

**PANOCHÉ DRAINAGE DISTRICT
BOARD OF DIRECTORS
REGULAR MEETING MINUTES
November 12, 2024**

A regular meeting of the Board of Directors was held on November 12, 2024, at 9:00 am. Those present at the meeting were:

Directors: Aaron Barcellos, President
Steve Fausone, Secretary
Neill Callis, Director
Wayne Western, Director

Staff: Patrick McGowan, General Manager
Marlene Brazil, Accounting Supervisor
Juan Cadena, Water Resources Manager
Chris Carlucci, Maintenance Manager
Josh Marquez, Contracts Administrator
Sandra Reyes, Water Master

Others: Phil Williams, Legal Counselor

CALL TO ORDER

President Barcellos called the meeting to order at 9:03 am.

PLEDGE OF ALLEGIANCE

President Barcellos led those in attendance in the Pledge of Allegiance.

ROLL CALL

A quorum of the Board of Directors was present.

POTENTIAL CONFLICTS OF INTEREST

There were no conflicts of interest.

PUBLIC COMMENT

There was no public comment.

ACTION ITEMS

BOARD TO REVIEW AND CONSIDER APPROVING THE OCTOBER 15, 2024, REGULAR BOARD MEETING MINUTES

Upon a motion by Secretary Fausone and seconded by Director Western, the Board approved the October 15, 2024, regular board meeting minutes as presented. The vote on the motion was as follows:

Ayes: Barcellos, Fausone, Western
Nays: None
Absent: Correia
Abstain: None

BOARD TO CONSIDER APPOINTING NEILL CALLIS TO SERVE AS DIRECTOR FOR DIVISION 1 AND TO ADOPT RESOLUTION NO. 841-24 APPOINTING HIM TO FILL THE VACANCY FOR DIVISION 1 THROUGH THE REMAINDER OF THE TERM

General Manager Patrick McGowan explained that the district posted three notices informing the community of Mr. Michael Linneman’s resignation effective September 30, 2024, and that the district is considering appointing a Director for Division 1 to fill the vacancy at the next regular meeting. The proper documentation has been submitted to the county and the Board has the authority to appoint a Director effective immediately. The Board appointed Mr. Neill Callis to serve as the Director for Division 1.

Upon a motion by Director Western and seconded by Secretary Fausone, the board adopted Resolution # 841-24 appointing Neill Callis to serve as Director for Division 1 through the remainder of the term.

The vote on the matter was as follows:

Ayes: Barcellos, Fausone, Western
Nays: None
Absent: Correia
Abstain: None

BOARD TO REVIEW AND DISCUSS THE DRAFT TILE LINE POLICY

General Manager Patrick McGowan provided the board with the draft tile line policy explaining that he had followed up with Mr. Chris Linneman of Summers Engineering. Mr. McGowan and Legal Counsel Mr. Phil Williams plan on incorporating these comments and suggestions into the policy upon GBA finalizing Tile Line Policy in December.

Mr. McGowan noted that at this time, no action is needed on the draft tile line policy.

FINANCIAL REPORTS

- A. Accounts Payable**
- B. Monthly Financials**
- C. FYE 2025 Budget to Actual**
- D. Other financial matters**

Upon a motion by Secretary Fausone and seconded by Director Callis, the board approved the financial reports as presented by Accounting Supervisor Mrs. Brazil. The vote on the motion was as follows:

Ayes: Barcellos, Callis, Fausone, Western
Nays: None
Absent: Correia
Abstain: None

REPORT ITEMS

OPERATIONS & MAINTENANCE

Maintenance Manager Mr. Carlucci reported on the following operations and maintenance activities for the month of October:

- General Maintenance
- Staff disked spoil piles from Cambria and Bennett drain.
- Staff cleaned sections for the Althea and Sabbatti drains.
- Staff made repairs to Sabbatti pipe crossing next to the CCID canal.
- Weed Control – Staff sprayed Buick, Sabbatti, Davidson, and Cambria drains.
- Charleston Drainage District – Checking oilers on CH-2 pumps.
- Mr. Carlucci started working on the PDD chemical cost estimate for 2025/26 spray program.
- Mr. Carlucci also started working on the PDD winter project list. (locations & cost)

DRAINAGE MANAGEMENT

Water Resources Manager Juan Cadena reported on the following drainage management activities for the month of October:

- Collecting water samples weekly and water quality looks good.
- There has been no activity at Site D or mud slough.

