$5,000.00

**Checks Cleared**

Check Nbr	Date	Amount	Check Nbr	Date	Amount
10074	09/22/2021	\$7,473.00	10078*	09/30/2021	\$150,035.59

\* Indicates skipped check number

**Daily Balances**

Date	Amount	Date	Amount	Date	Amount
09/02/2021	\$20,335.18	09/22/2021	\$7,862.18	09/30/2021	\$57,826.59
09/20/2021	\$15,335.18	09/27/2021	\$207,862.18		

**Overdraft and Returned Item Fees**

	Total for this period	Total year-to-date
Total Overdraft Fees	\$0.00	\$0.00
Total Returned Item Fees	\$0.00	\$0.00



Fiscal Year 2022  
 Through Period 3

Run Time 09:15:57

Fund: 4440 Panoche Drainage Subclass: 10000 General Subclass	Beginning Balance		Year-to-Date Transaction		Current Balances	
	Debit Accts	Credit Accts	Debits	Credits	Debits Accts	Credit Accts
0110 Cash In Treasury	124,758.89	0.00	0.00	96,507.21	28,251.68	0.00
0315 Interest Receivable	1,127.07	0.00	0.00	1,127.07	0.00	0.00
1435 Due To Other Governmental	0.00	128,358.44	0.00	0.00	0.00	128,358.44
1480 Fiduciary Closing	0.00	1,144,472.09	0.00	0.00	0.00	1,144,472.09
2230 Fund Balance - Unassigned	0.00	-1,146,944.57	100,000.00	0.00	0.00	-1,246,944.57
3011 Suppl-Current Secured	0.00	0.00	0.00	1,015.66	0.00	1,015.66
3013 Supplemental-Curr Unsec Pr	0.00	0.00	0.00	57.84	0.00	57.84
3017 Property Taxes-Curr Unsec	0.00	0.00	0.00	517.87	0.00	517.87
3046 Joint County Funds	0.00	0.00	0.00	522.84	0.00	522.84
3380 Interest	0.00	0.00	0.00	251.51	0.00	251.51
SUB CLASS TOTAL	125,885.96	125,885.96	100,000.00	100,000.00	28,251.68	28,251.68

BACK

End of Report

PeopleSoft  
MONTHLY GENERAL LEDGER TRIAL BALANCE

Fiscal Year 2022  
Through Period 3

Run Time 09:15:57

Fund: 4440  
Panoche Drainage  
Subclass: 10000  
General Subclass

Beginning Balance		Year-to-Date Transaction		Current Balances	
Debit Accts	Credit Accts	Debits	Credits	Debits Accts	Credit Accts

GRAND TOTALS	125,885.96	125,885.96	100,000.00	100,000.00	28,251.68	28,251.68
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End of Report

