

PANOCHÉ DRAINAGE DISTRICT

REGULAR BOARD OF DIRECTORS MEETING

January 14, 2025, at 9:00 a.m.

MEETING LOCATION

Panoche Water District Boardroom

52027 West Althea Ave.

Firebaugh, CA 93622

AGENDA

PRESIDENT’S ANNOUNCEMENT: Pursuant to Government Code Section 54952.3, let it be known that Board Members receive no compensation or stipend for simultaneous or serial order meetings of the Panoche Water District, Panoche Drainage District, Panoche Financing Authority, and/or the Panoche Resource Conservation District.

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL: A quorum will be confirmed, and the Board will consider appointment of an acting Officer(s) in the event the President, Vice-President, and/or Secretary is absent from the meeting.

4. POTENTIAL CONFLICTS OF INTEREST: Any Board member who has a potential conflict of interest may now identify the Agenda Item and recuse themselves from discussing and voting on the matter. [Government Code Section 87105]

5. PUBLIC COMMENT: The Board of Directors welcomes participation in Board meetings. The public may address matters under the jurisdiction of the Board that have not been posted in the Agenda. The public will be given the opportunity to address the Board on any item in the Agenda at this time or before the Board’s consideration of that item. If members of the public desire to address the Board relative to a particular Agenda item at the time it is to be considered, they should so notify the President of the Board at this time. Please note, California Law prohibits the Board from taking action on any matter during a regular meeting that is not on the posted Agenda unless the Board determines that it is an emergency or one of the other situations specified in Government Code Section 54954.2. During a special meeting, the Board may not take action on any matter that is not on the posted Agenda. The President may limit the total amount of time allocated for public comment on particular issues to 3 minutes for each individual speaker.

ACTION ITEMS

6. THE BOARD TO REVIEW AND CONSIDER APPROVING THE DECEMBER 10,2024, REGULAR BOARD MEETING MINUTES (Reyes)

7. **THE BOARD TO REVIEW AND CONSIDER APPROVAL OF PANOCHE DRAINAGE DISTRICT DRAFT TILE LINE POLICY** (McGowan/Williams)
8. **THE BOARD TO REVIEW AND CONSIDER APPROVAL OF PANOCHE DRAINAGE DISTRICT / PANOCHE WATER DISTRICT JOINT DRAFT TILE LINE POLICY** (McGowan/Williams)
9. **FINANCIAL REPORTS** (Brazil)
 - A. Accounts Payable
 - B. Monthly Financials
 - C. FYE 2025 Budget-to-Actual Report
 - D. Other financial matters affecting the District

REPORT ITEMS

10. **BOARD TO RECEIVE UPDATE FROM DISTRICT ENGINEER CHRIS LINNEMAN OF SUMMER'S ENGINEERING ON VARIOUS DISTRICT PROJECTS** (Linneman)
11. **OPERATIONS & MAINTENANCE** (Carlucci)
12. **DRAINAGE MANAGEMENT** (Cadena)
13. **GRASSLAND BASIN AUTHORITY** (McCoy)
14. **THE BOARD TO RECEIVE UPDATES FROM STAFF ON VARIOUS MATTERS AFFECTING THE DISTRICT** (McGowan)
15. **GENERAL MANAGER'S UPDATE** (McGowan)
 - A. Prop 84 Grant
 - B. Annexation
 - C. San Joaquin Valley Drainage Authority
 - D. GBD
 - E. Other
16. **REPORTS ON OTHER ITEMS PURSUANT TO GOVERNMENT CODE SECTION 54954.2(a)(3)**
17. **PANOCHE DRAINAGE CLOSED SESSION**
 - A. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION
Significant Exposure to Litigation pursuant to Section 54956.9(d), paragraph (2) or (3):
Number of Cases: Three

REPORT FROM CLOSED SESSION
18. **PANOCHE WATER & DRAINAGE DISTRICTS JOINT CLOSED SESSION:** Conference with Legal Counsel.
 - A. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION
Significant Exposure to Litigation pursuant to Section 54956.9(d), paragraph (2) or (3):
Number of Cases: Three
 - B. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION
Pursuant to Section 54956.9(d)(1):

Names of Cases: One

- i. PCFFA v. Glaser, et. al.
US District Court, E.D. Cal, Case No. 2:11-cv-02980

REPORT FROM JOINT CLOSED SESSION (GOVERNMENT CODE SECTION 54957).

19. FUTURE MEETING DATES

- A. Next Regular Meeting Date: February 11th, 2025.

20. ADJOURNMENT

- ❖ Items on the Agenda may be taken in any order.
- ❖ Action may be taken on any item listed on the Agenda.
- ❖ Writings relating to open session: Agenda items that are distributed to members of the Board of Directors will be available for inspection at the District office, excluding writings that are not public records or are exempt from disclosure under the California Public Records Acts.

Americans with Disabilities Act of 1990: Under this Act, a qualifying person may request that the District provide a disability-related modification or accommodation in order to participate in any public meeting of the District. Such assistance includes alternative formats for the agendas and agenda packets used for any public meetings of the District. Requests for assistance shall be made in person, in written form, or via telephone by calling (209) 364-6136. Requests must be received at least 18 hours prior to a scheduled public meeting.

**PANOCHÉ DRAINAGE DISTRICT
BOARD OF DIRECTORS
REGULAR MEETING MINUTES
December 10, 2024**

A regular meeting of the Board of Directors was held on December 10, 2024, at 9:00 am. Those present at the meeting were:

Directors: Aaron Barcellos, President
 Beau Correia, Vice-President
 Neill Callis, Director
 Wayne Western, Director

Staff: Patrick McGowan, General Manager
 Marlene Brazil, Accounting Supervisor
 Juan Cadena, Water Resources Manager
 Chris Carlucci, Maintenance Manager
 Josh Marquez, Contracts Administrator
 Sandra Reyes, Water Master

Others: Phil Williams, Legal Counselor
 Palmer McCoy, Grassland Basin Authority (GBA)

CALL TO ORDER

President Barcellos called the meeting to order at 9:02 am.

