

AGENDA

PANOCHÉ DRAINAGE DISTRICT SPECIAL BOARD OF DIRECTORS MEETING

February 22, 2022 – 9:00 a.m.

CONSISTENT WITH RESOLUTION NO. 805-22 PROCLAIMING A LOCAL EMERGENCY AND AUTHORIZING REMOTE TELECONFERENCE BOARD MEETINGS THROUGH MARCH 10, 2022, PURSUANT TO AB 361, THE OPEN SESSION OF THIS MEETING MAY BE JOINED FROM YOUR COMPUTER, TABLET OR SMARTPHONE THROUGH THE FOLLOWING MEANS:

<https://meet.goto.com/855765837>

AND PLEASE DIAL

Conference call in number: (844) 783-6236 Passcode: 209 364 6136

PRESIDENT’S ANNOUNCEMENT: Pursuant to Government Code Section 54952.3, let it be known that Board Members receive no compensation or stipend for simultaneous or serial order meetings of the Panoche Water District, Panoche Drainage District, Panoche Financing Authority, and/or the Panoche Resource Conservation District.

- 1. CALL TO ORDER**
- 2. REVIEW OF AGENDA:** The Board will consider corrections to the Agenda.
- 3. ROLL CALL:** A quorum will be confirmed and the Board will consider appointment of an acting Officer(s) in the event the President, Vice-President, and/or Secretary is absent from the meeting.
- 4. POTENTIAL CONFLICTS OF INTEREST:** Any Board member who has a potential conflict of interest may now identify the Agenda Item and recuse themselves from discussing and voting on the matter. [Government Code Section 87105]
- 5. PUBLIC COMMENT:** The Board of Directors welcomes participation in Board meetings. The public may address matters under the jurisdiction of the Board that have not been posted in the Agenda. The public will be given the opportunity to address the Board on any item in the Agenda at this time or before the Board’s consideration of that item. If members of the public desire to address the Board relative to a particular Agenda item at the time it is to be considered, they should so notify the President of the Board at this time. Please note, California Law prohibits the Board from taking action on any matter during a regular meeting that is not on the posted Agenda unless the Board determines that it is an emergency or one of the other situations specified in Government Code Section 54954.2. During a special meeting, the Board may not take action on any matter that is not on the posted Agenda. The President may limit the total amount of time allocated for public comment on particular issues to 3 minutes for each individual speaker.

ACTION ITEMS

6. The Board to review and consider accepting the Treasurer’s Quarterly Investment Report for the period ending December 31, 2021 (Azhderian – Tab 2);
7. The Board to review and consider amending the 2021-22 fiscal-year Grant Activities Budget (Azhderian – Tab 3);
8. **JOINT PANOCHÉ WATER & DRAINAGE DISTRICTS CLOSED SESSION:** Conference with Legal Counsel.
 - A. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION
Significant Exposure to Litigation pursuant to Section 54956.9(d), paragraph (2) or (3):

Number of Cases: Ten
9. **REPORT FROM JOINT CLOSED SESSION (GOVERNMENT CODE SECTION 54957.1)**
10. **FUTURE MEETING DATES**
 - A. The Board to Set Special Meeting Date(s): *None requested.*
 - B. Next Regular Meeting Date: March 8, 2022
11. **ADJOURNMENT**
 - ❖ Items on the Agenda may be taken in any order.
 - ❖ Action may be taken on any item listed on the Agenda.
 - ❖ Writings relating to open session: Agenda items that are distributed to members of the Board of Directors will be available for inspection at the District office, excluding writings that are not public records or are exempt from disclosure under the California Public Records Acts.

Americans with Disabilities Act of 1990: Under this Act, a qualifying person may request that the District provide a disability-related modification or accommodation in order to participate in any public meeting of the District. Such assistance includes alternative formats for the agendas and agenda packets used for any public meetings of the District. Requests for assistance shall be made in person, in written form, or via telephone by calling (209) 364-6136. Requests must be received at least 18 hours prior to a scheduled public meeting.