<b>PANOCHÉ DRAINAGE DISTRICT</b>				
<b>ACCOUNTS PAYABLE LIST</b>				
<b>PAYMENTS RUN FROM 10/13/2021 TO 11/9/2021</b>				
<b>DATE</b>	<b>CHECK NUMBER</b>	<b>VENDOR</b>	<b>AMOUNT</b>	<b>MEMO</b>
10/26/2021	6974	ACWA/JPIA	\$ 2,139.00	DEPOSIT PREMIUM AUTO & GENERAL LIABILITY INSURANCE 10/1/2021 - 10/1/2022
10/26/2021	6975	COPY SHIPPING SOLUTIONS	\$ 272.52	BALLOT PRINTING
10/26/2021	6976	PACIFIC GAS & ELECTRIC	\$ 1,010.64	ELECTRICAL POWER
10/26/2021	6977	PANOCHÉ WATER DISTRICT	\$ 33,181.44	MAY - AUG 21 ADMIN ALLOCATION COST \$ 9,760.66, SEPT 21 LABOR/OPERATIONS \$ 16,298.17 & SEPT 21 SLD O & M BYPASS \$ 7,122.61
10/26/2021	6978	PEGBOARD	\$ 186.42	PRINT ENVELOPES FOR BALLOTS
11/9/2021	6979	BRADLEY & SONS WELL DRILLING INC.	\$ 53,675.00	MONITORING WELLS GBP
11/9/2021	6980	PIONEER LAW GROUP, LLP	\$ 180.00	SEPT 2021 LEGAL SERVICES
11/9/2021	6981	CRAMER FISH SCIENCES	\$ 293.75	GRASSLAND BYPASS SE SPLITTAIL
9/14/2021	JE-41	PANOCHÉ WATER DISTRICT	\$ 12,810.00	LOAN INSTALL PAYMENT -Sep 2021
9/14/2021	W00549	SAN LUIS DELTA MENDOTA WATER AUTHORITY	\$ 178,862.17	FY 22 2ND INSTALL GBD WDR SPECIFIC \$ 83,614.00 & FY22 1ST INSTALL FINAL PYMT MEMBERSHIP DUES \$ 95,248.17
10/13/2021	JE-46	PANOCHÉ WATER DISTRICT	\$ 12,810.00	LOAN INSTALL PAYMENT - Oct 2021
10/13/2021	W00552	PANOCHÉ WATER DISTRICT	\$ 25,527.37	AUG 21 LABOR/OPERATIONS \$ 16,301.60 & AUG 21 SLD O & M BYPASS \$ 9,225.77
		<b>TOTAL</b>	<b>\$ 320,948.31</b>	

<b>PANOCHÉ DRAINAGE DISTRICT/PROP 84</b>				
<b>ACCOUNTS PAYABLE LIST</b>				
<b>PAYMENTS RUN FROM 10/13/2021 TO 11/9/2021</b>				
<b>DATE</b>	<b>CHECK NUMBER</b>	<b>VENDOR</b>	<b>AMOUNT</b>	<b>MEMO</b>
10/26/2021	10082	A-BAR AG ENTERPRISES	\$ 4,800.00	STUBBLE DISK 120 AF
10/26/2021	10083	FASTENAL COMPANY	\$ 296.81	SUPPLIES FOR GBP GATES
10/26/2021	10084	NELSON ENVIRO, LLC	\$ 2,200.00	CONDUCT A PHASE 1 ESA ON THE PEREIRA PROPERTY
11/9/2021	10085	BOCKMAN & WOODY ELECTRIC CO., INC.	\$ 30,375.00	SEPT 2021 SCADA PROJECT
11/9/2021	10086	CPU TREND	\$ 125.00	COMPUTER SUPPORT
11/9/2021	10087	BRYANT L. JOLLEY	\$ 1,200.00	ACCOUNTING SERVICES
11/9/2021	10088	SUMMERS ENGINEERING INC.	\$ 3,891.70	TASK 2, TASK 3 & TASK 4
11/9/2021	10089	VALLEY IRON INC.	\$ 2,191.48	STEEL FOR CATWALK
11/9/2021	10090	WATER RECLAMATION	\$ 56.36	CONCRETE FOR GBP GATES
		<b>TOTAL</b>	<b>\$ 45,136.35</b>	