PLEDGE OF ALLEGIANCE

President Barcellos led those in attendance in the Pledge of Allegiance.

ROLL CALL

A quorum of the Board of Directors was present.

POTENTIAL CONFLICTS OF INTEREST

There were no conflicts of interest.

PUBLIC COMMENT

There was no public comment.

ACTION ITEMS

BOARD TO REVIEW AND CONSIDER APPROVING THE REVISED MINUTES FROM THE OCTOBER 15, 2024, REGULAR BOARD MEETING MINUTES, AND THE NOVEMBER 12, 2024, REGULAR BOARD MEETING MINUTES

Upon a motion by Director Callis and seconded by Vice-President Correia, the Board approved the revised minutes from the October 15, 2024, regular board meeting, and the November 12, 2024, regular board meeting minutes as presented. The vote on the motion was as follows:

Ayes: Barcellos, Callis, Correia, Western
Nays: None

Absent: Fausone
Abstain: None

BOARD TO CONSIDER THE ADOPTION OF RESOLUTION # 842-24 AWARDING A CONTRACT TO GARNEY PACIFIC, INC TO CONSTRUCT PROPOSITION 84 GRANT-FUNDED SAN JOAQUIN RIVER IMPROVEMENT OD PUMP STATION & PIPELINE PROJECT; AND AUTHORIZING RELATED ACTIONS

General Manager Patrick McGowan presented the board with a letter from Engineer Chris Linneman with Summers Engineering that was a recommendation of award for the OD Pump Station and Pipeline Project. Mr. Linneman stated that there were two bids received from qualified bidders on the project on December 3rd, 2024. The low bidder was Garney Construction located in Tracy, CA. The next step is to issue Garney Construction a Notice of Award and Contract for signature.

Upon a motion by Vice-President Correia and seconded by Director Western, the board adopted Resolution # 842-24 awarding the contract to Garney Pacific, Inc. for the OD pump station and pipeline project.

The vote on the matter was as follows:

Ayes: Barcellos, Callis, Correia, Western
Nays: None
Absent: Fausone
Abstain: None

BOARD TO DISCUSS AND CONSIDER NEW APPOINTMENTS FOR PANOCHE DRAINAGE DISTRICT'S ALTERNATE REPRESENTATIVE TO THE BOARD OF DIRECTORS FOR THE GRASSLAND BASIN AUTHORITY

After discussion by the Board and upon a motion by Vice-President Correia and seconded by Director Western, the board approved Mr. Patrick McGowan as the first alternate and Mr. Neill Callis as the second alternate to the board of directors for the GBA.

The vote on the matter was as follows:

Ayes: Barcellos, Callis, Correia, Western
Nays: None
Absent: Fausone
Abstain: None

BOARD TO REVIEW AND DISCUSS THE DRAFT TILE LINE POLICY

General Manager Patrick McGowan reported to the board that there were no new updates to the draft tile line policy. The district is currently waiting on the Grassland Basin Authority to pass their policy at their next board meeting and then we will finalize our policy and bring it to the Board for approval.

FINANCIAL REPORTS

- A. Accounts Payable**
- B. Monthly Financials**
- C. FYE 2025 Budget to Actual**
- D. Other financial matters**

Upon a motion by Vice-President Correia and seconded by Director Callis, the board approved the financial reports as presented by Accounting Supervisor Mrs. Brazil. The vote on the motion was as follows:

Ayes: Barcellos, Callis, Correia, Western
Nays: None
Absent: Fausone
Abstain: None

REPORT ITEMS

OPERATIONS & MAINTENANCE

Maintenance Manager Mr. Carlucci reported on the following operations and maintenance activities for the month of November:

- General Maintenance
- Staff finished cleaning Russell drain.
- Staff made repairs to Buick drain inlet pipe.
- Charleston Drainage District – Checking oilers on CH-2 pumps.
- Mr. Carlucci started working on the PDD chemical cost estimate for 2025/26 spray program.
- Mr. Carlucci also started working on the PDD winter project list. (locations & cost)

DRAINAGE MANAGEMENT

Water Resources Manager Juan Cadena reported on the following drainage management activities for the month of November:

- Collecting water samples weekly and Site D has remained below target.
- A storm is expected at the end of December into January and 2.5 inches is expected.

GRASSLAND BASIN AUTHORITY

The General Manager of the Grassland Basin Authority (GBA) Mr. Pamer McCoy reported on the following:

- Mr. McCoy reported there will soon be two separate Prop 84 projects in progress simultaneously:
 - West Side Field Rebordering & Land Leveling Project / Anthony's Laser Leveling
 - OD Pump Station & Pipeline Project / Garney Construction
- The GBA continues the land leveling at the old ponds and are waiting on PG&E to make final electrical connections for the short-term basins.
- It was reported that the pistachio trees produced; however, they were unable to harvest them from the trees.
- There have been nine incidents at different pump stations and wells in recent months.

THE BOARD TO RECEIVE UPDATES FROM STAFF ON VARIOUS MATTERS AFFECTING THE DISTRICT

Staff reported on various items that had been completed, or were ongoing, on the Action Items List presented - dated November 12th, 2024. Mr. McGowan reported that there were only five items remaining that are all in progress. Staff have been diligent in completing items from this list.

GENERAL MANAGER'S REPORT

General Manager Mr. McGowan reported on the following:

A. Prop 84 Grant

Mr. McGowan noted that Mr. Palmer McCoy had already reported on the Prop 84 items he would've addressed.

B. Annexation, Landowner Authorization Forms

Mr. McGowan noted that there are no new updates on annexation.

