

PANOCHÉ DRAINAGE DISTRICT

REGULAR BOARD OF DIRECTORS MEETING

October 15, 2024, at 9:00 a.m.

MEETING LOCATION

Panoche Water District Boardroom

52027 West Althea Ave.

Firebaugh, CA 93622

AGENDA

PRESIDENT’S ANNOUNCEMENT: Pursuant to Government Code Section 54952.3, let it be known that Board Members receive no compensation or stipend for simultaneous or serial order meetings of the Panoche Water District, Panoche Drainage District, Panoche Financing Authority, and/or the Panoche Resource Conservation District.

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL: A quorum will be confirmed, and the Board will consider appointment of an acting Officer(s) in the event the President, Vice-President, and/or Secretary is absent from the meeting.

4. POTENTIAL CONFLICTS OF INTEREST: Any Board member who has a potential conflict of interest may now identify the Agenda Item and recuse themselves from discussing and voting on the matter. [Government Code Section 87105]

5. PUBLIC COMMENT: The Board of Directors welcomes participation in Board meetings. The public may address matters under the jurisdiction of the Board that have not been posted in the Agenda. The public will be given the opportunity to address the Board on any item in the Agenda at this time or before the Board’s consideration of that item. If members of the public desire to address the Board relative to a particular Agenda item at the time it is to be considered, they should so notify the President of the Board at this time. Please note, California Law prohibits the Board from taking action on any matter during a regular meeting that is not on the posted Agenda unless the Board determines that it is an emergency or one of the other situations specified in Government Code Section 54954.2. During a special meeting, the Board may not take action on any matter that is not on the posted Agenda. The President may limit the total amount of time allocated for public comment on particular issues to 3 minutes for each individual speaker.

ACTION ITEMS

6. THE BOARD TO REVIEW AND CONSIDER APPROVING THE SEPTEMBER 10, 2024, REGULAR BOARD MEETING MINUTES (Reyes)

7. **THE BOARD TO REVIEW AND CONSIDER THE APPROVAL OF RESOLUTION # 840-24 REQUESTING FRESNO COUNTY BOARD OF SUPERVISORS TO APPOINT NEILL CALLIS AS DIRECTOR FOR DIVISION I** (McGowan/Williams)
8. **THE BOARD TO REVIEW AND CONSIDER APPROVAL OF DRAFT TILE LINE POLICY** (McGowan/Williams)
9. **FINANCIAL REPORTS** (Brazil)
 - A. Accounts Payable
 - B. Monthly Financials
 - C. FYE 2025 Budget-to-Actual Report
 - D. Other financial matters affecting the District

REPORT ITEMS

10. **OPERATIONS & MAINTENANCE** (Carlucci)
11. **DRAINAGE MANAGEMENT** (Cadena)
12. **GRASSLAND BASIN AUTHORITY** (McCoy)
13. **THE BOARD TO RECEIVE CV-SALTS, PRIORITIZATION & OPTIMIZATION STUDY UPDATE** (David Cory)
14. **THE BOARD TO RECEIVE UPDATES FROM STAFF ON VARIOUS MATTERS AFFECTING THE DISTRICT** (McGowan)
15. **GENERAL MANAGER’S UPDATE** (McGowan)
 - A. Prop 84 Grant
 - I. Reimbursable Invoices
 - B. Annexation
 - I. Landowner Authorization Forms
 - II. Annexation Application Submitted
 - C. San Joaquin Valley Drainage Authority
 - I. Transition from SLDMWA
 - D. Fresno County Grand Jury Response Letter
 - I. Transparency of Excellence Website Amendments
 - E. Other
16. **REPORTS ON OTHER ITEMS PURSUANT TO GOVERNMENT CODE SECTION 54954.2(a)(3)**
17. **PANOCHÉ DRAINAGE CLOSED SESSION**
 - A. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION
Significant Exposure to Litigation pursuant to Section 54956.9(d), paragraph (2) or (3):
Number of Cases: Three

REPORT FROM CLOSED SESSION

- 18. PANOCHÉ WATER & DRAINAGE DISTRICTS JOINT CLOSED SESSION:** Conference with Legal Counsel.
- A. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION
Significant Exposure to Litigation pursuant to Section 54956.9(d), paragraph (2) or (3):
Number of Cases: Three
- B. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION
Pursuant to Section 54956.9(d)(1):
Names of Cases: One
- i. PCFFA v. Glaser, et. al.
US District Court, E.D. Cal, Case No. 2:11-cv-02980

REPORT FROM JOINT CLOSED SESSION (GOVERNMENT CODE SECTION 54957).

19. FUTURE MEETING DATES

- A. Board to Consider Action to Set Special Meeting Date(s):
B. Next Regular Meeting Date: November 12th, 2024.

20. ADJOURNMENT

- ❖ Items on the Agenda may be taken in any order.
- ❖ Action may be taken on any item listed on the Agenda.
- ❖ Writings relating to open session: Agenda items that are distributed to members of the Board of Directors will be available for inspection at the District office, excluding writings that are not public records or are exempt from disclosure under the California Public Records Acts.

Americans with Disabilities Act of 1990: Under this Act, a qualifying person may request that the District provide a disability-related modification or accommodation in order to participate in any public meeting of the District. Such assistance includes alternative formats for the agendas and agenda packets used for any public meetings of the District. Requests for assistance shall be made in person, in written form, or via telephone by calling (209) 364-6136. Requests must be received at least 18 hours prior to a scheduled public meeting.

**PANOCHÉ DRAINAGE DISTRICT
BOARD OF DIRECTORS
REGULAR MEETING MINUTES
September 10, 2024**

A regular meeting of the Board of Directors was held on September 10, 2024, at 9:00 am. Those present at the meeting were:

Directors: Aaron Barcellos, President
Steve Fausone, Secretary
Beau Correia, Director
Wayne Western, Director

Staff: Patrick McGowan, General Manager
Marlene Brazil, Accounting Supervisor
Juan Cadena, Water Resources Manager
Chris Carlucci, Maintenance Manager
Sandra Reyes, Water Master

Others: Neill Callis, Turlock Fruit Company
Palmer McCoy, GBA
Chase Hurley, Water and Land Solutions
Phil Williams, Legal Counselor

CALL TO ORDER

President Barcellos called the meeting to order at 9:02 am.