PANOCHÉ DRAINAGE DISTRICT

2021 Quarterly Investment Report For Quarter Ending December 31, 2021

DATE: February 22, 2022
 TO: Board of Directors
 FROM: Marlene Brazil, Accounting Supervisor

In accordance with Government Code Section 53646 and the Panoche Drainage District Investment Policy, the following shall constitute the quarterly report of investment on behalf of the Panoche Drainage District for the quarter ending December 31, 2021:

	MECHANICS BANK	LAIF	FRESNO COUNTY FUND	TOTAL
BALANCES	\$ 464,451.86	\$ 283,779.03	\$ 145,845.54	\$ 894,076.43

1. As of the quarter ending date, the majority of District funds were deposited in Federal Deposit Insurance Corporation (FDIC) insured accounts at Mechanics Bank. As provided by Government Code Section 53646(e), attached are the relevant statements received by the District.
2. As of the quarter ending date, additional District funds were invested in the State of California Local Agency Investment Fund (LAIF) in accordance with Section 16429.1 of the Government Code. The remaining District funds were held in the Fresno County Fund Account. Attached are the relevant statements received by the District.
3. The portfolio of the District is in compliance with the District’s Statement of Investment Policy.
4. It is expected the District will be able to meet its expenditure requirements for the next six months based on projected revenue from drainage service fees, reimbursement for services from other agencies, and application of Fresno County property tax receipts.

PANOCHÉ DRAINAGE DISTRICT QUARTERLY FINANCIAL STATUS	
CASH BOOK ACCOUNTS AS OF 12/31/2021	
PANOCHÉ DRAINAGE DISTRICT	
Balance as per bank statement	\$752,191
<u>Reconciling Items</u>	
Add: Outstanding deposits	-
Deduct: Outstanding checks	\$333,914
Balance as reported in the general ledger account	\$418,277
PDD PROP 84 CHECKING	
Balance as per bank statement	\$46,175
<u>Reconciling Items</u>	
Add: Outstanding deposits	
Deduct: Outstanding checks	\$0
Balance as per statement of account	\$46,175
FRESNO COUNTY CASH ACCOUNT	
Balance as per statement of account	\$145,846
PANOCHÉ DRAINAGE DISTRICT LAIF ACCOUNT	
LAIF Account balance as of 12/31/2021	\$283,779
TOTAL OF GENERAL LEDGER ACCOUNT BALANCES AND LAIF	\$894,076

**General Ledger Detail Report
Summary Report for Period 10 Ending 12/31/2021**

PANOCHÉ DRAINAGE DISTRICT (PDD)




Account Number/Description	Beginning Balance	Debit	Credit	Net Change	Ending Balance
1311-000					
FRESNO COUNTY CASH ACCOUNT	28,636.29	748,776.25	0.00	748,776.25	777,412.54
1311-600					
MECHANIC CKNG#*****0066	715,482.61	219,113.47	516,318.95	297,205.48-	418,277.13
1312-010					
MECHANIC-PROP 84 CK ACCT#*****6000	46,174.73	0.00	0.00	0.00	46,174.73
1313-000					
L. A. I. F.	283,779.03	0.00	0.00	0.00	283,779.03
Report Total:	<u>1,074,072.66</u>	<u>967,889.72</u>	<u>516,318.95</u>	<u>451,570.77</u>	<u>1,525,643.43</u>
					<u> </u>
				Less transfer of COVID-19 Relief Funds from Fresno County to Panoche Water District	\$ (631,567.00)
				Final Balance	\$ 894,076.43

P.O. Box 6010
Santa Maria, CA 93456-6010
800.797.6324
www.mechanicsbank.com

RETURN SERVICE REQUESTED

PANOCHÉ DRAINAGE DISTRICT
PDD CHECKING
52027 W ALTHEA AVE
FIREBAUGH CA 93622-9401

Managing Your Accounts

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-  Online www.mechanicsbank.com
-  Mobile Download Our Mobile Apps

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PAYCHEX[®]

LIMITED TIME ONLY

Expires January 31, 2022

\$200 Off Setup Fee

Join Paychex between October 1, 2021 and January 31, 2022 and receive \$200 off the setup fee.¹

Call or visit your local branch to get started today. Find a branch at MechanicsBank.com/Locations.

1. Purchase of a new payroll package required. Terms and conditions apply. See banker for important information.

Mechanics Bank is a Member of FDIC and an Equal Housing Lender. Mechanics Bank has partnered with Paychex to provide payroll services to Mechanics Bank customers. Referred customers are under no obligation to engage with Paychex. Mechanics Bank is compensated for new accounts resulting from referrals to Paychex. The payroll processing agreement is between customer and Paychex.