C. San Joaquin Valley Drainage Authority (SJVDA)

Mr. McGowan reported on the transition from the San Luis Delta-Mendota Water Authority (SLDMWA). Phase 1 is awaiting cost estimates on the management and accounting from the SLDMWA and Phase 2 will be making this move permanent.

D. Other

Mr. McGowan noted that staff has been working with Mr. McCoy to ensure a smooth transition process with the Grassland Basin Drainers. Mr. McGowan also noted that he will be member of the Nitrogen Management Committee.

REPORTS ON OTHER ITEMS PURSUANT TO GOVERNMENT CODE SECTION 54954.2 (a)(3)

There were no other items.

PANOCHÉ DRAINAGE DISTRICT CLOSED SESSION: Conference with Legal Counsel

At 11:07am, the Board met in Closed Session to discuss with legal counsel on related anticipated litigation.

At 11:15 am Mr. Williams stated that no reportable actions were taken in Closed Session.

PANOCHÉ WATER AND DRAINAGE DISTRICTS JOINT CLOSED SESSION: Conference with Legal Counsel

At 11:18 am, the Boards met in Closed Session to discuss with legal counsel on related anticipated litigation.

At 11:31 am, Mr. Williams stated that no reportable actions were taken in Closed Session.

FUTURE MEETING DATES

The next regular meeting of the Board was scheduled for January 14th, 2025, at 9:00 am.

ADJOURNMENT

With no further business, President Barcellos adjourned the meeting at 9:39 am.

Aaron Barcellos, President

Steve Fausone, Secretary

Panoche Drainage District

Drainage Tile Policy

The Drainage Districts' Objectives

Through this Drainage Tile Policy (the "Drainage Tile Policy"), the Panoche Drainage District (the "Drainage District") intends to ensure its Landowners are aware of what the Drainage District requires from them for them to develop Drainage Tile Facilities on their lands.

As the Ninth Circuit has held,¹ irrigation and drainage are inherently linked in the San Luis Unit of the Central Valley Project. Any water project that brings fresh water to an agricultural area must take the water remaining after the crops have been irrigated away from the service area. For this reason, the San Luis Act² expressly conditioned the construction of the San Luis Unit on the provision of drainage facilities. The Panoche Water District has a contract with the United States for Central Valley Project water service for the San Luis Unit and Delta Division.³ The Drainage District is the entity that provides drainage service to Landowners within the Drainage District. Accordingly, this Drainage Tile Policy is intended to effectuate the purposes of the San Luis Act by enabling the development of drainage facilities within the Drainage District, and therefore to reflect the Districts' shared interests in sustaining irrigation within the Drainage District.

Scope

This Drainage Tile Policy applies to all Lands within the Drainage District that do not, as of the adoption of this Drainage Tile Policy, have Drainage Tile Facilities or some component thereof; and to all Landowners who intend to upgrade, modify, or otherwise alter existing Drainage Tile Facilities on their Lands within the Drainage District.

This Drainage Policy shall not apply to Lands that are also within Panoche Water District; *provided*, however, that Landowners of Lands that are also within Panoche Water District ("Joint Lands") comply with the Panoche Water District's Drainage Tile Policy for such Joint Lands.

The following definitions shall apply to this Drainage Tile Policy:

"Drainage Service" means the capture and removal of subsurface water originating from Lands within the Drainage District.

"Drainage Service Fees" means those fees levied by the Drainage District on Lands within Drainage District's boundaries for Drainage Service.

¹ *Firebaugh Canal Co. v. United States*, 203 F.3d 568 (9th Cir. 1998).

² Pub. L. No. 86-488, 74 Stat. 156 (1960).

³ Contract No. 14-06-200-7864A-IR1-P.

“Drainage District’s Drainage System” means the Drainage District’s facilities whose primary function is the management of subsurface drain water and stormwater.

“Drainage Tile Facilities” means a series of underground perforated pipe lines buried below the root zone for the purpose of catching subsurface drain water which are connected to a collector line that may discharge to a tile sump.

“Joint Lands” means those Lands that are within Panoche Drainage District and within Panoche Water District.

“Landowners” means any person(s) or entity(ies) that or who holds title to real property within the District.

“Lands” means those Lands that are within Panoche Drainage District.

Drainage Tile Policy

Consistent with the San Luis Act’s recognition of the connection between irrigation and drainage within the San Luis Unit, Landowners may develop, construct, and operate Drainage Tile Facilities on their Lands; *provided*, however, they comply with this Drainage Tile Policy.

The Drainage District shall not be responsible for any costs associated with a Landowner’s development, construction, operation, maintenance, etc., of Drainage Tile Facilities, including costs for engineering, construction, permitting, and environmental compliance.

Prior to developing or constructing Drainage Tile Facilities on Lands, the Landowner shall provide written application to the General Manager (the “Drainage Tile Application”). The Drainage Tile Application shall:

- Identify the field and the APN of the Lands upon which Drainage Tile Facilities are to be developed or constructed;
- Identify the primary point of contact, including name, phone number, address, and email address;
- Provide a schematic developed by a registered engineer that identifies: the general layout of the Drainage Tile Facilities; the location of the tile sump, if any; flow rate of the tile pump; and the drain into which the tile /pump shall discharge;
- Demonstrate, to the satisfaction of the General Manager, that
 - o Drainage Tile Facilities are capable of being, and shall be upon approval by the Board of Directors, connected to the District’s Drainage System;
 - o Drainage Tile Facilities will be developed, constructed, and operated according to best practices within the industry and by professionals who have demonstrated experience and expertise in the field;
 - o Drainage Tile Facilities shall allow subsurface drain water and stormwater to be collected into a single drainage discharge point located on the property and that is controlled by an electronically driven pump that has an installed