PLEDGE OF ALLEGIANCE

President Barcellos led those in attendance in the Pledge of Allegiance.

ROLL CALL

A quorum of the Board of Directors was present.

POTENTIAL CONFLICTS OF INTEREST

There were no conflicts of interest.

PUBLIC COMMENT

Grassland Basin Authority's General Manager Palmer McCoy let everyone know that Aldo Sansoni's funeral services were being held on Friday.

ACTION ITEMS

BOARD TO REVIEW AND CONSIDER APPROVING THE AUGUST 13, 2024, REGULAR BOARD MEETING MINUTES

Upon a motion by Director Western and seconded by Secretary Fausone, the Board approved the August 13, 2024, regular board meeting minutes as presented. The vote on the motion was as follows:

Ayes: Barcellos, Correia, Fausone, Western
Nays: None
Absent: Linneman
Abstain: None

BOARD TO REVIEW AND GIVE DIRECTION TO STAFF CONCERNING THE DEVELOPMENT OF A DRAFT TILE LINE POLICY

General Manager Patrick McGowan and General Manager of the Grassland Basin Authority (GBA) Palmer Mc Coy each reported on the draft tile line policy that was discussed at the last GBA board meeting. It was noted that there are many unknowns at this time, such as should growers requesting to install a tile line pay an initial buy-in fee and if so, should the fee be received by the home district or GBA. Additionally, the priority of new tile lines, as opposed to already installed tile lines was discussed. The discussion was had that if one can add tile lines with no negative impact, the District would see no reason to not approve the request. Each of the five entities addresses their tiled and non-tiled lands differently through their respected drainage service fees. It was agreed that each entity should work to develop their tile line policy, and the GBA simply manage the water it receives. It was suggested that the GBA draft a policy and distribute it to the five entities to assist our Boards in finalizing a home district policy.

BOARD TO CONSIDER THE ADOPTION OF RESOLUTION # 838-24 AWARDDING A CONTRACT TO ANTHONY'S LASER LEVELING TO CONSTRUCT PROPOSITION 84 GRANT-FUNDED SAN JOAQUIN RIVER IMPROVEMENT PROJECT FIELD CONSOLIDATION & RE-BORDERING PROJECT; AND AUTHORIZING RELATED ACTIONS

General Manager Patrick McGowan presented the Board with a letter and bid tabulation received from Engineer Chris Linneman of Summers Engineering noting that two bids were received from qualified bidders on September 4th, 2024. One bid was from Anthony's Laser Leveling and the other from Wood Brothers, Inc. The low bidder was Anthony's Laser Leveling from Kerman, CA with a bid amount of \$ 1,777,750.00. It was noted that Anthony's Laser Leveling has worked with the District in the past, and the District is confident that they will be able to complete the project.

Upon a motion by Secretary Fausone and seconded by Director Correia, the board approved Resolution # 838-24 awarding the contract to Anthony's Laser Leveling for the SJRIP Field consolidation & re-bordering project as presented. The vote on the motion was as follows:

Ayes: Barcellos, Correia, Fausone, Western
Nays: None
Absent: Linneman
Abstain: None

BOARD TO CONSIDER THE ADOPTION OF RESOLUTION # 839-24 CERTIFYING THE NO-CONTEST ELECTION AND REQUESTING THE COUNTY BOARD OF SUPERVISORS TO APPOINT THOSE CANDIDATES WHO FILED DECLARATION OF CANDIDACY

General Manager Patrick McGowan presented the Board with a letter received from the County of Fresno Board of Supervisors asking that a certification listing the qualified individuals who filed a Declaration of Candidacy with the District and a District Board Resolution be submitted on the District's behalf. Once the board has taken action on this item and returned the requested documentation, the office of the County of Fresno Board of Supervisors will submit letters of appointment to the appointees, along with a copy to the District.

Upon a motion by Director Western and seconded by Secretary Fausone, the board approved Resolution # 839-24 certifying the no-contest election and requesting appointments as presented.

The vote on the motion was as follows:

Ayes: Barcellos, Correia, Fausone, Western
Nays: None
Absent: Linneman
Abstain: None

FINANCIAL REPORTS

- A. Accounts Payable**
- B. Monthly Financials**
- C. FYE 2025 Budget to Actual**
- D. Other financial matters**

Upon a motion by Director Correia and seconded by Secretary Fausone, the board approved the financial reports as presented by Accounting Supervisor Mrs. Brazil. The vote on the motion was as follows:

Ayes: Barcellos, Correia, Fausone, Western
Nays: None
Absent: Linneman
Abstain: None

REPORT ITEMS

OPERATIONS & MAINTENANCE

Maintenance Manager Mr. Carlucci reported on the following operations and maintenance activities for the month of August:

- General Maintenance
- Staff cleaned the Buick drain.
- Staff made repairs to Buick drain road crossing pipe.
- Weed Control – Staff sprayed Althea, Davidson, Russell, T-Canal, Nees, and Buick drains.
- Charleston Drainage District – Checking oilers on CH-2 pumps – will be pulling out at the beginning of October at the Charleston Drainage District Board’s direction.
- San Luis Drain Weed Control – Hwy 152 to Hwy 165. Staff also placed squirrel bait at bait stations.

Mr. Carlucci also informed the Board that he is currently scouting early buy-in programs on chemicals for weed control, to hopefully assist in a more effective weed control plan that minimizes labor hours.

DRAINAGE MANAGEMENT

Water Resources Manager Juan Cadena reported on the following drainage management activities for the month of August:

- We are under our thresholds and there was hardly any activity happening due to no rainfall.

GRASSLAND BASIN AUTHORITY

The General Manager of the Grassland Basin Authority (GBA) Mr. Pamer McCoy reported on the following:

- Mr. McCoy wanted to thank the Panoche Water District staff for taking their time to go over the work associated with maintaining the San Luis Drain.
- Mr. McCoy also reported on a fire incident that recently occurred, where a loaded hay truck caught fire.