Summary of Accounts




Account Type	Account Number	Ending Balance
PUBLIC CHECKING	XXXXXXXX0066	\$752,191.16

P.O. Box 6010
Santa Maria, CA 93456-6010
800.797.6324
www.mechanicsbank.com

RETURN SERVICE REQUESTED

PANOCHÉ DRAINAGE DISTRICT
PROP 84 NO 4600012787
52027 W ALTHEA AVE
FIREBAUGH CA 93622-9401

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Summary of Accounts

Account Type	Account Number	Ending Balance
PUBLIC CHECKING	XXXXXXXX6000	\$46,174.73



BETTY T. YEE

California State Controller

LOCAL AGENCY INVESTMENT FUND
REMITTANCE ADVICE

Agency Name	PANOCHE DRAINAGE DIST
Account Number	90-10-001

As of 01/14/2022, your Local Agency Investment Fund account has been directly credited with the interest earned on your deposits for the quarter ending 12/31/2021.

Earnings Ratio		.00000625812849570
Interest Rate		0.23%
Dollar Day Total	\$	28,502,159.66
Quarter End Principal Balance	\$	283,779.03
Quarterly Interest Earned	\$	178.37

Report ID: GLSF9109
 Program: GLSF9109

PeopleSoft
 MONTHLY GENERAL LEDGER TRIAL BALANCE

Page No. 1
 Run Date 01/04/2022

Fiscal Year 2022
 Through Period 6

Run Time 08:23:24

Fund: 4440 Panoche Drainage Subclass: 10000 General Subclass	Beginning Balance		Year-to-Date Transaction		Current Balances	
	Debit Accts	Credit Accts	Debits	Credits	Debits Accts	Credit Accts
0110 Cash In Treasury	124,758.89	0.00	652,653.65	0.00	777,412.54	0.00
0315 Interest Receivable	1,127.07	0.00	0.00	1,127.07	0.00	0.00
1435 Due To Other Governmental	0.00	128,358.44	0.00	0.00	0.00	128,358.44
1480 Fiduciary Closing	0.00	1,144,472.09	0.00	631,567.00	0.00	1,776,039.09
2230 Fund Balance - Unassigned	0.00	-1,146,944.57	100,000.00	0.00	0.00	-1,246,944.57
3010 Property Taxes-Current Sec	0.00	0.00	0.00	117,209.25	0.00	117,209.25
3011 Suppl-Current Secured	0.00	0.00	0.00	1,372.61	0.00	1,372.61
3013 Supplemental-Curr Unsec Pr	0.00	0.00	0.00	57.84	0.00	57.84
3017 Property Taxes-Curr Unsec	0.00	0.00	0.00	517.87	0.00	517.87
3046 Joint County Funds	0.00	0.00	0.00	522.84	0.00	522.84
3380 Interest	0.00	0.00	0.00	279.17	0.00	279.17
SUB CLASS TOTAL	125,885.96	125,885.96	752,653.65	752,653.65	777,412.54	777,412.54

- 631,567.00

+ 145,845.54

BACK

Covid Relief Funds for Panoche Water District were transfered into Panoche Drainage Fresno County Fund. We wrote a check to pay Panoche Water District for these funds. The balance in the account should be \$ 145,845.54 (\$ 777,412.54 less \$ 631,567.00)

End of Report

PANOCHE DRAINAGE DISTRICT (PDD)				
Grant Activities Budget				
	FYE 2022			FY 2020 - 2021 (12 Months)
<u>Operating Revenues</u>	<u>Actual thru Jan 31</u>	<u>Proposed</u>	<u>Current Budget</u>	<u>Actual</u>
State Grants - Prop 84 DWR	3,535,770	3,750,000	1,200,000	1,250,200
Total Grant Revenue	\$ 3,535,770	\$ 3,750,000	\$ 1,200,000	\$ 1,250,200
<u>Operating Expenses</u>				
Grant Expenses	3,535,770	3,750,000	1,200,000	1,250,200
Total Expenses	\$ 3,535,770	\$ 3,750,000	\$ 1,200,000	\$ 1,250,200
Net Revenue/(Deficit)	\$ -	\$ -	\$ -	\$ -

BACK