- flowmeter that indicates in cubic feet per second (“cfs”) and totalizes in acre-feet;
- Any drainage tile pump manifold that is part of the Drainage Tile Facilities shall be metered and integrated with the District’s SCADA tile pump control system;
 - Written evidence of existing participation or acceptance into, or eligibility to participate in, either a) a District-approved program for drainage management, such as the San Joaquin River Improvement Program or the Long-Term Stormwater Management Plan, or b) compliance with a Central Valley Regional Water Quality Control Board program or permit;
 - Provide evidence of good standing regarding payment of any and all Drainage District levies, including fees, charges, and assessments;
 - Include a written acknowledgment by the Landowner that the development or construction of Drainage Tile Facilities will result in an increase in the Drainage Service Fees levied on the Lands in question due to the integration of the Lands’ Drainage Tile Facilities with the Drainage District’s Drainage System;
 - Include a signed general release by the Landowner releasing the Drainage District of any and all known or unknown claims regarding the Drainage Tile Facilities;
 - Provide the District with a license for any of its employees, agents, or consultants to access the flowmeter for purposes of reading, calibrating, or both, and to access the tile pump for purposes of operation to include de-energizing the tile pump whether manually or through the District’s SCADA tile pump control system; and

Identify the expected start and completion dates for development or construction of Drainage Tile Facilities with an agreement to update Drainage District staff every month on status of the project. Once the General Manager determines that the Drainage Tile Application meets the above requirements, it shall be presented to the Drainage District Board of Directors for approval. The Landowner is strongly encouraged to participate in the presentation of the Drainage Tile Application to the Board of Directors. While the Board of Directors must ensure its own compliance with various laws implicated by any such approval, including the California Environmental Quality Act, any such approval by the Board of Directors shall in no way affect the general release required in the Drainage Tile Application.

Upon approval by the Drainage District Board of Directors, the Drainage Tile Application shall be forward to the Grassland Basin Authority Board of Directors attended by the Drainage District Board of Directors’ recommendation that the Grassland Basin Authority consent to the Drainage District Board of Directors’ approval; *provided*, however, that the Grassland Basin Authority’s consent shall not be unreasonably withheld.

Panoche Water District and Panoche Drainage District

JOINT Drainage Tile Policy

The Districts' Objectives

Through this Joint Drainage Tile Policy (the "Joint Drainage Tile Policy"), the Panoche Water District (the "Water District") and the Panoche Drainage District (the "Drainage District") (collectively, the "Districts") intend to ensure their Landowners are aware of what the Districts require from them for them to develop Drainage Tile Facilities on their land.

As the Ninth Circuit has held,¹ irrigation and drainage are inherently linked in the San Luis Unit of the Central Valley Project. Any water project that brings fresh water to an agricultural area must take the water remaining after the crops have been irrigated away from the service area. For this reason, the San Luis Act² expressly conditioned the construction of the San Luis Unit on the provision of drainage facilities. The Water District has a contract with the United States for Central Valley Project water service for the San Luis Unit and Delta Division.³ The Drainage District is the entity that provides drainage service to Landowners within the Water District. Accordingly, this Joint Drainage Tile Policy is intended to effectuate the purposes of the San Luis Act by enabling the development of drainage facilities within the Water District, and therefore to reflect the Districts' shared interests in sustaining irrigation within the Water District.

Scope

This Joint Drainage Tile Policy applies to all Joint Lands within the Water District and the Drainage District that do not, as of the adoption of this Joint Drainage Tile Policy, have Drainage Tile Facilities or some component thereof; and to all Landowners who intend to upgrade, modify, or otherwise alter existing Drainage Tile Facilities on their Joint Lands.

The following definitions shall apply to this Joint Drainage Tile Policy:

"Drainage Service Fees" means those fees levied by the Drainage District on Lands within Drainage District's boundaries for Drainage Service.

"Drainage District's Drainage System" means the Drainage District's facilities whose primary function is the management of subsurface drain water and stormwater.

"Drainage Tile Facilities" means a series of underground perforated pipe lines buried below the root zone for the purpose of catching subsurface drain water which are connected to a collector line that discharges to a tile sump.

"Joint Lands" means those lands that are within Panoche Water District and within Panoche Drainage District.

¹ *Firebaugh Canal Co. v. United States*, 203 F.3d 568 (9th Cir. 1998).

² Pub. L. No. 86-488, 74 Stat. 156 (1960).

³ Contract No. 14-06-200-7864A-IR1-P.

“Landowners” means any person(s) or entity(ies) that or who holds title to real property within the Water District.

“Property Related Fees and Charges” means any fees or charges levied upon real property or upon a person by the Water District as an incident of real property ownership, including both a user fee for any property-related service and any special assessment. For purposes of this Policy, “Property-Related Fees and Charges” includes, but is not limited to, Drainage Service Fees.

Joint Drainage Tile Policy

Consistent with the San Luis Act’s recognition of the connection between irrigation and drainage within the San Luis Unit, Landowners may develop, construct, and operate Drainage Tile Facilities on their Joint Lands; *provided*, however, they comply with this Joint Drainage Tile Policy.

The Water District shall not be responsible for any costs associated with a Landowner’s development, construction, operation, maintenance, etc., of Drainage Tile Facilities, including costs for engineering, construction, permitting, and environmental compliance.