GENERAL MANAGER’S REPORT

General Manager Mr. McGowan reported on the following:

A. Prop 84 Grant

Mr. McGowan reported that reimbursements for Invoice 24 and 25 have already been sent out.

B. Annexation, Landowner Authorization Forms

Mr. McGowan reported that the Landowner Authorization Agreements have been sent out, and we are awaiting their return. The District has also billed for the costs associated with the annexation to date.

C. San Joaquin Valley Drainage Authority (SJVDA)

Mr. McGowan reported that on July 16th, the San Luis and Delta-Mendota Water Authority (SLDMWA) informed their members that they will no longer be supporting the San Joaquin Valley Drainage Authority in regard to the day-to-day accounting and meetings. February 28, 2025, is the target date for the separation between SLDMWA and SJVDA. A request was made to SLDMWA for an accounting of time management from Lauren Viers to assist potential interested parties in providing an estimate for services. San Luis Water District offered that future meetings could be held at their office pending approval from their Board of Directors. A request was also made to receive a formal proposal from Summers Engineering to take over the management of the SJVDA.

D. Other

Mr. McGowan reported that it has been quiet on the prioritization and optimization study, but they still plan on hitting their scheduled completion date. The board requested an update for the October meeting.

THE BOARD TO RECEIVE UPDATES FROM STAFF ON VARIOUS MATTERS AFFECTING THE DISTRICT

Staff reported on various items that had been completed, or were ongoing, on the Action Items List presented - dated August 13, 2024.

REPORTS ON OTHER ITEMS PURSUANT TO GOVERNMENT CODE SECTION 54954.2 (a)(3)

There were no other items.

PANOCHÉ DRAINAGE DISTRICT CLOSED SESSION: Conference with Legal Counsel

At 11:45 am, the Boards met in Closed Session to meet with legal counsel on related anticipated litigation. At 12:07 pm, Mr. Williams stated that no reportable actions were taken in Closed Session.

PANOCHÉ WATER AND DRAINAGE DISTRICTS JOINT CLOSED SESSION: Conference with Legal Counsel

There was no Water and Drainage District Joint Closed Session held.

FUTURE MEETING DATES

The next special meeting of the Board was scheduled for October 15th, 2024, at 9:00 am.

ADJOURNMENT

With no further business, President Barcellos adjourned the meeting at 9:55 am.

Aaron Barcellos, President

Steve Fausone, Secretary

PANOCHÉ DRAINAGE DISTRICT

RESOLUTION NO. 840-24

**RESOLUTION REQUESTING THE FRESNO COUNTY BOARD OF SUPERVISORS
TO APPOINT MR. NEILL CALLIS AS THE DIRECTOR FOR DIVISION I**

WHEREAS, Panoche Drainage District (the “District”) is a California drainage district created in 1957 pursuant to the California Drainage District Act of 1903 (Water Code Sections 56000, *et. seq.*) (the “Drainage District Act”) to provide drainage service to users within its jurisdiction; and

WHEREAS, the District is a multi-county district located on the west side of the San Joaquin Valley, spanning portions of Merced and Fresno Counties, with Fresno County being the county in which the District is organized; and

WHEREAS, the District is governed by a Board of Directors consisting of five Directors who are each elected for a term of four years; and

WHEREAS, the District has five Divisions for purposes of elections and representation; and

WHEREAS, Mr. Michael Linneman was elected as the Director for Division 1 during the District’s 2022 General Election and has tendered his resignation effective September 30, 2024; and

WHEREAS, there is therefore a vacancy for the Director for Division 1; and

WHEREAS, Mr. Linneman is an owner of land within Division 1, and has provided the District with a letter naming Mr. Neill Callis as his representative for purposes of serving on the Board of Directors for Division 1; and

WHEREAS, the Drainage District Act provides in part that “[i]f a vacancy shall occur in the office of director the same shall be filled by appointment by the supervisors of the county where such district is organized.” (Drainage District Act, section 17.); and

WHEREAS, the District believes that Mr. Callis is best suited to represent the interests of the landowners in Division 1 until the next general election to be held in 2026 in accordance with the Uniform District Election Law.

NOW, THEREFORE, it is hereby resolved by the Board of Directors of the Panoche Drainage District that:

1. The Board finds that the above Recitals are true and correct.

2. The Board hereby requests that the County Board of Supervisors appoint Mr. Neill Callis to serve as a Director for Division 1 to fill the vacancy created by Mr. Linneman's resignation.

3. The General Manager is hereby directed and authorized to take all actions necessary and appropriate to effect the purposes of this Resolution and aid the County in providing any additional information needed for the County Board of Supervisors to appoint Mr. Callis.