BACK

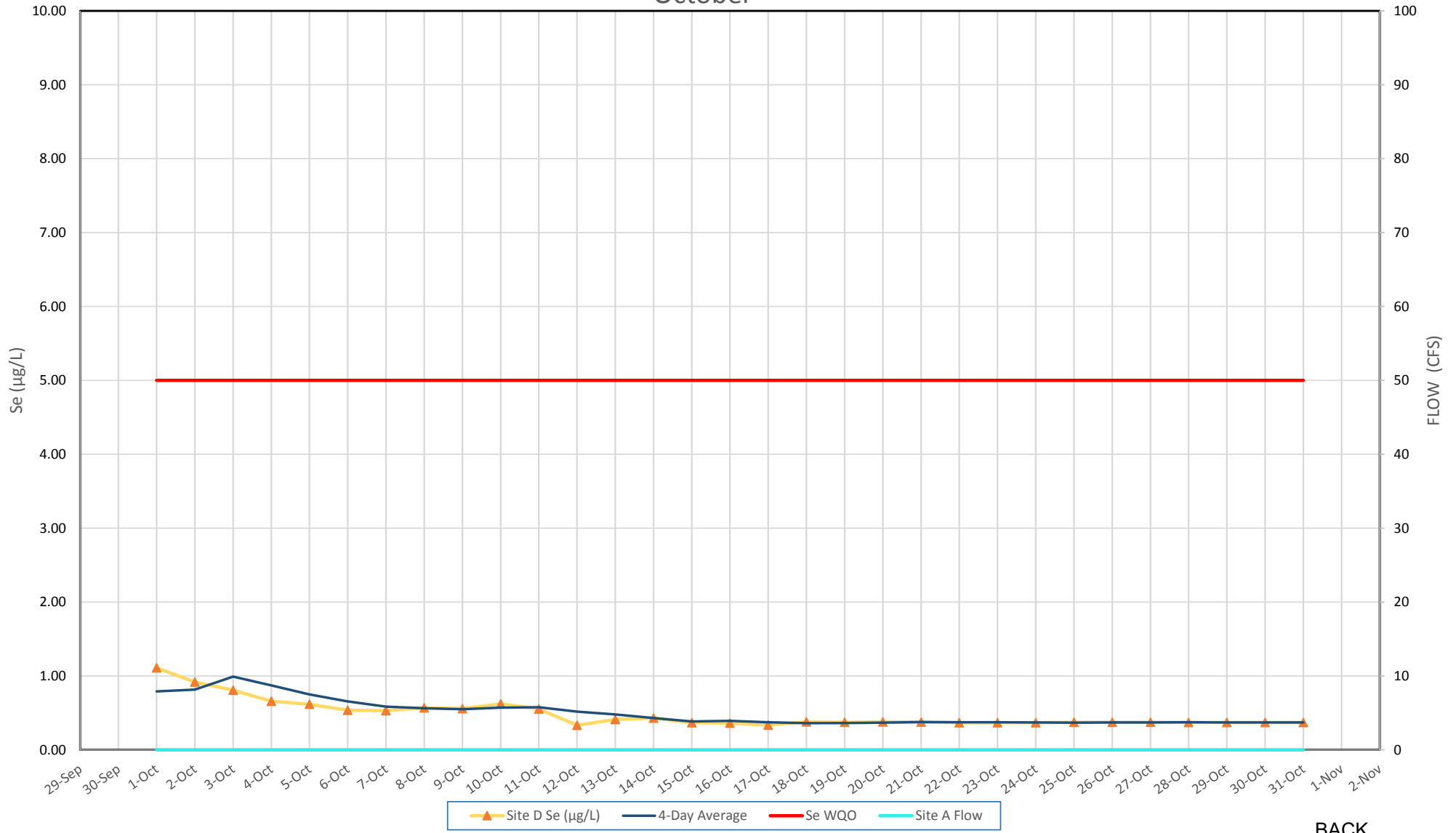


PANOCHÉ DRAINAGE DISTRICT (PDD)						
BUDGET to ACTUAL - Revenue and Expenses Report for the 8 Months period ended October 31, 2021				Prior Years		
		FY 2022		Budget Vs Actual 2022	FYE 2020 - 2021	FYE 2019 - 2020
REVENUES		ACTUAL (8 Months)	BUDGET (12 Months)		ACTUAL (12 Months)	ACTUAL (12 Months)
Drainage Service Fee		3,212,338	3,324,145	97%	2,871,018	2,754,093
Drainage Service Fee - Increase		-	-	0%	534,275	-
SLDMWA - GBP Activities		96,694	180,000	54%	116,216	189,927
Revenues - Fresno County Property		118,261	215,000	55%	247,242	204,825
Interest - LAIF Account		1,060	10,000	11%	5,766	6,140
Revenue - Others		5,778	-	0%	16,831	3,820
<b>Total Revenue</b>		<b>\$ 3,434,130</b>	<b>\$ 3,729,145</b>	<b>92%</b>	<b>\$ 3,791,347</b>	<b>\$ 3,158,806</b>
<b>EXPENSES</b>						
<b>General Admin and Supplies</b>						
Office expenses		8,789	15,000	59%	6,973	9,153
Interest expenses		10,544	21,000	50%	18,254	8,012
Audit & Accounting services		50,745	65,000	78%	66,011	67,075
Legal costs		30,194	85,000	36%	118,390	84,355
Professional services		5,220	15,000	35%	15,735	12,045
Communication Costs		-	6,000	0%	5,270	425
Travel and meetings costs		-	2,500	0%	935	105
Dues & Subscriptions		19,716	20,000	99%	19,640	41,960
Bad debt expenses		-	-	0%	-	-
<b>General Admin and Supplies</b>		<b>\$ 125,208</b>	<b>\$ 229,500</b>	<b>55%</b>	<b>\$ 251,208</b>	<b>223,129</b>
<b>Direct Drainage costs</b>						
Contract - Direct labor and benefits		66,234	105,000	63%	130,088	331,978
Contract -Admin labor & benefits		36,235	65,000	56%	71,187	413,615
SJRIP Participation Dues		801,620	1,602,262	50%	1,907,127	830,080
SLDMWA - 3 A fee		1,142,978	1,142,978	100%	677,779	988,023