Prior to developing or constructing Drainage Tile Facilities on Joint Lands, the Landowner shall provide written application to the Water District General Manager (the “Drainage Tile Application”). The Drainage Tile Application shall:

- Identify the field and the APN of the Joint Lands upon which Drainage Tile Facilities are to be developed or constructed;
- Identify the primary point of contact, including name, phone number, address, and email address;
- Provide a schematic developed by a registered engineer that identifies: the general layout of the Drainage Tile Facilities; the location of the tile sump, if any; flow rate of the tile pump; and the drain into which the tile /pump shall discharge;
- Demonstrate, to the satisfaction of the Water District General Manager, that
 - o Drainage Tile Facilities are capable of being, and shall be upon approval by the Board of Directors, connected to the Drainage District’s Drainage System;
 - o Drainage Tile Facilities will be developed, constructed, and operated according to best practices within the industry and by professionals who have demonstrated experience and expertise in the field;
 - o Drainage Tile Facilities shall allow subsurface drain water and stormwater to be collected into a single drainage discharge point located on the property and that is controlled by an electronically driven pump that has an installed flowmeter that indicates in cubic feet per second (“cfs”) and totalizes in acre-feet;
 - o Any drainage tile pump manifold that is part of the Drainage Tile Facilities shall be metered and integrated with the Drainage District’s SCADA tile pump control system;
 - o Written evidence of existing participation or acceptance into, or eligibility to participate in, either a) a District-approved program for drainage management,

such as the San Joaquin River Improvement Program or the Long-Term Stormwater Management Plan, or b) compliance with a Central Valley Regional Water Quality Control Board program or permit;

- Provide evidence of good standing regarding payment of any and all Water District and Drainage District levies, including fees, charges, and assessments;
- Include a written acknowledgment by the Landowner that the development or construction of Drainage Tile Facilities will result in an increase in the Drainage Service Fees levied on the Lands in question due to the integration of the Lands' Drainage Tile Facilities with the Drainage District's Drainage System;
- Include a signed general release by the Landowner releasing the Districts of any and all known or unknown claims regarding the Drainage Tile Facilities; and
- Provide the Districts with a license for any of their employees, agents, or consultants to access the flowmeter for purposes of reading, calibrating, or both, and to access the tile pump for purposes of operation to include de-energizing the tile pump whether manually or through the Drainage District's SCADA tile pump control system.

Once the Water District General Manager determines that the Drainage Tile Application meets the above requirements, it shall be presented to the Water District Board of Directors for approval. The Landowner is strongly encouraged to participate in the presentation of the Drainage Tile Application to the Water District Board of Directors. While the Water District Board of Directors must ensure its own compliance with various laws implicated by any such approval, including the California Environmental Quality Act, any such approval by the Water District Board of Directors shall in no way affect the general release provided to the Districts in the Drainage Tile Application.

Upon approval by the Water District Board of Directors, the Drainage Tile Application shall be forwarded to the Drainage District Board of Directors for its consideration and approval, which approval shall be consistent with the requirements of this Joint Drainage Tile Policy. Upon approval by the Drainage District Board of Directors, the Drainage Tile Application shall be forwarded to the Grassland Basin Authority Board of Directors attended by the Water District and Drainage District Boards of Directors' approvals and recommendations that the Grassland Basin Authority consent to the approvals; *provided*, however, that the Grassland Basin Authority's failure to consent shall in no way affect the Water District and Drainage District Boards of Directors' approvals.

PANOCHÉ DRAINAGE DISTRICT				
ACCOUNTS PAYABLE LIST				
PAYMENTS RUN FROM 12/11/2024 thru 1/14/2025				
DATE	CHECK NUMBER	VENDOR	AMOUNT	MEMO
12/11/2024	7259	BRYANT L. JOLLEY	\$ 1,150.00	PREPARE FOR AUDIT
12/11/2024	7260	KRONICK, MOSKOVITZ, TIEDEMANN & FIRARD	\$ 8,440.74	OCTOBER 2024 LEGAL SERVICES
12/11/2024	7261	PANOCHÉ WATER DISTRICT	\$ 5,185.05	OCTOBER 2024 O & M BYPASS
12/11/2024	7262	PANOCHÉ WATER DISTRICT	\$ 26,702.43	OCTOBER 2024 LABOR \$ 6,478.25, EQUIPMENT \$ 17,364.24, CHEMICALS \$ 555.21, BANK FEES \$ 60.67, WATER SAMPLES \$ 1,892.00 & ADMIN ALLOCATION \$ 352.06
12/19/2024	7263	STREAMLINE	\$ 900.00	ANNUAL WEBSITE SUPPORT
1/14/2025	7264	BCT CONSULTING	\$ 40.00	IT SERVICES JANUARY 2025
1/14/2025	7265	LAW OFFICES OF PHILIP A. WILLIAMS	\$ 2,025.00	LEGAL SERVICES DECEMBER 2024
1/14/2025	7266	PACIFIC GAS & ELECTRIC	\$ 1,608.02	ELECTRICAL SERVICES OCTOBER & NOVEMBER 2024
12/11/2024	W000000622	SLDM WATER AUTHORITY	\$ 80,204.08	FY25 2ND INSTALLMENT MEMBERSHIP DUES (4TH OF 6 PAYMENTS)
12/11/2024	JE-112, JE-252	PANOCHÉ WATER DISTRICT	\$ 12,810.00	DECEMBER 2024 LOAN INSTALLMENT PAYMENT
12/11/2024	JE-113, JE-253	PANOCHÉ WATER DISTRICT	\$ 12,874.95	DECEMBER 2024 LOAN INSTALLMENT PAYMENT
TOTAL			\$ 151,940.27	
PANOCHÉ DRAINAGE DISTRICT/PROP 84				
ACCOUNTS PAYABLE LIST				
PAYMENTS RUN FROM 12/11/2024 thru 1/14/2025				
DATE	CHECK NUMBER	VENDOR	AMOUNT	MEMO
12/11/2024	10257	ANTHONY'S LASERLEVELING	\$ 92,840.29	REPLACE CK# 10250 LOST IN MAIL
12/11/2024	10258	WAVE ENGINEERS, INC.	\$ 5,950.00	DESIGN & PREPARE ELECTRICAL PROJECT DRAWINGS PE14 PUMP STATION
12/11/2024	10259	SUMMERS ENGINEERING INC.	\$ 15,277.00	DEVELOPMENT/RESERVOIR/CONVEYANCE
1/14/2025	10260	VOID	\$ -	VOID CHECK
1/14/2025	10261	SUMMERS ENGINEERING INC.	\$ 8,641.50	TASK 3 DEVELOPMENT/RESERVOIR/CONVEYANCE
12/11/2024	W000000623	PACIFIC GAS & ELECTRIC	\$ 3,000.00	ENGINEERING REVIEW
TOTAL			\$ 125,708.79	