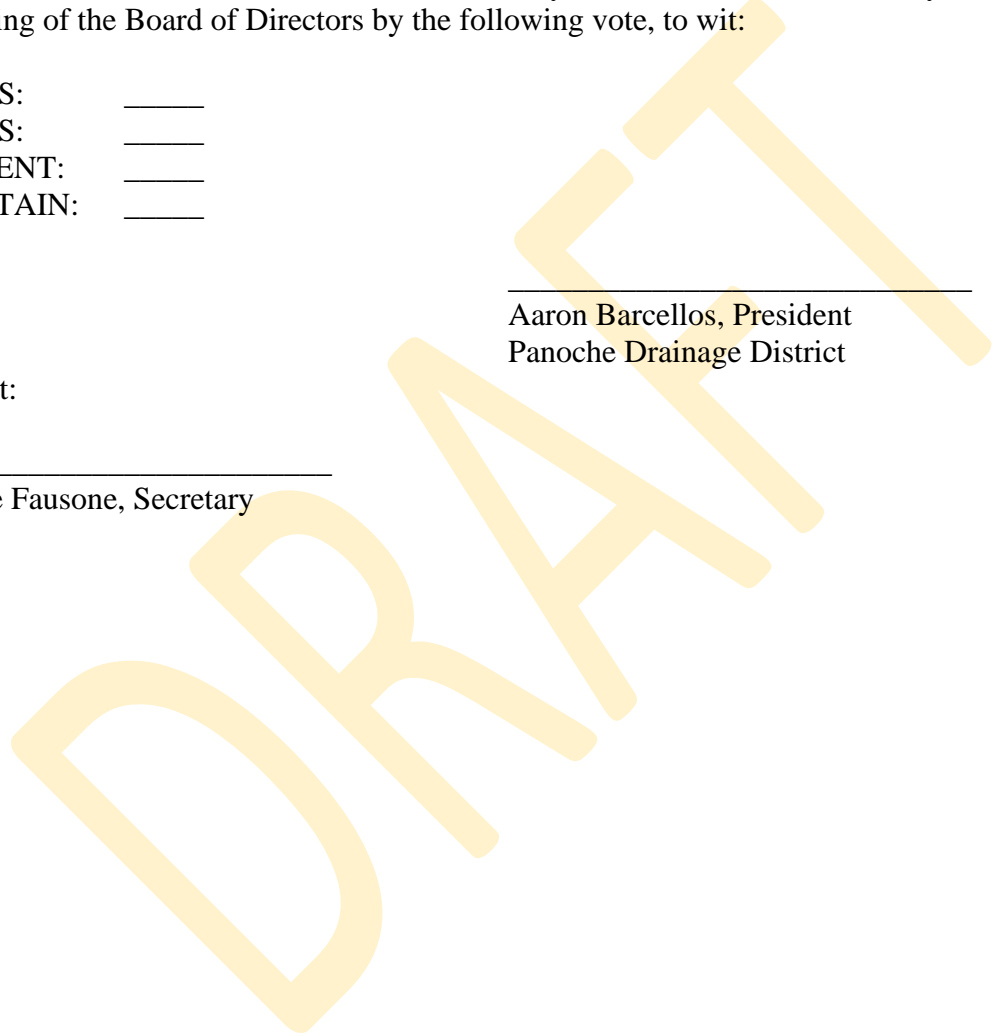
PASSED AND ADOPTED this 15th day of October, 2024, in a duly noticed and open meeting of the Board of Directors by the following vote, to wit:

AYES: _____
NOES: _____
ABSENT: _____
ABSTAIN: _____

Aaron Barcellos, President
Panoche Drainage District

Attest:

Steve Fausone, Secretary



**CERTIFICATE OF SECRETARY
OF
PANOCHÉ DRAINAGE DISTRICT,
A California Drainage District**

I, Steve Fausone, do hereby certify that I am the duly authorized and appointed Secretary of the Panoche Drainage District, a California Drainage District (the “District”); that the following is a true and correct copy of that certain resolution duly and unanimously adopted and approved by the Board of Directors of the District on the 15th day of October, 2024; and that said resolution has not been modified or rescinded and remains in full force and effect as the date hereof:

IN WITNESS WHEREOF, I have executed this Certificate on this 15th day of October, 2024.

STEVE FAUSONE
Secretary of Panoche Drainage District

PANOCHÉ DRAINAGE DISTRICT				
ACCOUNTS PAYABLE LIST				
PAYMENTS RUN FROM 9/11/2024 thru 10/15/2024				
DATE	CHECK NUMBER	VENDOR	AMOUNT	MEMO
9/11/2024	7235	BRYANT L. JOLLEY	\$ 750.00	PREPARATION FOR FY24 AUDIT
9/11/2024	7236	LAW OFFICE OF PHILIP A. WILLIAMS	\$ 2,775.00	AUGUST 2024 LEGAL SERVICE
9/24/2024	7237	BCT CONSULTING	\$ 40.00	SEPTEMBER 2024 IT SERVICES
9/24/2024	7238	PACIFIC GAS & ELECTRIC	\$ 1,270.07	SEPTEMBER 2024 ELECTRICAL POWER
10/15/2024	7239	BCT CONSULTING	\$ 40.00	OCTOBER 2024 IT SERVICES
10/15/2024	7240	BRYANT L. JOLLEY	\$ 1,000.00	FINAL CLOSING ENTRIES FOR FY24 AUDIT
10/15/2024	7241	LAW OFFICE OF PHILIP A. WILLIAMS	\$ 5,925.00	SEPTEMBER 2024 LEGAL SERVICES
10/15/2024	7242	PANOCHÉ WATER DISTRICT	\$ 13,608.48	AUGUST 2024 LABOR \$ 3,946.67, EQUIPMENT \$ 6,940.44, BANK FEES \$ 66.69, CHEMICALS \$ 2,424.89 & ADMIN ALLOCATION \$ 229.79
10/15/2024	7243	PANOCHÉ WATER DISTRICT	\$ 7,443.41	SLD O&M BYPASS AUGUST 2024
10/15/2024	7244	WATER RECLAMATION EQUIPMENT	\$ 759.38	PULL PUMP/MOTOR COURTNEY DRAIN
9/11/2024	W000000618	SAN LUIS DELTA MENDOTA WATER AUTHORITY	\$ 80,204.10	FY25 1ST INSTALLMENT MEMBERSHIP DUES (6TH OF 6 PAYMENTS)
9/11/2024	W000000619	SAN LUIS DELTA MENDOTA WATER AUTHORITY	\$ 80,204.08	FY25 2ND INSTALLMENT MEMBERSHIP DUES (1ST OF 6 PAYMENTS)
9/11/2024	JE-70, JE-169	PANOCHÉ WATER DISTRICT	\$ 12,810.00	SEPTEMBER 2024 LOAN INSTALLMENT PAYMENT
9/11/2024	JE-71, JE-170	PANOCHÉ WATER DISTRICT	\$ 12,874.95	SEPTEMBER 2024 LOAN INSTALLMENT PAYMENT
10/9/2024	W000000620	PANOCHÉ WATER DISTRICT	\$ 80,204.08	FY25 2ND INSTALLMENT MEMBERSHIP DUES (2ND OF 6 PAYMENTS)
TOTAL			\$ 299,908.55	
PANOCHÉ DRAINAGE DISTRICT/PROP 84				
ACCOUNTS PAYABLE LIST				
PAYMENTS RUN FROM 9/11/2024 thru 10/15/2024				
DATE	CHECK NUMBER	VENDOR	AMOUNT	MEMO
9/5/2024	10239	FRESNO COUNTY	\$ 38.00	2 NOTICE OF COMPLETIONS
9/11/2024	10240	BRYANT L. JOLLEY	\$ 625.00	RECONCILE PROP 84
9/11/2024	10241	LAW OFFICE OF PHILIP A. WILLIAMS	\$ 150.00	AUGUST 2024 LEGAL SERVICES
9/24/2024	10242	ANTHONY'S LASER LEVELING	\$ 4,150.00	DOMREISS DISC RENTAL FOR LANDLEVELING
9/24/2024	10243	MCELVANY INC.	\$ 156,555.54	PROGRESS PAYMENT # 14
10/15/2024	10244	BOCKMAN & WOODY ELECTRIC CO., INC.	\$ 17,668.94	SCADA PROJECT # 20
10/15/2024	10245	SUMMERS ENGINEERING INC.	\$ 22,451.50	SHORT TERM STORAGE BASIN DEVELOPMENT & WESTSIDE CONVEYANCE
TOTAL			\$ 201,638.98	