SLDMWA - GBD Groundwater Specific		167,228	167,228	100%	176,395	125,963
San Joaquin Valley Drainage		9,593	9,593	100%	1,497	13,433
Grassland Basin Drainers -Mitigation Water		-	-	0%	-	241,925
Grassland Bypass -GBP activities		127,109	180,000	71%	38,434	-
MSWD Land based charges		61,632	50,000	123%	74,077	-
Chemicals		9,613	30,000	32%	38,025	65,921
Energy costs - Utilities		7,730	35,500	22%	19,113	33,362
Equipment repairs & maintenance		128	15,500	1%	2,131	15,883
Weirs, structures & gates		1,288	26,500	5%	51,139	35,803
Rent Lease & Property Taxes		-	4,500	0%	10	160
Laboratory		1,587	8,000	20%	3,741	6,310
<b>Total Direct Drainage Costs</b>		<b>\$ 2,432,975</b>	<b>\$ 3,442,061</b>	<b>71%</b>	<b>\$ 3,190,743</b>	<b>\$ 3,102,458</b>
<b>Total General Admin and Direct Costs</b>		<b>\$ 2,558,183</b>	<b>\$ 3,671,561</b>	<b>70%</b>	<b>\$ 3,441,951</b>	<b>\$ 3,325,587</b>
<b>Net Revenue/(Deficit)</b>		<b>\$ 875,948</b>	<b>\$ 57,584</b>		<b>\$ 349,397</b>	<b>\$ (166,781)</b>

PANOCHE DRAINAGE DISTRICT (PDD)							
BUDGET to ACTUAL - Revenue and Expenses Report for the 8 Months period ended October 31, 2021					Prior Years		
		FY 2022		Budget Vs Actual 2022	FYE 2020 - 2021		FYE 2019 - 2020
		ACTUAL (8 Months)	BUDGET (12 Months)	%ages	Actual		Actual
<b>Operating Revenues</b>							
	State Grants-DWR	59,721	1,200,000	5%		1,178,735	163,601
	Total Grant Revenue	\$ 59,721	\$ 1,200,000	5%		\$ 1,178,735	\$ 163,601
<b>Operating Expenses</b>							
	Grant Expenses	633,646	1,200,000	53%		1,250,200	163,601
	Total Expenses	\$ 633,646	\$ 1,200,000	53%		\$ 1,250,200	\$ 163,601
	Net Revenue/(Deficit)	\$ (573,925)	\$ -			\$ (71,465)	\$ 0

BACK

### Mud Slough Water Quality - 2021 October



BACK