GRASSLAND BASIN AUTHORITY

The General Manager of the Grassland Basin Authority (GBA) Mr. Pamer McCoy was not able to attend today's board meeting, so his report will be given at the next board meeting.

THE BOARD TO RECEIVE UPDATES FROM STAFF ON VARIOUS MATTERS AFFECTING THE DISTRICT

Staff reported on various items that had been completed, or were ongoing, on the Action Items List presented - dated October 15, 2024. Mr. McGowan reported that Mr. Cadena has submitted the annexation application to Fresno County for review. The joint solar policy is being distributed to all landowners this week.

GENERAL MANAGER'S REPORT

General Manager Mr. McGowan reported on the following:

A. Prop 84 Grant

Mr. McGowan reported we are currently working with Sierra Controls on our SCADA system. Seventeen sites have electrical issues and Mr. Cadena will be working with the growers to resolve these issues. An additional five tile sumps were also installed and tested. Mr. McGowan also reported that the re-bordering project has begun, with a change to better assist with drainage from Anthony's Laser Leveling. The OE pump station and pipeline Bid date is scheduled for Tuesday, December 3rd, and formal action will need to be taken in December's Board meeting. McElvaney submitted a much-needed change order to weather guard the roadways at the SJRIP. The district has received reimbursements for Invoices 24 and 25.

B. Annexation, Landowner Authorization Forms

Mr. McGowan reported that Mr. Cadena has submitted the annexation application to Fresno County LAFCO for review.

C. San Joaquin Valley Drainage Authority (SJVDA)

Mr. McGowan reported that we are continuing the transition away from the San Luis Delta-Mendota Water Authority (SLDMWA). Mr. Joe McGahan of Summers Engineering will be assuming the role of Executive Director. SJVDA is awaiting cost estimates on the management and accounting from the SLDMWA. The group is currently looking at other sites with a minimal cost to host meetings.

D. Other

Mr. McGowan noted that a meeting was held including himself, Mr. Palmer McCoy, Chriss Carlucci, and Juan Cadena regarding the transition in duties of the San Luis Drain. Mr. McGowan also noted that he would like to thank Ms. Reyes for helping Mr. Linneman of Summers Engineering with growers who had not yet submitted their Irrigated Lands Program (IRLP) information. Ms. Reyes was able to contact those growers and to date Panoche Drainage District and Panoche Water District have submitted their forms.

REPORTS ON OTHER ITEMS PURSUANT TO GOVERNMENT CODE SECTION 54954.2 (a)(3)

There were no other items.

PANOCHÉ DRAINAGE DISTRICT CLOSED SESSION: Conference with Legal Counsel

At 11:11 am, the Board met in Closed Session to discuss with legal counsel on related anticipated litigation.
At 11:15 am, Mr. Williams stated that no reportable actions were taken in Closed Session.

PANOCHÉ WATER AND DRAINAGE DISTRICTS JOINT CLOSED SESSION: Conference with Legal Counsel
At 11:16 am, the Boards met in Closed Session to discuss with legal counsel on related anticipated litigation.

At 11:25 am, Mr. Williams stated that no reportable actions were taken in Closed Session.

FUTURE MEETING DATES

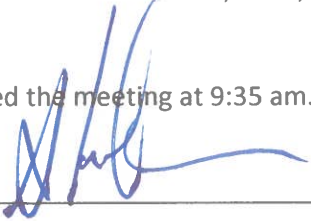
The next regular meeting of the Board was scheduled for December 10th, 2024, at 9:00 am.

ADJOURNMENT

With no further business, President Barcellos adjourned the meeting at 9:35 am.



Aaron Barcellos, President



Steve Fausone, Secretary