**PANOCHÉ DRAINAGE DISTRICT
TREASURER'S MONTHLY FINANCIAL REPORT
BALANCE SHEET-CURRENT ASSETS & LIABILITIES**

DATE AS OF	JULY INTEREST RATE	AUGUST INTEREST RATE	SEPTEMBER INTEREST RATE	September 30, 2024	August 31, 2024
<u>CURRENT LIABILITIES</u>					
ACCOUNTS PAYABLE				\$427,345	\$561,429
NOTE PAYABLE - PWD					\$140,827
TOTAL CURRENT LIABILITIES				\$427,345	\$702,256
<u>CASH AND INVESTMENT ACCOUNTS</u>					
MECHANICS BANK CHECKING ACCOUNT				\$9,479	\$29,681
MECHANICS BANK PDD MONEY MARKET	4.700%	4.800%	4.800%	\$433,615	\$394,349
FRESNO COUNTY FUNDS	2.935%	2.935%	2.935%	\$31,876	\$31,876
MECHANICS BANK PROP 84 CHECKING				\$6,419	\$9,985
LAIF ACCOUNT	4.516%	4.550%	4.560%	\$1,535	\$1,535
TOTAL CASH AND INVESTMENTS				\$482,924	\$467,426
<u>ACCOUNTS RECEIVABLES</u>					
DRAINAGE SERVICE CHARGES				\$1,111,788	\$43,836
OTHER RECEIVABLES				-	-
DELINQUENT ACCOUNT CHARGES				\$174,517	\$189,138
TOTAL ACCOUNTS RECEIVABLES				\$1,286,305	\$232,974
TOTAL CURRENT UNAUDITED ASSETS				\$1,769,229	\$700,400
NET CURRENT UNAUDITED ASSETS (NET CASH POSITION)				\$1,341,885	(\$1,856)

General Ledger Detail Report
Summary Report for Period 01 Thru 07 Ending 9/30/2024

PANOCHÉ DRAINAGE DISTRICT (PDD)

Account Number/Description	Beginning Balance	Debit	Credit	Net Change	Ending Balance
1311-000 FRESNO COUNTY CASH ACCOUNT	233,996.43	164,909.88	367,030.00	202,120.12-	31,876.31
1311-600 MECHANIC CKNG#*****0066	803,368.49	3,658,081.26	4,451,970.96	793,889.70-	9,478.79
1312-010 MECHANIC-PROP 84 CK ACCT#*****6000	79,329.43	4,153,477.17	4,226,387.44	72,910.27-	6,419.16
1312-400 MECHANICS MM #*****0980	0.00	2,340,615.12	1,907,000.00	433,615.12	433,615.12
1313-000 L. A. I. F.	115,435.04	1,099.98	115,000.00	113,900.02-	1,535.02
Report Total:	1,232,129.39	10,318,183.41	11,067,388.40	749,204.99-	482,924.40

ANNEXATION BUY-IN PAYMENTS CURRENTLY DUE (5 YEARS STARTED ON 10.1.2022)				
ENTITIES	ANNUAL PAYMENT	BILL DATE	DUE DATE	FISCAL YEAR
S3 GROUP, LLC BUY-IN	\$33,532.41	9.1.2023	10.1.2023	FY24
A & H INVESTMENTS BUY-IN	\$71,913.42	9.1.2024	10.1.2024	FY25
S3 GROUP, LLC BUY-IN	\$33,532.41	9.1.2024	10.1.2024	FY25
	\$105,445.83			

ANNEXATION EXPENSES BILLED (ENGINEERING & LEGAL EXPENSES)				
ENTITIES	BILL DATE	DUE DATE	AMT BILLED	AMT OUTSTANDING
A & H INVESTMENTS	4/30/2024	6/15/2024	\$18,548.37	\$ -
GRASSLAND BASIN AUTHORITY(PEREIRA)	4/30/2024	6/15/2024	\$2,454.93	\$ -
S3 GROUP, LLC	4/30/2024	6/15/2024	\$6,273.71	\$ 6,273.71
A & H INVESTMENTS	6/30/2024	9/30/2024	\$3,580.65	\$ -
GRASSLAND BASIN AUTHORITY(PEREIRA)	6/30/2024	9/30/2024	\$488.27	\$ -
S3 GROUP, LLC	6/30/2024	9/30/2024	\$1,193.55	\$ 1,193.55
TOTAL BILLED TO DATE			\$32,539.48	

ENTITY BREAKDOWNS		
ENTITIES	TOTAL ACRES	% OWNERSHIP
A & H INVESTMENTS, LLC	1980.9	66%
S3 GROUP, LLC	668.6	22%
GRASSLAND BASIN AUTHORITY - PEREIRA	253.78	9%
SHANE NELSON	79.36	3%
TOTAL ACRES	2982.64	100%