**PANOCHÉ DRAINAGE DISTRICT
TREASURER'S MONTHLY FINANCIAL REPORT
BALANCE SHEET-CURRENT ASSETS & LIABILITIES**

DATE AS OF	OCTOBER INTEREST RATE	NOVEMBER INTEREST RATE	DECEMBER INTEREST RATE	<u>December 31, 2024</u>	<u>November 30, 2024</u>
<u>CURRENT LIABILITIES</u>					
ACCOUNTS PAYABLE				\$164,041	\$240,612
NOTE PAYABLE - PWD				\$38,528	\$64,150
TOTAL CURRENT LIABILITIES				\$202,569	\$304,762
<u>CASH AND INVESTMENT ACCOUNTS</u>					
MECHANICS BANK CHECKING ACCOUNT				\$20,099	\$17,998
MECHANICS BANK PDD MONEY MARKET	4.700%	4.600%	4.570%	\$1,305,073	\$1,424,753
FRESNO COUNTY FUNDS	2.972%	2.972%	2.972%	\$181,638	\$33,556
MECHANICS BANK PROP 84 CHECKING				\$5,647	\$6,067
LAIF ACCOUNT	4.520%	4.520%	4.520%	\$1,553	\$1,553
TOTAL CASH AND INVESTMENTS				\$1,514,010	\$1,483,927
<u>ACCOUNTS RECEIVABLES</u>					
DRAINAGE SERVICE CHARGES				\$17,637	\$119,343
OTHER RECEIVABLES				\$99,068	-
DELINQUENT ACCOUNT CHARGES					\$11,128
TOTAL ACCOUNTS RECEIVABLES				\$116,705	\$130,471
TOTAL CURRENT UNAUDITED ASSETS				\$1,630,715	\$1,614,398
NET CURRENT UNAUDITED ASSETS (NET CASH POSITION)				\$1,428,145	\$1,309,636

General Ledger Detail Report
Summary Report for Period 01 Thru 10 Ending 12/31/2024

PANOCHÉ DRAINAGE DISTRICT (PDD)

<u>Account Number/Description</u>	<u>Beginning Balance</u>	<u>Debit</u>	<u>Credit</u>	<u>Net Change</u>	<u>Ending Balance</u>
1311-000 FRESNO COUNTY CASH ACCOUNT	233,996.43	314,671.34	367,030.00	52,358.66-	181,637.77
1311-600 MECHANIC CKNG#*****0066	803,368.49	5,169,075.77	5,952,345.40	783,269.63-	20,098.86
1312-010 MECHANIC-PROP 84 CK ACCT#*****6000	79,329.43	5,452,508.55	5,526,191.18	73,682.63-	5,646.80
1312-400 MECHANICS MM #*****0980	0.00	3,362,073.03	2,057,000.00	1,305,073.03	1,305,073.03
1313-000 L. A. I. F.	115,435.04	1,118.19	115,000.00	113,881.81-	1,553.23
Report Total:	<u>1,232,129.39</u>	<u>14,299,446.88</u>	<u>14,017,566.58</u>	<u>281,880.30</u>	<u>1,514,009.69</u>

PANOCHÉ DRAINAGE DISTRICT
FY 2024 - 2025
BUDGET TO ACTUAL
MARCH 1, 2024 - FEBRUARY 28, 2025

DRAINAGE REVENUE	BUDGET	ACTUAL THRU 12/31/2024	% OF BUDGET TO DATE	ESTIMATE TO COMPLETE	ESTIMATED YEAR END 2/28/2025	\$ DIFFERENCE (OVER) UNDER	ESTIMATED % OF BUDGET REMAINING
DRAINAGE SERVICE FEE	\$ 2,600,566	\$ 2,596,090	100%	\$ -	\$ -	\$ 4,476	0%
FRESNO COUNTY PROPERTY TAX	\$ 260,000	\$ 314,641	121%	\$ (54,641)	\$ (54,641)	\$ (54,641)	-21%
SLDMWA REIMBURSEMENT	\$ 158,400	\$ 89,104	56%	\$ 69,296	\$ 69,296	\$ 69,296	44%
ANNEXATION REIMBURSEMENT	\$ 65,000	\$ 12,609	19%	\$ 52,391	\$ 52,391	\$ 52,391	81%
ANNEXATION BUY IN	\$ 105,446	\$ 105,446	100%	\$ -	\$ -	\$ -	0%
OTHER REVENUE	\$ 8,500	\$ 127,835	1504%	\$ 12,000	\$ 12,000	\$ (119,335)	1404%
MSWD/GBA REIMBURSEMENT	\$ 40,296	\$ 78,014	194%	\$ 21,546	\$ 21,546	\$ (37,718)	94%
TOTAL REVENUES	\$ 3,238,208	\$ 3,323,739	103%	\$ 100,592	\$ 100,592	\$ (85,531)	-3%