OVERDUE

PAID

PANOCHÉ DRAINAGE DISTRICT
FY 2024 - 2025

BUDGET TO ACTUAL

MARCH 1, 2024 - FEBRUARY 28, 2025

DRAINAGE REVENUE	BUDGET	ACTUAL THRU 9/30/2024	% OF BUDGET TO DATE	ESTIMATE TO COMPLETE	ESTIMATED YEAR END 2/28/2025	\$ DIFFERENCE (OVER) UNDER	ESTIMATED % OF BUDGET REMAINING
DRAINAGE SERVICE FEE	\$ 2,600,566	\$ 2,596,090	100%	\$ 4,476	\$ 4,476	\$ 4,476	0%
FRESNO COUNTY PROPERTY TAX	\$ 260,000	\$ 164,880	63%	\$ 95,120	\$ 95,120	\$ 95,120	37%
SLDMWA REIMBURSEMENT	\$ 158,400	\$ 79,082	50%	\$ 79,318	\$ 79,318	\$ 79,318	50%
ANNEXATION REIMBURSEMENT	\$ 65,000	\$ 3,321	5%	\$ 61,679	\$ 61,679	\$ 61,679	95%
ANNEXATION BUY IN	\$ 105,446	\$ -	0%	\$ 105,446	\$ 105,446	\$ 105,446	100%
OTHER REVENUE	\$ 8,500	\$ 89,809	1057%	\$ 12,000	\$ 12,000	\$ (81,309)	957%
MSWD/GBA REIMBURSEMENT	\$ 40,296	\$ 56,468	140%	\$ 21,546	\$ 21,546	\$ (16,172)	40%
TOTAL REVENUES	\$ 3,238,208	\$ 2,989,650	92%	\$ 379,585	\$ 379,585	\$ 248,558	8%

OPERATING EXPENSES	BUDGET	ACTUAL THRU 9/30/2024	% OF BUDGET TO DATE	ESTIMATE TO COMPLETE	ESTIMATED YEAR END 2/28/2025	\$ DIFFERENCE (OVER) UNDER	ESTIMATED % OF BUDGET REMAINING
GRASSLAND BASIN AUTHORITY	\$ 1,325,325	\$ 1,325,326	100%	-	-	-	0%
GRASSLAND BYPASS PROJECT	\$ 547,150	\$ 705,550	129%	-	-	\$ (158,400)	-29%
IRRIGATED LANDS PROGRAM	\$ 256,899	\$ 256,900	100%	-	-	\$ -	0%
SAN LUIS DRAIN MAINTENANCE	\$ 158,400	\$ 79,130	50%	\$ 79,270	\$ 79,270	\$ 79,270	50%
ANNEXATION EXPENSES	\$ 65,000	\$ 2,758	4%	\$ 62,242	\$ 62,242	\$ 62,242	96%
ANNEXATION BUY IN	\$ 105,446	\$ -	0%	\$ 105,446	\$ 105,446	\$ 105,446	100%
REPAIRS & MAINTENANCE	\$ 130,000	\$ 38,287	29%	\$ 91,713	\$ 91,713	\$ 91,713	71%
LABOR - FIELD	\$ 95,000	\$ 6,306	7%	\$ 88,694	\$ 88,694	\$ 88,694	93%
PROFESSIONAL FEES	\$ 50,000	\$ 8,469	17%	\$ 41,531	\$ 41,531	\$ 41,531	83%
LEGAL COSTS	\$ 46,746	\$ 27,039	58%	\$ 19,707	\$ 19,707	\$ 19,707	42%
LABOR - ADMIN	\$ 35,000	\$ 26,079	75%	\$ 8,921	\$ 8,921	\$ 8,921	25%
MSWD/ACREAGE BUDGET	\$ 40,296	\$ 78,014	194%	\$ -	\$ -	\$ (37,718)	-94%
GENERAL OVERHEAD	\$ 25,000	\$ 3,724	15%	\$ 21,276	\$ 21,276	\$ 21,276	85%
DUES & SUBSCRIPTIONS	\$ 19,640	\$ 19,640	100%	\$ -	\$ -	\$ -	0%
ENERGY	\$ 17,000	\$ 6,527	38%	\$ 10,473	\$ 10,473	\$ 10,473	62%
HERBICIDES	\$ 13,000	\$ 15,664	120%	\$ 2,000	\$ 2,000	\$ (2,664)	-20%
SAN JOAQUIN VALLEY DRAINAGE AUTHORITY	\$ 7,414	\$ 7,414	100%	\$ -	\$ -	\$ -	0%
INSURANCE	\$ 12,600	\$ 6,442	51%	\$ 6,158	\$ 6,158	\$ 6,158	49%
INTEREST	\$ 18,749	\$ 13,725	73%	\$ 5,024	\$ 5,024	\$ 5,024	27%
WATER QUALITY MONITORING	\$ 2,000	\$ 2,064	103%	\$ 2,700	\$ 2,700	\$ (64)	-3%
PWD LOAN PYMT: \$712,930 DATED 2/1/20)	\$ 138,792	\$ 87,900	63%	\$ 50,892	\$ 50,892	\$ 50,892	37%
PWD LOAN PYMT: \$716,521 DATED 2/29/24)	\$ 128,750	\$ 78,170	61%	\$ 50,580	\$ 50,580	\$ 50,580	39%
TOTAL EXPENSES	\$ 3,238,207	\$ 2,795,128	86%	\$646,627	\$646,627	\$443,081	14%

NET REVENUE(DEFICIT)	\$ -	\$ 194,522	\$ (267,042)	\$ (267,042)	\$ (194,523)
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BOD ADOPTED 4.16.2024

2ND INSTALLMENT OF THE DRAINAGE SERVICE FEES WERE BILLED IN OCTOBER.

PANOCHÉ DRAINAGE DISTRICT
AGED ACCOUNTS RECEIVABLE, BY DUE DATE

As of 9/30/2024

Delinquency Notification Steps

Name	L Day + 1 Month 31-60 Days		L Day + 2 Months 61-90 Days		L Day + 75 Days	L Day + 3 Months Over 90 Days		Total A/R
B & C Farms, c/o Francisco & Romelia Nunez	-		-		-	31,260.76		31,260.76
Carbajal, Sylvia	87.10	√	43.55	√		6,460.96		6,591.61
Correia 2015 Living Trust						287.38		287.38
Enrico Children's Trust	100.57	√						100.57
Enrico Irrevocable Trust of 1994	35.57	√						35.57
Grassland Basin Authority	34,728.25	√	43,285.34	√				78,013.59
Helena Agri Enterprises, LLC	10.90	√	5.45	√				16.35
Imperial Merchants	325.92		162.96			24,007.22		24,496.10
Kenneth Bethel 2015 Trust	250.94	√	125.47	√				376.41
Nyman, Brad & Kristi	605.16	√	302.58	√				907.74
Nyman, Ms. Rebecca	593.27	√	387.22	√				980.49
Olam Americas, LLC	153.60	√	76.80	√		9,421.62		9,652.02
Ram, Charles Rene			3.04	√		365.14		368.18
S3 Group, LLC						21,101.02	√	21,101.02
Terra Bella Farm Co. & I Matson	329.33	√						329.33
Total:	37,220.61		44,392.41			92,904.10		\$ 174,517.12
	Re-Issue Invoice		Re-Issue Invoice		Re-Issue Invoice	Re-Issue Invoice		
	Send Copy of Policy		Send Copy of Policy		Send Copy of Policy	Send Copy of Policy		
			Notify Owner & Wtr User		Notify Owner & Wtr User	Notify Owner & Wtr User		
			Deny New Wtr Orders		Deny New Wtr Orders	Deny New Wtr Orders		
			GM to call		GM to call	GM to call		
					15 Day Notice to Service	15 Day Notice to Service		
					Assign 1.5% Interest	Assign 1.5% Interest		
						Discontinue Wtr Service		
						May Discontinue Drainage		
						May Lien Property		

NOTES:

Nyman (All Entities) has made the 1st, 2nd & 3rd Installment of their Payment Plan.

Grassland Basin Authority has paid.

Patrick and Phil have a letter drafted to S3 and will be mailing it out

E-mailed Ajay & Enrico about their past due balances / Sent Delinquency Policy as well. (Response: Will send remittance soon)

E-mailed Helena statement of acct and Delinquency Policy

E-mailed Bethel statement of acct and Delinquency Policy

E-mailed Olam about past due balance / Sent Delinquency Policy as well

I still need to address Ram's account

I still need to issue credit to the accounts prior to the 218 process.



PANOCHÉ DRAINAGE DISTRICT

52027 WEST ALTHEA AVE, FIREBAUGH, CA 93622
TELEPHONE (209) 364-6136 • FAX (209) 364-6122

BOARD MEETING MEMORANDUM

TO: BOARD OF DIRECTORS

FROM: CHRIS CARLUCCI, OPERATIONS & MAINTENANCE MANAGER

SUBJECT: DIVISION REPORT – OPERATIONS & MAINTENANCE

DATE: OCTOBER 15TH, 2024

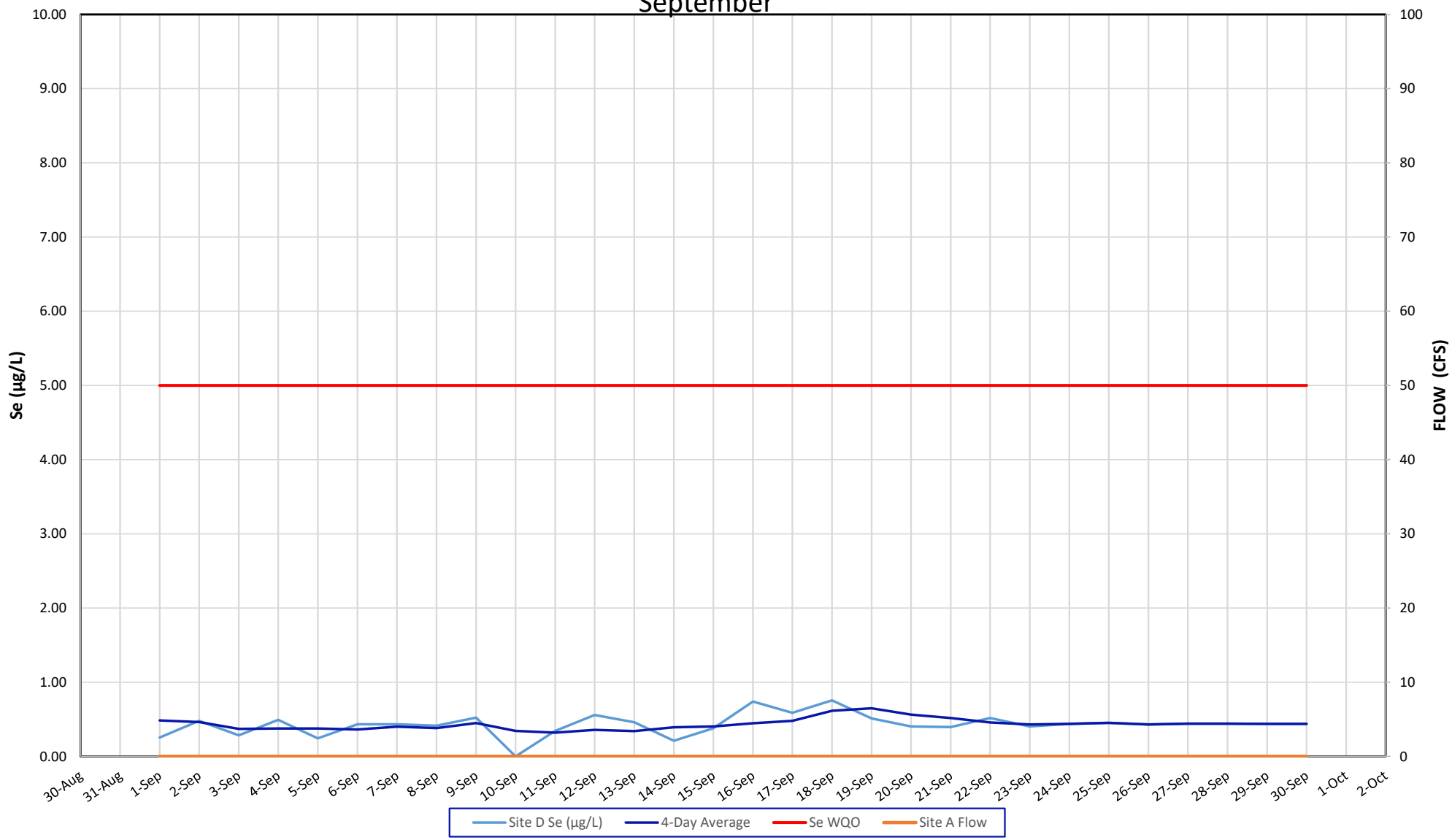
CC: PATRICK MCGOWAN, GENERAL MANAGER

For the month of September, the following operations and maintenance activities occurred as follows:

- General Maintenance.
- Staff cleaned the Cambria drain.
- Staff made a new trash rack for Davidson drain and Bullard Ave.
- Weed control- Staff sprayed Althea, Davidson, Russell, T- Canal, Nees and Buick drains.
- Charleston Drainage District- Checking oilers on CH-2 pumps.
- San Luis Drain Weed Control- Hwy 165 to Discharge outlet. Staff also placed squirrel bait at bait stations.
- Staff picked up trash on the SLD from Russell Ave to HWY 152.

Mud Slough Water Quality - 2024

September



PDD
September 10th, 2024
BOARD MEETING ACTION ITEMS

1. Division I representative. JOSH & PHIL
IN PROGRESS
2. Letter to delinquent landowner. PHIL
COMPLETE
3. Website additions to meet transparency requirements & response letter to Fresno County. JOSH
COMPLETE
4. Align PDD grower drainage service fee invoicing with GBA invoicing. SANDRA
COMPLETE
5. CV-Salts P&O study update from Dave Corey. PATRICK
COMPLETE
6. Landowner authorization forms signed for annexation. JUAN
COMPLETE
7. Audit drainage easements. JUAN
IN PROGRESS
8. Write off bad debt. SANDRA
IN PROGRESS
9. Clean version of joint solar policy, distribute to landowners. PATRICK & SANDRA
IN PROGRESS
10. PDD acreage audit. JUAN
COMPLETE
11. Develop tile line policy PHIL & PATRICK
IN PROGRESS
12. Submit full annexation application & landowner consent forms to Fresno County. JUAN
COMPLETE



panoche drainage district

52027 West Althea Ave, Firebaugh, CA 93622 – (209) 364-6136 – panochedrainage.specialdistrict.org

October 1, 2024

The Honorable Houry A. Sanderson, Presiding Judge
Fresno County Superior Court
1100 Van Ness Avenue
Fresno, CA 93724-0002

Dear Judge Sanderson:

On behalf of the Board of Directors of Panoche Drainage District (the “District”), this letter is in response to the correspondence received from Ron Alexander, Senior Administrative Analyst, Fresno County Administrative Office, dated July 12, 2024. Specifically, this letter is in response to a request of the Fresno County Grand Jury with respect to the Grand Jury Report No. 5 “Fresno County Special District Website Transparency: Seeing Your Dollars at Work” (the “Grand Jury Report”) for Fiscal Year 2023-24.

Report No. 5 references certain findings (Finding F4) indicating that the websites of several special districts, including the District, are “[n]ot all the websites are as transparent as they could be.” Report No. 5 also provides recommendations (Recommendation R3) that all special district Board of Directors that are not exempt should use the “District Transparency Certificate of Excellence” Checklist to improve their website transparency by December 31, 2024.

Report No. 5 lists the District as “Compliant” with respect to the legal requirements of its website; however, the District’s website fell short of the 15 possible “Transparency Points” for improved website transparency. District staff has reviewed the “District Transparency Certificate of Excellence” Checklist, and pursuant to Penal Code § 933.05, the District agrees with the finding and has implemented the recommendation of the Grand Jury Report by updating the following items on the District website:

1. Names of Board Members <https://panochedrainage.specialdistrict.org/board-members>
2. Name of general Manager and key staff along with contact information
<https://panochedrainage.specialdistrict.org/staff>
3. Election/appointment procedure and deadlines
<https://panochedrainage.specialdistrict.org/2022-elections> **Summary of past elections have been posted. Once the election cycle is complete, we will post 2024 summary.**
4. Board Meeting Schedule <https://panochedrainage.specialdistrict.org/board-meetings>
5. District Mission Statement <https://panochedrainage.specialdistrict.org/about-us>
6. Description of Districts Services/functions and service area
<https://panochedrainage.specialdistrict.org/about-us>
7. Authorizing Statute/Enabling Act (Principal Act or Special Act)
<https://panochedrainage.specialdistrict.org/district-transparency>

Board of Directors: Aaron Barcellos, *President*
Beau Correia, *Director*

Michael Linneman, *Vice-President*
Wayne Western, *Director*

Steve Fausone, *Secretary*
Patrick McGowan, *General Manager*



PANOCHÉ DRAINAGE DISTRICT

52027 West Althea Ave, Firebaugh, CA 93622 – (209) 364-6136 – panochedrainage.specialdistrict.org

8. Current District Budget <https://panochedrainage.specialdistrict.org/financial-audit-statements>
9. Most recent financial audit <https://panochedrainage.specialdistrict.org/financial-audit-statements>
10. Archive of Board meeting minutes for at least the last 6 months
<https://panochedrainage.specialdistrict.org/board-meetings>
11. Link to State Controllers webpages for districts reported board member and staff compensation (govt code section 53908)
<https://panochedrainage.specialdistrict.org/district-compensation>
12. Link to State Controllers webpages for districts reported board member and staff compensation (govt code section 53891)
<https://panochedrainage.specialdistrict.org/district-financial-information>
13. Reimbursement and compensation policy
<https://panochedrainage.specialdistrict.org/district-compensation>
14. Home page link to agendas/board packets <https://panochedrainage.specialdistrict.org/>
15. SB 272 compliance-enterprise catalogs <https://panochewd.systemcatalog.net/>

Should there be any questions or concerns, please contact me at the District office by telephone (209) 364-6136 or by email at pmcgowan@panochewd.com.

Regards,

Patrick McGowan, General Manager
PANOCHÉ DRAINAGE DISTRICT

Cc: Ron Alexander, Fresno County via email
ronalexander@fresnocountyca.gov