OPERATING EXPENSES	BUDGET	ACTUAL THRU 12/31/2024	% OF BUDGET TO DATE	ESTIMATE TO COMPLETE	ESTIMATED YEAR END 2/28/2025	\$ DIFFERENCE (OVER) UNDER	ESTIMATED % OF BUDGET REMAINING
GRASSLAND BASIN AUTHORITY	\$ 1,325,325	\$ 1,325,326	100%	-	-	-	0%
GRASSLAND BYPASS PROJECT	\$ 547,150	\$ 705,550	129%	-	-	\$ (158,400)	-29%
IRRIGATED LANDS PROGRAM	\$ 256,899	\$ 256,900	100%	-	-	\$ -	0%
SAN LUIS DRAIN MAINTENANCE	\$ 158,400	\$ 89,164	56%	\$ 69,236	\$ 69,236	\$ 69,236	44%
ANNEXATION EXPENSES	\$ 65,000	\$ 8,633	13%	\$ 56,367	\$ 56,367	\$ 56,367	87%
ANNEXATION BUY IN	\$ 105,446	\$ 105,446	100%	\$ -	\$ -	\$ -	0%
REPAIRS & MAINTENANCE	\$ 130,000	\$ 59,493	46%	\$ 70,507	\$ 70,507	\$ 70,507	54%
LABOR - FIELD	\$ 95,000	\$ 8,732	9%	\$ 86,268	\$ 86,268	\$ 86,268	91%
PROFESSIONAL FEES	\$ 50,000	\$ 17,824	36%	\$ 32,176	\$ 32,176	\$ 32,176	64%
LEGAL COSTS	\$ 46,746	\$ 47,780	102%	\$ (1,034)	\$ (1,034)	\$ (1,034)	-2%
LABOR - ADMIN	\$ 35,000	\$ 36,010	103%	\$ (1,010)	\$ (1,010)	\$ (1,010)	-3%
MSWD/ACREAGE BUDGET	\$ 40,296	\$ 78,014	194%	\$ -	\$ -	\$ (37,718)	-94%
GENERAL OVERHEAD	\$ 25,000	\$ 34,657	139%	\$ (9,657)	\$ (9,657)	\$ (9,657)	-39%
DUES & SUBSCRIPTIONS	\$ 19,640	\$ 19,640	100%	\$ -	\$ -	\$ -	0%
ENERGY	\$ 17,000	\$ 10,403	61%	\$ 6,597	\$ 6,597	\$ 6,597	39%
HERBICIDES	\$ 13,000	\$ 16,551	127%	\$ 2,000	\$ 2,000	\$ (3,551)	-27%
SAN JOAQUIN VALLEY DRAINAGE AUTHORITY	\$ 7,414	\$ 7,414	100%	\$ -	\$ -	\$ -	0%
INSURANCE	\$ 12,600	\$ 7,152	57%	\$ 5,448	\$ 5,448	\$ 5,448	43%
INTEREST	\$ 18,749	\$ 18,713	100%	\$ 36	\$ 36	\$ 36	0%
WATER QUALITY MONITORING	\$ 2,000	\$ 2,064	103%	\$ 5,000	\$ 5,000	\$ (64)	-3%
PWD LOAN PYMT: \$712,930 DATED 2/1/20)	\$ 138,792	\$ 126,045	91%	\$ 12,747	\$ 12,747	\$ 12,747	9%
PWD LOAN PYMT: \$716,521 DATED 2/29/24)	\$ 128,750	\$ 112,092	87%	\$ 16,658	\$ 16,658	\$ 16,658	13%
TOTAL EXPENSES	\$ 3,238,207	\$ 3,093,603	96%	\$351,339	\$351,339	\$144,606	4%

NET REVENUE(DEFICIT)	\$ -	\$ 230,136		\$ (250,747)	\$ (250,747)	\$ (230,137)	
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BOD ADOPTED 4.16.2024

2ND INSTALLMENT OF THE DRAINAGE SERVICE FEE WAS BILLED IN OCTOBER.

PANOCHÉ DRAINAGE DISTRICT
AGED ACCOUNTS RECEIVABLE, BY DUE DATE
 As of 12/31/2024

Delinquency Notification Steps

Name	L Day + 1 Month 31-60 Days		L Day + 2 Months 61-90 Days		L Day + 75 Days		L Day + 3 Months Over 90 Days		Total A/R
Correia 2015 Living Trust			19,886.91	✓			287.38		20,174.29
Kenneth Bethel 2015 Trust			15,062.96	✓			376.41		15,439.37
Munoz, Clarita and Michael			76.06	✓					76.06
Nyman, Brad & Kristi			19,489.61	✓					19,489.61
Nyman, Ms. Rebecca			24,941.20	✓					24,941.20
Olam Americas, LLC	76.80	✓	9,295.80	✓			9,575.22		18,947.82
Total:	76.80		88,752.54				10,239.01		\$ 99,068.35
	Re-Issue Invoice		Re-Issue Invoice		Re-Issue Invoice		Re-Issue Invoice		
	Send Copy of Policy		Send Copy of Policy		Send Copy of Policy		Send Copy of Policy		
			Notify Owner & Wtr User		Notify Owner & Wtr User		Notify Owner & Wtr User		
			Deny New Wtr Orders		Deny New Wtr Orders		Deny New Wtr Orders		
			GM to call		GM to call		GM to call		
					15 Day Notice to Service		15 Day Notice to Service		
					Assign 1.5% Interest		Assign 1.5% Interest		
							Discontinue Wtr Service		
							May Discontinue Drainage		
							May Lien Property		

NOTES:

PDD has a check pending from Correia
 Patrick called Brad Nyman 1/3/25 / Rebecca Nyman pd. \$25,353.30 1/7/25
 Called Michelle/Bethel on 1/3/2025 - E-mailed Statements 1/3/2025
 Called Olam 1/3/25 - Spoke with David / Check rec'd for \$ 18,717.42 1/9/25
 Mailed a statement/letter/delinquency policy to Munoz 1/3/25 / Munoz called & said he would send payment in the mail
 Echeveste paid his account in full.



PANOCHÉ DRAINAGE DISTRICT

52027 WEST ALTHEA AVE, FIREBAUGH, CA 93622
TELEPHONE (209) 364-6136 • FAX (209) 364-6122

BOARD MEETING MEMORANDUM

TO: BOARD OF DIRECTORS

FROM: CHRIS CARLUCCI, OPERATIONS & MAINTENANCE MANAGER

SUBJECT: DIVISION REPORT – OPERATIONS & MAINTENANCE

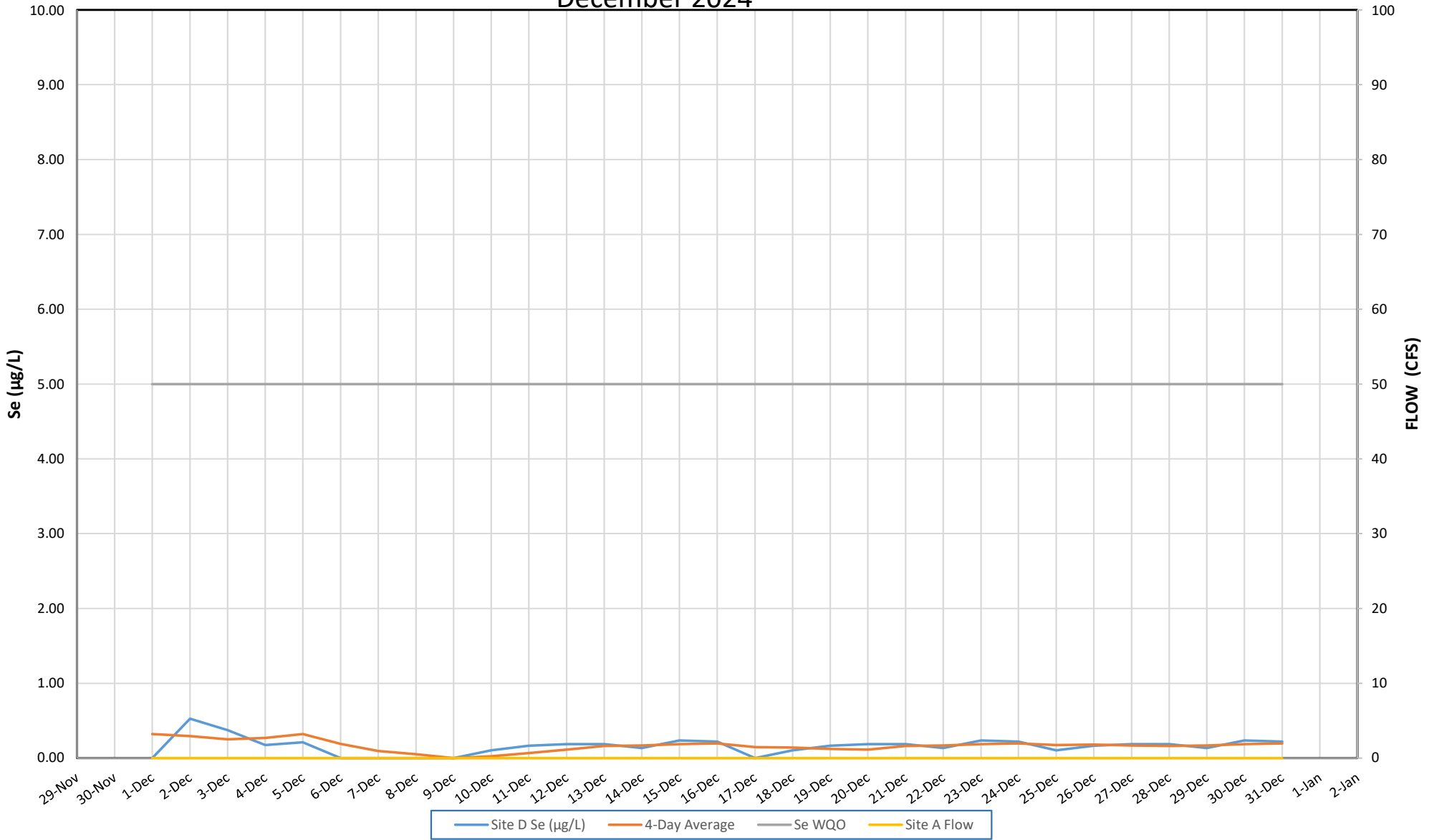
DATE: JANUARY 14TH, 2025

CC: PATRICK MCGOWAN, GENERAL MANAGER

For the month of December, the following operations and maintenance activities occurred as follows:

- General Maintenance.
- Staff started mowing Russell, Buick, hicks drain.
- Staff made repairs to Russell Emergency spill gate.
- Charleston Drainage District- Checking oilers on CH-2 pumps.
- I started working on PDD chemical cost estimate for 2025/26 spray program.
- I started working on PDD winter project list. (locations & cost)

Mud Slough Water Quality December 2024



PDD
December 10th, 2024
BOARD MEETING ACTION ITEMS

1. SJVDA, David Cory Nitrate update in future meetings. PATRICK
IN PROGRESS
2. Letter to GBA with minutes from December's meeting removing Ara as PDD's alternate to GBA and adding Patrick & Neill. PATRICK
COMPLETE
3. Call County for annexation review update. JUAN
COMPLETE
4. Set first budget meeting. PATRICK
COMPLETE
5. Audit drainage easements. JUAN
IN PROGRESS
6. Provide cost estimate of anticipated 2025/26 spray program, showing overall cost associated with program including labor expense decrease. CHRIS
IN PROGRESS
7. Invoice GBA & GBD for outside legal counsel to collect S3 fees. MARLENE & JUAN
IN PROGRESS
8. Distribute S3 fees collected to GBA & GBD. MARLENE
IN PROGRESS
9. Finalize Tile Line Policy with comments from Chris L that encompass GBA direction.
PHIL & PATRICK
COMPLETE